

Part IV SUBDIVISION CHECKLIST

Subdivision _____ County _____
 E.Q. Number (assigned by DEQ) _____ Please complete the checklist with your initials or N/A.

<u>Applicant or Representative</u> Initial or N/A	<u>County</u> Initial or N/A	<u>DEQ</u> Initial or N/A	<u>Question</u>	<u>Refer to ARM 17.36 Subsections</u>	<u>Reviewer's Comments</u>
			1. Have deviation or waiver requests been submitted with appropriate fees?	17.36.601	
			2. Is check included with correct fee?	17.36.103(1)(a)	
			3. Is application included with owner's signature/address/phone/date?	17.36.102(1)&(2)	
			4. Is legible copy of Preliminary Plat or COS included?	17.36.103(1)(m)	
			5. Is legal description included on the Preliminary Plat or COS?	17.36.103(1)(m)	
			6. Are all lots described on survey being reviewed? Are exclusions clearly stated on Preliminary Plat or COS?	17.36.103(1)(m), 17.36.605	
			7. Are lots at least 1 acre in size or otherwise meet minimum lot size requirements?	17.36.340, 17.36.322(4)	
			8. Is local health officer approval included?	17.36.102(3)&(6), 17.36.103(1)(n), 17.36.108(2)	
			9. Are Planning Board or County Commissioner comments included?	17.36.103(1)(n)	
			10. Is a clear copy of USGS or other topo map included to show ground slope of property?	17.36.103(1)(h), 17.36.310, 17.36.322	
			11. Are 4 copies of lot layout (on paper no larger than 11"x17") included with the subdivision name on each?	17.36.103(1)(d), 17.36.104	
			12. Is all required information (e.g., scale, legend, north arrow, etc.) included on the lot layout?	17.36.103(1)(d), 17.36.104 & Table 1	
			13. Are locations of water and sewer mains shown?	17.36.103(1)(d), 17.36.104	
			14. Are on-site sewer systems designed in conformance with DEQ 4?	17.36.320	
			15. Is the slope given for drainfield areas?	17.36.103(1)(h), 17.36.322	
			16. Are drainfields orientated along land contours to meet depth requirements?	17.36.322, DEQ 4, Chap. 8	
			17. Are drainfield replacement areas shown?	17.36.104(2) & Table 1	
			18. Are minimum setback requirements met?	17.36.323 & Table 3	
			19. Is adequate test pit (8 ft. excavation) data provided?	17.36.103(1)(h), 17.36.325	
			20. Is SCS/NRCS soils data provided?	17.36.325(3)	
			21. Is information to verify depth to seasonal high ground water or bedrock provided?	17.36.103(1)(h), 17.36.106(2), 17.36.325(2)	
			22. If conducted, does perc test value(s) correspond to soil type? Are test results provided?	17.36.103(1)(h), 17.36.325(1)	
			23. Are wells, 100 ft. well isolation zone, mixing zones, and ground water flow direction (verified by wells or other documentation) shown?	17.36.103(1)(e), 17.30.501-518	
			24. Is adequate water supply substantiated?	17.36.103(1)(f) 17.36.332	

<u>Applicant or Representative</u> Initial or N/A	<u>County</u> Initial or N/A	<u>DEQ</u> Initial or N/A	Question	Refer to ARM 17.36 Subsections	Reviewer's Comments
			25. Are water quality analyses (nitrate, specific conductivity, and bac-T (for existing wells) provided, along with well log and well location?	17.36.103(1)(f), 17.36.330, 17.36.335	
			26. Is existing well over 25 ft. in depth?	17.36.335, 17.36.331(1)(e)	
			27. Will surface water, spring or cistern system be disinfected and filtered?	17.36.336	
			28. Is nondegradation addressed and supporting data to determine background water quality, hydraulic conductivity, and hydraulic gradient provided?	17.36.103(1)(i), 17.30.501-518, 17.30.715	
			29. Is nitrate level at end of mixing zone < 5 ppm (< 7.5 ppm, if level 2 provided), and phosphorous breakthrough > 50 years?	17.36.103(1)(i), 17.30.715	
			30. Are shared-users agreements included for wells and/or drainfields? Are easements provided?	17.36.103(1)(o), 17.36.326(3)	
			31. Is a copy of the local septic permit (if issued) for an existing septic system provided?	17.36.327	
			32. Is a septic pumper's report stating an existing septic tank has been pumped within the last 3 years provided?	17.36.327	
			33. Is evidence demonstrating proper hydraulic functioning of an existing septic system provided?	17.36.327	
			34. Are wells, drainfields and/or mixing zones within 100 ft. perimeter outside of subdivision boundaries shown?	17.36.103(1)(e), 17.30.501-518, 17.30.706	
			35. Is proposed subdivision within 500 ft. of public water supply and/or sewer system?	17.36.328(1)	
			36. Is authorized statement to connect to existing public water and/or sewer system and statement of adequate capacity provided?	17.36.103(1)(g), 17.36.328(2)(b)	
			37. Is existing public water system approved by DEQ and PWS # provided?	17.36.328(2)(b) & (c)	
			38. Do appropriate water rights exist for the public water connection?	17.36.328(2)(b)	
			39. If needed, are easements for water and/or sewer systems/lines shown?	17.36.103(1)(m) & (o)	
			40. Are plans and specs (3 copies) stamped and signed by PE?	17.36.103 (1)(b) & (c)	
			41. Are 100-year floodplain requirements met, and floodplains and drainages shown?	17.36.104, 17.36.106(2)(c), 17.36.324	
			42. Is solid waste disposal addressed?	17.36.103(1)(k), 17.36.309	
			43. Has storm water drainage been addressed?	17.36.103(j), 17.36.104(2), 17.36.310, DEQ 8	

Applicant/representative: Name _____ Signature _____ Date / /

County reviewer: Name _____ Signature _____ Date / /

DEQ reviewer: Name _____ Signature _____ Date / /