

May 2, 2017

Commissioner Buxbaum opened the meeting at 10:00 a.m., with Douglas A. Buxbaum, Gary Kartevold and Dennis Zander present. Also present were Timber Dempewolf, Jason Stewart, Ranger Review Reporter, and Shirley Kreiman, Clerk & Recorder.

Prior Meeting Minutes:

A motion was made to accept and approve minutes for April 16, 2017. The motion was seconded. All voted in favor. Motion carried.

Items added to posted Agenda:

A motion was made to add the following items to the agenda: Correspondence/Information-Great West, Sponsorship Agreement Mid-Rivers. The motion was seconded. All voted in favor. Motion carried.

Previously Approved Administrative Items:

1)Conaway  
Constr  
Clerk of  
Court  
Counter  
project

**Conaway Construction Contract Clerk of Court Project**-A contract with Conaway Construction, to replace and redesign the counter in the Clerk of Court's office for \$5,750.00, was signed on April 19, 2017.

2)Capital  
Outlay  
Request  
Weed

**Capital Outlay Request Weed Department**-The request that was previously tabled for a pickup to be purchased with Weed Reservation Grant funding and part Weed fund money was approved on April 19, 2017.

New Administrative Items:

**Travel Requests**-A motion was made to approve travel requests for the following:

- Steve Engebretson to travel to Helena, May 8-11 for regional Educ. Service Area Meeting
- Timber Dempewolf to travel to Helena, May 17-19 for Family Planning Adm Meeting
- Timber Dempewolf to travel to Helena, May 8-11 for quarterly meeting for Healthy MT families Grant.

The motion was seconded. All voted in favor. Motion carried.

Old Business:

**Forest Park/Highland Park Residents Street Maintenance Advisory Council**-The commissioners stated they have been told the Highland Park group has 3 members and have signed by-laws. The Forest Park group is still in need of 2 members.

3)Francis  
Peterson  
Easements

**Francis Peterson Easements**-The commissioners noted they are working with 3 disinterested citizens to get appraised values on the easements and property. The commissioners also plan to meet with the land board regarding to the purchase of property.

**Conditional Use Permit-Glen French Forest Park Zoning District**-The commissioners stated they are still waiting on the parking plan from Mr. French.

**Haul Route Agreement with Woodrock, Inc.(Aggregate hauling out of the Stipik pit onto Road 544)** -The commissioners tabled the item until the representative from Woodrock, Inc. can approve and sign the agreement.

New Business:

4)Meals on  
Wheels Bid  
Opening

**Meals on Wheels Bid Opening**-The commissioners stated they received a call from the Glendive Medical Center and the dietician just received notice the bid was due. They will submit a bid, but will be unable to have it here by the time of the meeting. The commissioners noted that no other bids were submitted and they will consider the bid from the Glendive Medical center when it arrives.

5)alcohol  
tax money  
designation

**Alcohol Tax Money Designation**-A motion was made to approve giving 100% of the earmarked tax dollars for chemical dependency to the District II Drug and Alcohol program. The motion was seconded. All voted in favor. Motion carried.

**Transfer of Interest-** A motion was made to transfer funds from Interest Clearing fund to cover interest from investments to the appropriate designated funds in the amount of \$16,797.26 for the month of March 2017. The motion was seconded. All voted in favor. The motion carried.

**Right of Way Encroachment Permits-Mid-Rivers Communications-Mid-Rivers** Communications submitted the following Right of Way Encroachment Permit requests. The commissioners reviewed the requests and noted that the Road Supervisor, Joe Sharbono had approved them.

6)Mid-Rivers  
 Right of Way  
 Encroachment  
 permits

- Bore Crossing on Road 516, T21 R53 S34
- Bore Crossing and parallel line on Road 235, T13 R53 S9&16
- Bore Crossing and parallel line on Road 261, T13 R53 S16
- Bore Crossing and parallel line on Road 237, T13 R53 S16

A motion was made to approve the requests. The motion was seconded. All voted in favor. Motion carried.

**Health Department Write-offs-**The health department requested that the county write-off \$170.52 for 15 clients in November, \$84.25 for 5 clients in December and \$2202.53 in January, which was for medicare adjustments, 12 clients receiving immunizations, and 4 clients receiving Home Health Services. A motion was made to approve the write-offs. The motion was seconded. All voted in favor. Motion carried.

**March & April Payroll-** The board of Commissioners certified the payroll warrants register total and the Invoice Journal total for the month of March and April 2017 and noted they were in agreement.

PAYROLL EXPENSE FOR PERIOD OF MAR 1 - MAR 31, 2017  
 (Employer Costs Includes Gross plus taxes and benefits including Health & Life Insurance for 3 pay periods)

FUND	ACCT	DEPT	DEPARTMENT	Amount	FUND	ACCT	DEPT	DEPARTMENT	Amount	
1000	410100	10	Commissioner	15,891.04	2300	420100	110	Public Safety-Sheriff	113,009.57	
1000	410340	20	Justice Court	8,126.43	2300	420130	133	Public Safety-Cty Pri		
1000	410540	30	Treasurer	17,456.96	2300	420230	133	Public Safety-Co. Jail	35,105.26	
1000	410600	40	Elections	2,562.63	2300	420140		Stonegarden Grant	473.79	
1000	410800	45	Human Resources	4,748.51	2300	420343	493	Prob Compliance Gr		
1000	410940	60	Clerk & Recorder	17,493.07	2371	410551	548	Ins Fund Gen Govt	6,566.25	
1000	411100	70	Attorney	26,248.93	2371	420551	548	Ins Fund Public Safety	6,110.56	
1000	411230	80	Maintenance	5,574.78	2371	430551	548	Ins Fund Public Works	5645.97	
1000	411235	85	Safety Director	178.05	2371	440551	548	Ins Fund Public Health	1,703.67	
1000	411600	100	Supt of Schools	5,068.65	2371	450551	548	Ins Fund Soc & Ec Svcs	1,250.31	
1000	420600	140	D.E.S.	5,248.41	2371	460551	548	Ins Fund Culture & Rec	1,180.19	
1000	420800	150	County Coroner	818.48	2388	411136		Victim Witness Adv	2,470.10	
1000	430912	155	Cemetery	11,786.22	2390	420142	126	Drug Forfeiture		
1000	440140	170	Public Health	23,197.83	2404	430263	635	4M FP Lighting	49.73	
1000	440160	180	Sanitarian	6,528.32	2407	430263	650	7M HP Lighting	14.39	
1000	450410	230	County Agent	2,720.55	2505	431200	645	5M WG Dike	1079.27	
1000	460433	240	Parks	1,671.75	2510	430600	660	WG Public Works		
1000	460452	250	Glendive Museum		2514	430500	665	14M HP Irrig	42.71	
1000	460453	255	Richey Museum		2524	430500	675	24M FP Water	4,953.00	
2110	430230	325	Road	7,109.20	2546	430595	697	46M FP Irrigation	1,583.02	
2110	430247	320	Gas Tax		2830	430800	552	Junk Vehicle	1,151.29	
2130	430244	405	Bridge	49,298.51	2960	440100	810	BCHP Grant		
2140	431100	415	Weed	3,400.00	2960	440112	812	PHSI Grant		
2160	460210	430	Fair	3,638.71	2960	440150	828	Emerg Preparedness	715.60	
2170	430310	460	Airport Maintenanc	5,507.76	2960	440170	800	Nurse MCH Grant	2,108.13	
2180	410331	470	Clerk of Court	9,498.59	2960	440171	840	MEICHV Grant	2,672.70	
2200	440700	510	Mosquito	1,133.35	2960	440172	825	Immunization Grant	543.90	
2200	440700	115	Mosquito Summer Help		2960	440173	830	WIC Grant	2,713.46	
2220	460110	500	Library	12,750.59	2960	440177	833	Tobacco Grant	3,891.99	
2250	411010	530	County Planning		2960	440179	838	Baci	4,441.40	
2252	411010	606	Flood Plain		2960	440190	890	Family Planning		
2280	450310	537	Sr. Citizens Center	4,760.70	2962	440114	850	Hlthy Com-Par Res Cent	724.14	
2280	450320	538	Homemaker Grants	1,634.44	5310	430601	691	MSSD #1	6,789.41	
2280	450321	531	Respite Care	1,275.38	5712	420210	135	Public Safety-Admin	27,839.53	
2280	450323	533	Cong Meals Grant	5,297.25	5712	420230	130	Public Safety-St. Pri	183,788.97	
2280	450329	529	Health Screening	261.97	7370	450312	600	Urban Transportation	17,095.04	
				260,887.06					Subtotal	435,713.35
									Total	696,600.41

PAYROLL EXPENSE FOR PERIOD OF APR 1 - Apr 30, 2017  
 (Employer Costs Includes Gross plus taxes and benefits including Health & Life Insurance for 2 pay periods)

FUND	ACCT	DEPT	DEPARTMENT	Amount	FUND	ACCT	DEPT	DEPARTMENT	Amount
1000	410100	10	Commissioner	15,636.27	2300	420100	110	Public Safety-Sheriff	41,925.56
1000	410340	20	Justice Court	8,282.87	2300	420100	120	Sheriff OVT	
1000	410540	30	Treasurer	17,228.72	2300	420130	133	Public Safety-Cty Pri	
1000	410600	40	Elections	3,432.95	2300	420230	133	Public Safety-Co. Jail	31,563.71
1000	410800	45	Human Resou Clerk &	4,746.64	2300	420140		Stonegarden Grant	
1000	410940	60	Recorder	17,371.10	2300		122	STEP Grant	
1000	411100	70	Attorney Victim Witn	26,199.72	2300	420343	493	Prob Compliance Gr	
1000	411136	76	Adv		2371	410551	548	Ins Fund Gen Govt	13,190.10
1000	411230	80	Maintenance	5,388.69	2371	420551	548	Ins Fund Public Safety	11,023.12
1000	411235	85	Safety Director Supt of	593.37	2371	430551	548	Ins Fund Public Works	11291.79
1000	411600	100	Schools	5,057.70	2371	440551	548	Ins Fund Public Health	3,744.02
1000	420600	140	D.E.S.	4,414.43	2371	450551	548	Ins Fund Social & Economic Svcs	3,113.97
1000	420643	143	Home Pre County		2371	460551	548	Ins Fund Culture & Recreation	1,999.69
1000	420800	150	Coroner	818.48	2388	411136		Victim Witness Adv	2,575.90
1000	430912	155	Cemetery	12,034.30	2390	420142	126	Drug Forfeiture	294.97
1000	440140	170	Public Health	27,709.54	2404	430263	635	4M FP Lighting	52.98
1000	440160	180	Sanitarian	6,643.99	2407	430263	650	7M HP Lighting	15.17
1000	450410	230	County Agent	2,704.94	2505	431200	645	5M WG Dike	756.11
1000	460433	240	Parks Glendive	1,641.42	2510	430600	660	WG Public Works	
1000	460452	250	Museum	141.63	2514	430500	665	14M HP Irrig	46.78
1000	460453	255	Richey Museum		2524	430500	675	24M FP Water	4,664.87
2110	430230	325	Road	10,333.77	2546	430595	697	46M FP Irrigation	1,668.67
2110	430247	320	Gas Tax		2830	430800	552	Junk Vehicle	1,171.93
2130	430244	405	Bridge	49,330.64	2960	440100	810	BCHP Grant	1,028.42
2140	431100	415	Weed Weed Summer		2960	440112	812	PHSI Grant	
2140	431100	114	Help	3,388.59	2960	440150	828	Emergency Preparedness	
2160	460210	430	Fair Airport	3,447.55	2960	440170	800	Nurse MCH Grant	835.43
2170	430310	460	Maintenance	5,619.94	2960	440171	840	MEICHV Grant	2,695.24
2180	410331	470	Clerk of Court	9,496.72	2960	440172	825	Immunization Grant	435.02
2180	410334	480	Bailiff		2960	440173	830	WIC Grant	2,585.03
2200	440700	510	Mosquito Mosquito		2960	440175	832	Miami Health Grant	
2200	440700	115	Summer Help	1,129.15	2960	440176	826	Immun Infrs Grant	
2220	460110	500	Library	11,011.31	2960	440177	833	Tobacco Grant	4,243.33
2250	411010	530	County Planning		2960	440179	838	Baci	
2252	411010	606	Flood Plain		2960	440190	890	Family Planning	4,713.85
2253	431392	611	Forest Park Zoning		2960		809	III-F Grant	
2254	431394	614	Highland Park Zoning Sr. Citizens		2960		829	PHER Grant	
2280	450310	537	Center Homemaker	4,899.32	2960	450328	842	Stepping On Gr Hlthy Com-Parent	
2280	450320	538	Grants	1,622.27	2962	440114	850	Resource Center	1,966.24
2280	450321	531	Respite Care Congregate	1,073.81	5310	430601	691	MSSD #1	7,210.95
2280	450323	533	Meals Grant	4,314.01	5712	420210	135	Public Safety-Admin	26,382.28
2280	450325	539	RSVP Federal Health		5712	420230	130	Public Safety-St. Pri	178,716.60
2280	450329	529	Screening	194.41	7370	450312	600	Urban Transportation	16,712.50
				265,908.25	Subtotal				376,624.23
					Total				642,532.48

7)  
 Kartevold  
 Family  
 Transfer  
 Exempt  
 Survey

**Kartevold Family Transfer-Exempt Survey**-Commissioner Buxbaum reviewed the County Planner's summation tract. The tract is approximately 20.2 acres in the W ½ of Section 28, T 15N R58E. The purpose of the exemption is transfer the parcel to a member of the family. The planner concluded the survey and exemption did not create a rebuttal presumption of an attempt to evade subdivision review and recommends the approval of the claimed exemption and requires that the COS contains all of the required information on the face of the survey in §VE-2 of the Dawson County Subdivision regulations and that at the time of the recording that a deed conveying the property from Gary O and Brenda Kartevold to their family member accompany

the survey. Commissioner Kartevold excused himself from any discussion and voting. A motion was made to approve the Family Transfer Exempt Survey providing the 2 requirements are met. The motion was seconded. Commissioners Buxbaum and Zander voted in favor. Motion carried.

Correspondence/Information:

**Structural Engineering Reports**-Reports from Engineer Matt Popa for the Richey Senior Center and Library were received this week.

8)Richey  
Library &  
Sr. Center  
Structural  
Engineeri  
ng  
Reports

**Mid-Rivers Sponsorship Agreement**-An agreement for a 7 year sponsorship of the Crows Nest at the fairgrounds was read by Commissioner Buxbaum. He stated that this item will be placed on the commissioners next agenda for consideration.

**Great West Engineering-MSSD#1 Notice to Proceed**-A notice to proceed with the Metropolitan Sanitary Sewer District project to connect to the City of Glendive Wastewater Treatment plant was received on May 1, 2017. The project will commence on May 22<sup>nd</sup>.

9)Great  
West  
Engineeri  
ng Notice  
to  
Proceed  
MSSD1  
constructi  
on project

Public Comment: None

The meeting adjourned at 10:30 a.m. DATED this 2nd day of May, 2017.

\_\_\_\_\_  
Douglas A. Buxbaum

\_\_\_\_\_  
Gary Kartevold, Member

\_\_\_\_\_  
Dennis Zander, Member

ATTEST: \_\_\_\_\_  
Shirley A. Kreiman, Clerk & Recorder

May 3, 2017

Commissioner Buxbaum opened the meeting at 1:30 p.m., with Douglas A. Buxbaum, Gary Kartevold and Dennis Zander present. Also present were Shirley Kreiman, Clerk & Recorder.

Commissioner Buxbaum stated the purpose of the meeting was to open the bid received from Glendive Medical Center for the Meals on Wheels program. The bid submitted was \$5.00 per meal per day, six days a week, not including holidays meeting the menu requirements with casseroles multiple times per month and alternating desserts multiple times per week. And packaged for ease of transportation and delivery. A motion was made to award the contract to the Glendive Medical Center. The motion was seconded. All voted in favor. Motion carried.

10) Meals  
on  
Wheels  
Bids  
GMC

The meeting adjourned at 1:40 p.m. DATED this 3rd day of May, 2017.

\_\_\_\_\_  
Douglas A. Buxbaum

\_\_\_\_\_  
Gary Kartevold, Member

\_\_\_\_\_  
Dennis Zander, Member

ATTEST: \_\_\_\_\_  
Shirley A. Kreiman, Clerk & Recorder

May 4, 2017

Commissioners Douglas A. Buxbaum, Gary Kartevold and Dennis Zander were present for a conference call at 1:15 p.m., regarding the West Glendive Sewer District project. Also present were Beth Epley, EPEDC, and Shirley Kreiman, Clerk & Recorder. Involved with the phone call were also Mike Dockery Bond Council, Great West Engineering Project Manager, Todd Kuxhaus, Anna Miller with State of MT(TSEP), Robert Fischer, DNRC.

11)  
MSSD#1  
CONFERENCE  
CALL

Todd Kuxhaus reviewed the project with those involved, noting the project was anticipated to begin May 22<sup>nd</sup>. There will be a pre-construction meeting on May 9<sup>th</sup>. with Cop Construction It was noted that representation from RRGL will not be at the pre construction conference. Kuxhaus mentioned his one concern was about submittals for materials. It was mentioned that Terry Campbell needs copies of the engineer selection process. Beth Epley asked about the draw request form. There was discussion about what the loan amount will be and if the amount includes the amount for the paving on Meade Avenue that the County has agreed to share costs with the City of Glendive for. Funding was reviewed, TSEP Grant funding \$750,000, RRGL Grant \$100,000, loan forgiveness \$400,000, Loan \$2,380,000. It was noted there was some discrepancy about the actual budget amount. Beth and Todd said they would review the budget and send an updated final budget by May 8<sup>th</sup>. They will include an adjusted reserve amount. There was question about when the first payment request would be, the end of May or June. The first pay period cut would be June 17<sup>th</sup>. A pay request would be out June 19<sup>th</sup>. Any final bond resolution should be done on May 16<sup>th</sup>. Beth Epley stated she would like to review the management plan to see whose funding would needed to be used first. They wanted to make sure the additional paving costs of \$216,000 are included as part of the project cost. The next conference call was scheduled for June 5<sup>th</sup> at 1:15.

The meeting adjourned at 1:40 p.m. DATED this 3rd day of May, 2017.

\_\_\_\_\_  
Douglas A. Buxbaum

\_\_\_\_\_  
Gary Kartevold, Member

\_\_\_\_\_  
Dennis Zander, Member

ATTEST: \_\_\_\_\_  
Shirley A. Kreiman, Clerk & Recorder

May 10, 2017

Commissioner Buxbaum opened the meeting at 4:30 p.m., with Douglas A. Buxbaum, and Dennis Zander present. Also present were Shirley Kreiman, Clerk & Recorder.

Commissioner Buxbaum stated the purpose of the meeting was to open the bids for cleaning the exhibit building at the fairgrounds. Two bids were received. One from Julie Schriver for \$2,000, and one from Key Janitorial for \$350 per time (3) or \$1,050. With an additional bid of \$350 to clean under the grandstands in the same manner. A motion was made to award the bid to Key Janitorial. The motion was seconded. All voted in favor. Motion carried.

DATED this 10<sup>th</sup> day of May, 2017.

\_\_\_\_\_  
Douglas A. Buxbaum

\_\_\_\_\_  
Gary Kartevold, Member

\_\_\_\_\_  
Dennis Zander, Member

ATTEST: \_\_\_\_\_  
Shirley A. Kreiman, Clerk & Recorder

May 16, 2017

Commissioner Buxbaum opened the meeting at 5:30 p.m., with Douglas A. Buxbaum, Gary Kartevold and Dennis Zander present. Also present were Timber Dempewolf, Jason Stewart, Ranger Review Reporter, and Shirley Kreiman, Clerk & Recorder.

Prior Meeting Minutes:

A motion was made to accept and approve minutes for May 2,3,4, &10, 2017. The motion was seconded. All voted in favor. Motion carried.

Items added to posted Agenda:

A motion was made to add the following items to the agenda:

- Correspondence/Information-DIS storage, FWP comment period
- Previously Approved Adm Items-TSEP Contract Amendment
- New Adm Items-Addendum to Wastewater Paving Agreement, Key Janitorial Contract

The motion was seconded. All voted in favor. Motion carried.

Previously Approved Administrative Items:

**Forest Park Street Maintenance Advisory Council-**By Laws for the council were signed on May 4, 2017.

12)Forest  
Park Street  
Mnt Adv  
Council

**Planning Board Appointment-**Dave Hrubes was appointed to the planning board in replacement of Ira Zuroff who resigned.

13) Planning  
Board apptmt

**Meals on Wheels Contract-**The meals on Wheels Bids were opened on May 3, 2017. Only one bid was received. The bid was awarded to Glendive Medical Center and a contract was signed on May 10, 2017

14)Meals on  
Wheels

**TSEP Contract Amendment-**A contract amendment to extend the Effective Date and Time of Performance to June 2018 was approved on May 15, 2017.

15)TSEP  
Contract  
Amendment

New Administrative Items

**Travel Request-**A motion was made to approve the travel request for:

- Brenda Mischel to travel to Helena on May 16-19 for training on Billing & Medicaid.

The motion was seconded. All voted in favor. Motion carried.

**Transfer of Interest-** A motion was made to transfer funds from Interest Clearing fund to cover interest from investments to the appropriate designated funds in the amount of \$9,795.72 for the month of April 2017. The motion was seconded. All voted in favor. The motion carried.

**Key Janitorial Contract-**The Clerk & Recorder noted that the bid from Key Janitorial included an additional amount of \$350 to clean under the grandstands. She had spoken to the fair manager and they wanted to include a one time cleaning of under the grandstands in the contract. A motion was made approve the contract with Key Janitorial for total of \$1,400.

16)Key  
Janitorial  
Contract

**Wastewater Paving Agreement with City of Glendive-**A motion was made to approve an addendum to the Wastewater Treatment Paving Agreement to further clarify the parties positions. The motion was seconded. All voted in favor. Motion carried.

17)Wastewat  
er Paving  
Agreement

Old Business:

**Forest Park and Highland Park Street Maintenance Advisory Councils-**The commissioners noted they have the by-laws for the Forest Park group, but they are short 2 or 3 members. They have not heard back any more from the Highland Park group. Commissioner Buxbaum said he would give them a call.

**Francis Peterson Easement-**Commissioner Zander said he had talked to the group working on the appraisal and they are still working on it.

**Conditional Use Permit Glen French-**It was noted that the commissioners received a copy of the parking plan. A motion was made to approve the conditional use permit for the existing duplex to be converted to a triplex with the following conditions, 1) The conversion is done in

18)French  
Conditional  
Use Permit  
Forest Park

accordance with the plans and specifications submitted by applicant, except as modified by these conditions, 2) the submitted parking plan per section 10.1.24 with a minimum of six (6) off street parking spaces is implemented 3)The property shall not be subdivided in any manner that would reduce the lot frontage to less than 120 feet of frontage or less than 14,400 sq. ft. of total lot area 4) Rural address signs for the property and each unit shall be installed by the owner prior to renting the third unit. The motion was seconded. All voted in favor. Motion carried.

**Haul Route Agreement Woodrock, Inc.-**The representative for Woodrock has still not been in to sign the agreement. The clerk commented that the road supervisor said he would communicate with him again to stop in or he would proceed to implement a load limit for him.

New Business:

19)Crow's nest sponsorship – Midrivers

**Crows nest sponsorship agreement-**A motion was made to approve a sponsorship agreement with Mid-Rivers for advertisement on the Crow's Nest at the fairgrounds. \$12,000 will be paid up front and \$5,500 will be paid in January 2018. Mid-Rivers will provide a durable sign and be named the official Crow's nest sponsor. This amount will assist in paying for a custom designed rock at the Fairgrounds Entrance featuring the Mid-Rivers logo. It will also assist in paying for a new sound system at the arena. Dawson County will feature Mid-Rivers on the JumboTron when it is available to the fair. The Mid-Rivers logo and link will be featured on the Fair website. Mid-Rivers will also provide 2 vinyl banners for the fence at the front gate and another in the arena. In addition the fair will provide Mid-Rivers with complimentary tickets every in which the events are held throughout the 7 year agreement, 2 Night Show, 10 PRCA Rodeo, 10 sled pull, and 20 gate admission. The motion was seconded. All voted in favor. Motion carried.

20)Bloomfield School reopening

**Bloomfield School-**Supt of School Steve Engebretson was present to seek approval from the commissioners to re-open school at the Bloomfield Rural School. He presented the commissioners with petitions from 2 families asking for the school to be re-opened and the Board of Trustees. Supt. Engebretson noted that the school was open for 4 pre-school students this past year, but was considered non-operating as it did not have any K-8 students. There was some discussion about the number of upcoming students at the school. A motion was made to approve the re-opening of the school. The motion was seconded. All voted in favor. Motion carried.

21)Resolution #2017-9 Authorization of Wastewater System Impr Bonds

**Resolution #2017-9 Authorization of Wastewater System Improvement Bonds-**The commissioners noted that the Wastewater System Construction is scheduled to commence on May 22, 2017 and this resolution will authorize the issuance of bonds in the amount of \$3,081,00 and includes the additional amount of paving for the portion of Meade Ave that will be disturbed. A motion was made to approve the resolution. The motion was seconded. All voted in favor. Motion carried.

22)Bid Opening Old Jail Interior

**Bid Opening Old Jail Interior Project-**No bids were received. It was noted they would rebid the project.

23) Bid Opening Security System

**Bid Opening Security System-**No bids were received. It was noted they would rebid the project.

24)Airport Engineer Bids

**Airport Engineer Bids-**The commissioners noted that the airport board considered four bids from various engineering firms for the airport. The board met to open and review the bids. The commissioners need to approve their recommendation, but they did not receive their recommendation yet.

25)Health Dept 1 day closure request

**Health Department Closure request-**The commissioners received a request from the health department to close on Wednesday June 21<sup>st</sup> for strategic planning. The commissioners asked Director Dempewolf who was present if this day were any of their scheduled days for immunizations or clinics. She stated it was not. They asked if it would be advertised. She said the closure would be published. A motion was made to approve the closure. The motion was seconded. All voted in favor. Motion carried.

26)Health Dept Write-Offs

**Heath Department write-offs-**A motion was made to approve the request from the health department to write off the charges in excess of preferred provider contract amounts totaling \$181.17 for February for 12 clients and \$18.22 for March for 3 clients. The motion was seconded. All voted in favor. Motion carried.

**Right of Way Encroachment Permits-Mid-Rivers Communications-Mid-Rivers**  
 Communications submitted the following Right of Way Encroachment Permit requests. The commissioners reviewed the requests and noted that the Road Supervisor, Joe Sharbono had approved them.

27)Right of  
 Way  
 Encroachm  
 ent Permits  
 Midrivers

- Bore Crossing and Parallel Line on Road 261, T13&14 R53&54 S01, 02, 06, 09,10, 11,16,28, 29 & 31.
- Bore Crossing and Parallel Line on Road 241, T13 R53 S14&15
- Parallel Line on Road 245, T13 R53 S1
- Bore Crossing and Parallel Line on Road 245, T13 R53 S11
- Parallel Line on Road on Road 241, T13 R53, S11&12

A motion was made to approve the requests. The motion was seconded. All voted in favor. Motion carried.

**Colorado Boulevard-**A proposal was received from the city curbing Colorado Boulevard. The commissioners discussed the proposal, but wanted details concerning costs and maintenance before moving forward. The agreed to table the item until they could get further information.

28)Colorad  
 o  
 Boulevard  
 curbing  
 proposal

**April Claims-** All claims against the County were audited and approved for the month of April 2017. This list contains all claims against the County including payroll withholdings, deductions and contribution warrants.

Check Number	Date	Payee	Amount	Status
92281	4/5/2017	A.B.M. ON-SITE SERVICES	\$3,956.80	Printed
92282	4/5/2017	DAWSON COUNTY CLERK & RECORDER	\$60.40	Printed
92283	4/5/2017	DOLL, RON	\$525.00	Printed
92284	4/5/2017	RELX, INC.	\$68.15	Printed
92285	4/5/2017	WEX BANK	\$2,830.57	Printed
92287	4/7/2017	FLOWMARK/HIGH TECH COMPANIES	\$340.36	Printed
92288	4/14/2017	U. S. POSTMASTER	\$768.27	Printed
92289	4/20/2017	LOVELAND CONSULTING, L.L.C.	\$22,584.34	Printed
92290	4/20/2017	U. S. POSTMASTER	\$100.00	Printed
92291	4/25/2017	BEKIER AUTO SALES	\$15,300.00	Printed
92292	4/30/2017	ABLE WRIGHT, INC.	\$1,144.50	Printed
92293	4/30/2017	ADVANCED CHEMICAL SOLUTIONS	\$1,324.05	Printed
92294	4/30/2017	AHLERS & ASSOCIATES	\$350.00	Printed
92295	4/30/2017	ALBERTSONS	\$46.91	Printed
92296	4/30/2017	ALLISON, DAVID	\$135.00	Printed
92297	4/30/2017	AMAZON	\$108.91	Printed
92298	4/30/2017	AMERICAN WELDING & GAS, INC.	\$59.24	Printed
92299	4/30/2017	AMERIPRIDE LINEN & APPAREL SERVICES	\$97.58	Printed
92300	4/30/2017	ARNDT, ANDREW	\$175.00	Printed
92301	4/30/2017	ATWELL, PATRICIA J	\$295.52	Printed
92302	4/30/2017	BALCO UNIFORM	\$4,861.87	Printed
92303	4/30/2017	BATTERIES PLUS	\$135.59	Printed
92304	4/30/2017	BEKIER AUTO SALES	\$0.00	Void
92305	4/30/2017	BENNETT, SALLY	\$152.95	Printed
92306	4/30/2017	BERG TIRE	\$2,607.76	Printed
92307	4/30/2017	BERRY, BRENDA	\$29.96	Printed
92308	4/30/2017	BIG SKY HARDWARE	\$559.91	Printed
92309	4/30/2017	BLUE CROSS MEDICARE ADVANTAGE	\$346.80	Printed
92310	4/30/2017	BOB BARKER COMPANY INC	\$1,403.20	Printed
92311	4/30/2017	BOBS BODY SHOP	\$45.00	Printed
92312	4/30/2017	BORDER STEEL & RECYCLING	\$82.76	Printed
92313	4/30/2017	BOSS OFFICE & COMPUTER PRODUCTS, INC.	\$8,366.85	Printed
92314	4/30/2017	BUTLER MACHINERY COMPANY	\$163.59	Printed
92315	4/30/2017	CAGLE, DAN	\$500.00	Printed
92316	4/30/2017	CBM FOOD SERVICE	\$32,778.96	Printed
92317	4/30/2017	CCCS, INC.	\$1,015.00	Printed



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92318	4/30/2017	CENTER FOR DISEASE DETECTION	\$47,342.25	Printed
92319	4/30/2017	CENTURY LINK	\$124.52	Printed
92320	4/30/2017	CITY OF GLEN DIVE	\$12.50	Printed
92321	4/30/2017	CLASS C SOLUTIONS GROUP	\$508.92	Printed
92322	4/30/2017	CONTEMPORARY PEDIATRICS	\$89.00	Printed
92323	4/30/2017	COON CONSTRUCTION	\$3,900.00	Printed
92324	4/30/2017	CRAIG, HEATH	\$169.06	Printed
92325	4/30/2017	CRITELLI COURIERS, INC.	\$202.50	Printed
92326	4/30/2017	CROP PRODUCTION SERVICES	\$3,600.00	Printed
92327	4/30/2017	CROSS PETROLEUM	\$3,277.30	Printed
92328	4/30/2017	CURTISS REPAIR	\$58.58	Printed
92329	4/30/2017	DACOTAH PAPER CO	\$5,745.09	Printed
92330	4/30/2017	DATA IMAGING SYSTEM	\$3,548.50	Printed
92331	4/30/2017	DAWSON COUNTY FAIR BOARD	\$125.00	Printed
92332	4/30/2017	DAWSON COUNTY TREASURER	\$7,746.00	Printed
92333	4/30/2017	DAWSON COUNTY TREASURER	\$8,648.00	Printed
92334	4/30/2017	DAWSON COUNTY URBAN TRANSPORTATION	\$182.00	Printed
92335	4/30/2017	DAWSON COUNTY VETERINARY CLINIC	\$150.00	Printed
92336	4/30/2017	DCCF - CRIMINAL BOND ACCOUNT	\$1,594.46	Printed
92337	4/30/2017	DEMCO	\$153.85	Printed
92338	4/30/2017	DEMPEWOLF, TIMBER	\$38.37	Printed
92339	4/30/2017	DENNING, PENNY PA-C	\$50.00	Printed
92340	4/30/2017	DIAMOND PHARMACY SERVICES	\$2,227.89	Printed
92341	4/30/2017	DIAMOND PRODUCTS INC	\$90.50	Printed
92342	4/30/2017	DOLL, RON	\$500.00	Printed
92343	4/30/2017	DPC INDUSTRIES	\$20.00	Printed
92344	4/30/2017	EAGLE PRINTING & BUSINESS FORMS, LLC.	\$542.00	Printed
92345	4/30/2017	EASTERN MT COMMUNITY MENTAL HEALTH CENTR	\$4,071.25	Printed
92346	4/30/2017	ELECTION SYSTEM & SOFTWARE	\$698.17	Printed
92347	4/30/2017	ENERGY LABORATORIES	\$117.00	Printed
92348	4/30/2017	ENGBRETSON, STEVE	\$400.91	Printed
92349	4/30/2017	FARMERS ELEVATOR EASTERN MONTANA OPERAT	\$1,029.49	Printed
92350	4/30/2017	FISHER SAND AND GRAVEL	\$163.24	Printed
92351	4/30/2017	GALLS INC	\$709.96	Printed
92352	4/30/2017	GAUB, CARLEEN PA-C	\$75.00	Printed
92353	4/30/2017	GIBBS AUTO PARTS	\$29.34	Printed
92354	4/30/2017	GIBBS GRAPHIX	\$89.03	Printed
92355	4/30/2017	GLAXOSMITHKLINE PHARMACEUTICALS	\$1,752.10	Printed
92356	4/30/2017	GLEN DIVE MEDICAL CENTER	\$7,707.20	Printed
92357	4/30/2017	GREAT WEST ENGINEERING	\$6,679.94	Printed
92358	4/30/2017	GUELFF LUMBER	\$590.65	Printed
92359	4/30/2017	GUNS N THINGS LLC	\$3,109.00	Printed
92360	4/30/2017	HART, TAMMY ANN	\$1,100.00	Printed
92361	4/30/2017	HEAFIELD, RENASU	\$31.03	Printed
92362	4/30/2017	HEALTH-E-WEB, INC.	\$158.00	Printed
92363	4/30/2017	HEDAHL	\$456.43	Printed
92364	4/30/2017	HENDRICKSON, RUSTY	\$165.00	Printed
92365	4/30/2017	HEWLETT-PACKARD FINANCIAL SERVICES CO.	\$732.23	Printed
92366	4/30/2017	HINEBAUCH, STEVE	\$28.89	Printed
92367	4/30/2017	HOBART SALES & SERVICE	\$0.00	Void
92368	4/30/2017	HOLMLUND MOBILE LOCK & KEY	\$404.50	Printed
92369	4/30/2017	HOSTETLER, CRAIG	\$34.78	Printed
92370	4/30/2017	HUNTER, LESLIE	\$89.47	Printed
92371	4/30/2017	INGRAM LIBRARY SERVICES	\$854.05	Printed
92372	4/30/2017	INTOXIMETERS	\$112.00	Printed
92373	4/30/2017	ISTATE TRUCK CENTER	\$653.59	Printed

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92374	4/30/2017	K MART STORE 9306	\$110.14	Printed
92375	4/30/2017	KADRMAS LEE & JACKSON INC	\$6,730.14	Printed
92376	4/30/2017	KENCO SECURITY	\$25.00	Printed
92377	4/30/2017	KGLE 590 AM	\$220.00	Printed
92378	4/30/2017	KINGSTAD, DAWN	\$30.00	Printed
92379	4/30/2017	KXGN/KDZN-FM	\$229.50	Printed
92380	4/30/2017	LEAL, JOSEPH M., JR., M.D.	\$100.00	Printed
92381	4/30/2017	LTAP	\$450.00	Printed
92382	4/30/2017	MACO HEALTH CARE TRUST	\$2,973.00	Printed
92383	4/30/2017	MAILFINANCE	\$1,281.27	Printed
92384	4/30/2017	MARLOW, CAROL	\$640.00	Printed
92385	4/30/2017	MCGOVERN, DEB	\$100.00	Printed
92386	4/30/2017	MCKESSON MEDICAL SURGICAL	\$196.20	Printed
92387	4/30/2017	MERCK & CO INC	\$4,749.40	Printed
92388	4/30/2017	MIDAMERICA BOOKS	\$175.56	Printed
92389	4/30/2017	MILLS, KATIE	\$559.60	Printed
92390	4/30/2017	MILNE IMPLEMENT COMPANY	\$130.89	Printed
92391	4/30/2017	MINDT MACHINE CO	\$1,102.20	Printed
92392	4/30/2017	MONTANA DAKOTA UTILITIES	\$10,450.29	Printed
92393	4/30/2017	MONTANA-WYOMING SYSTEMS	\$3,140.12	Printed
92394	4/30/2017	MSU EXTENSION SERVICE	\$8,869.23	Printed
92395	4/30/2017	MT LAW ENFORCEMENT ACADEMY	\$1,500.00	Printed
92396	4/30/2017	MT WEED CONTROL ASSOC	\$100.00	Printed
92397	4/30/2017	MULLENDORE, GERI	\$35.00	Printed
92398	4/30/2017	NAPA AUTO PARTS	\$2,821.61	Printed
92399	4/30/2017	NEWMAN SIGNS	\$186.73	Printed
92400	4/30/2017	NICHOLS, LINDA	\$109.67	Printed
92401	4/30/2017	NORTHWEST PIPE FITTINGS	\$1,239.97	Printed
92402	4/30/2017	O'BRIEN, PAMELA L.	\$79.99	Printed
92403	4/30/2017	OHL, THREASA	\$357.08	Printed
92404	4/30/2017	OLMSTEAD, JENNIFER SALYERS	\$2,319.70	Printed
92405	4/30/2017	PENWORTHY	\$760.07	Printed
92406	4/30/2017	PURFOODS	\$75.00	Printed
92407	4/30/2017	R & S NORTHEAST, LLC.	\$1,413.12	Printed
92408	4/30/2017	RANCH & FARM WHOLESALE	\$1,042.21	Printed
92409	4/30/2017	RAYMOND, ANDEEN	\$44.92	Printed
92410	4/30/2017	RCS EXTINGUISHERS SERVI	\$23.25	Printed
92411	4/30/2017	RDO EQUIPMENT COMPANY	\$13,780.57	Printed
92412	4/30/2017	RELENTLESS DBA DESERT SNOW	\$599.00	Printed
92413	4/30/2017	RELX, INC.	\$68.15	Printed
92414	4/30/2017	REYNOLDS MARKET	\$1,039.50	Printed
92415	4/30/2017	RICHLAND COUNTY HEALTH DEPT	\$3,000.00	Printed
92416	4/30/2017	ROBINS SERVICE	\$66.04	Printed
92417	4/30/2017	ROLLING RUBBER TIRE FACTORY	\$64.00	Printed
92418	4/30/2017	RUNNINGS SUPPLY, INC.	\$919.11	Printed
92419	4/30/2017	RYAN, PAUL EDWARD	\$206.73	Printed
92420	4/30/2017	SAFE SITTER, INC.	\$0.00	Void
92421	4/30/2017	SANOFI PASTEUR INC	\$1,516.01	Printed
92422	4/30/2017	SATELLITE TRACKING OF PEOPLE, LLC.	\$255.75	Printed
92423	4/30/2017	SCHEIN, HENRY	\$244.25	Printed
92424	4/30/2017	SCHLEVE, GAYLE	\$67.50	Printed
92425	4/30/2017	SELBYS	\$305.74	Printed
92426	4/30/2017	SIDNEY HEALTH CENTER	\$25.00	Printed
92427	4/30/2017	SILHA FUNERAL HOMES & CREMATORY	\$2,500.00	Printed
92428	4/30/2017	SKERRITT, MELISSA ANN	\$200.00	Printed
92429	4/30/2017	ST OF MT CENTRAL SERVICES DIVISION	\$3,000.00	Printed

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92430	4/30/2017	STATE OF MONTANA	\$232.91	Printed
92431	4/30/2017	SUPERIOR WATER TREATMENT	\$30.00	Printed
92432	4/30/2017	SWARNY, BRUCE	\$150.00	Printed
92433	4/30/2017	SYN-TECH SYSTEMS, INC.	\$825.00	Printed
92434	4/30/2017	TAB ELECTRONICS	\$19,825.10	Printed
92435	4/30/2017	TERRY TRIBUNE	\$22.50	Printed
92436	4/30/2017	THIEL BROTHERS ROOFING, INC	\$958.73	Printed
92437	4/30/2017	TIRE-RAMA GLEN DIVE	\$2,806.04	Printed
92438	4/30/2017	TRAIL STAR TRUCK STOP	\$5,916.37	Printed
92439	4/30/2017	TRI STATE TRUCK & EQUIPMENT, INC.	\$5.16	Printed
92440	4/30/2017	TRUCK SUPPLIERS	\$1,492.98	Printed
92441	4/30/2017	TRUGREEN	\$51.00	Printed
92442	4/30/2017	U.S. BANK	\$1,609.55	Printed
92443	4/30/2017	US FOODSERVICE, INC.	\$1,977.77	Printed
92444	4/30/2017	UTILITIES UNDERGROUND	\$101.52	Printed
92445	4/30/2017	VERIZON WIRELESS	\$628.11	Printed
92446	4/30/2017	VOGELE, MYRA	\$1,125.00	Printed
92447	4/30/2017	WARNE CHEMICAL & EQUIP	\$117.61	Printed
92448	4/30/2017	YELLOWSTONE CO YOUTH SERVICES CENTER	\$5,170.00	Printed
92449	4/30/2017	ZANDER, DENNIS	\$120.11	Printed
92450	4/30/2017	ZIESKE, PIXINE	\$54.57	Printed
92451	4/30/2017	BOSS OFFICE & COMPUTER PRODUCTS, INC.	\$29.88	Printed
92452	4/30/2017	CITY OF GLEN DIVE	\$14.50	Printed
92453	4/30/2017	CITY OF GLEN DIVE360	\$2,554.85	Printed
92454	4/30/2017	DAWSON COUNTY CLERK & RECORDER	\$47.55	Printed
92455	4/30/2017	ECOLAB PEST ELIMINATION DIVISION	\$150.00	Printed
92456	4/30/2017	GEHNERT, MARY JO	\$180.90	Printed
92457	4/30/2017	HOBART SALES & SERVICE	\$101.63	Printed
92458	4/30/2017	K MART STORE 9306	\$14.79	Printed
92459	4/30/2017	LYNN, TERAH	\$25.50	Printed
92460	4/30/2017	MILNE IMPLEMENT COMPANY	\$11.60	Printed
92461	4/30/2017	RANCH & FARM WHOLESALE	\$141.39	Printed
92462	4/30/2017	RIVER ROAD PRODUCTIONS	\$7,458.00	Printed
92463	4/30/2017	ROLLING RUBBER TIRE FACTORY	\$28.00	Printed
92464	4/30/2017	RUNNINGS SUPPLY, INC.	\$8.99	Printed
92465	4/30/2017	SPRINT	\$160.75	Printed
92466	4/30/2017	SPURGEON, JOHN	\$427.18	Printed
92467	4/30/2017	U. S. POSTMASTER	\$421.67	Printed
92468	4/30/2017	U.S. BANK	\$2,277.13	Printed
92469	4/30/2017	WHISTLE STOP	\$40.00	Printed
92470	4/30/2017	BALCO UNIFORM	\$11.95	Printed
92471	4/30/2017	BOSS OFFICE & COMPUTER PRODUCTS, INC.	\$686.33	Printed
92472	4/30/2017	BUSINESS CARD	\$498.70	Printed
92473	4/30/2017	CBM FOOD SERVICE	\$8,097.52	Printed
92474	4/30/2017	DATA IMAGING SYSTEM	\$158.00	Printed
92475	4/30/2017	DORSEY, MISTY	\$60.00	Printed
92476	4/30/2017	GALLS INC	\$209.90	Printed
92477	4/30/2017	GEHNERT, MARY JO	\$8.00	Printed
92478	4/30/2017	INTOXIMETERS	\$21.00	Printed
92479	4/30/2017	MID RIVERS TELEPHONE	\$9,068.35	Printed
92480	4/30/2017	MT LAW ENFORCEMENT ACADEMY	\$625.00	Printed
92481	4/30/2017	RANGER REVIEW	\$1,580.00	Printed
92482	4/30/2017	ROBINS SERVICE	\$132.70	Printed
92483	4/30/2017	RUNNINGS SUPPLY, INC.	\$25.98	Printed
92484	4/30/2017	WEX BANK	\$8,670.22	Printed
			\$395,405.54	

Correspondence/Information:

- A letter was given to health department regarding the Non-Profit status of the county for contribution purposes.
- MaCo sent a notice of insurance rate increases for the upcoming fiscal year. The Liability insurance will increase 13.91%, the workers comp mod factor will lower from 1.11% to .96% and most class code rates will increase.
- A quarterly cash report was received from the Treasurer.
- Press releases for the Wasterwater Construction project will be forthcoming.
- A notice was received from Data Imaging Systems that they have possession of a hard drive containing scanned records from the Clerk & Recorder department for off site backup purposes, which they agreed to for no additional charges.
- A notice was received from FWP regarding the comment period for mountain lion quotas.

29) OFF-SITE STORAGE BACKUP C&R

Public Comment: None

The meeting adjourned at 6:10 p.m. DATED this 16th day of May, 2017.

\_\_\_\_\_  
Douglas A. Buxbaum

\_\_\_\_\_  
Gary Kartevold, Member

\_\_\_\_\_  
Dennis Zander, Member

ATTEST: \_\_\_\_\_  
Shirley A. Kreiman, Clerk & Recorder

May 17, 2017

Commissioner Buxbaum opened the meeting at 11:45 a.m., with Douglas A. Buxbaum, Gary Kartevold and Dennis Zander present. Also present were Shirley Kreiman, Clerk & Recorder.

Commissioner Buxbaum stated the purpose of the meeting was to open the bids for the old jail project and opening the votes from River Road residents regarding the group’s interest in forming an RSID.

The deadline for the old jail project was May 16<sup>th</sup>, but the commissioners noted they had not checked their courthouse mailbox and the bid that John Conaway indicated he would be presenting was put in the mailbox. The commissioners agreed that it had arrived on time to be considered. No other bids were received. The bid for was for \$950. The materials are to be charged to Dawson County and will reduce the bid amount. The remaining balance will be the amount due to Conaway Construction for labor. A motion was made to award the bid to Conaway Construction. The motion was seconded. All voted in favor. Motion carried.

A group of residents from River Road held a meeting to determine the public interest from landowners to determine if there was significant interest to create an RSID for constructing a pipeline for Buffalo Rapids to the property owners. The group asked the residents to vote if they were in favor. The commissioners opened the votes and there were 36 in favor with Yes votes and 8 not in favor with No votes. The commissioners discussed if the RSID were formed would the assessment be based upon acreage owned or per lot and who would pay the up front cost for engineering estimates should a protest halt the formation of the district. They would like to get legal council on the matter and place the matter on their next agenda for discussion.

The matter of Colorado Boulevard came up and the commissioners wanted to speak to the city in regards to changing their proposed agreement so that it would be clarified the city would

be in charge of maintenance and how the cost would be split if the project were to go forward and some language that the construction bids would be mutually agreed to by both parties. They will contact the city about suggested language changes. The agreement will remain on the commissioners old business for next session.

DATED this 17<sup>th</sup> day of May, 2017.

\_\_\_\_\_  
Douglas A. Buxbaum

\_\_\_\_\_  
Gary Kartevold, Member

\_\_\_\_\_  
Dennis Zander, Member

ATTEST: \_\_\_\_\_  
Shirley A. Kreiman, Clerk & Recorder

May 17, 2017

Commissioner Buxbaum opened the meeting at 4:00 p.m., with Douglas A. Buxbaum, Gary Kartevold and Dennis Zander present. Also present were Shirley Kreiman, Clerk & Recorder.

Commissioner Buxbaum stated the purpose of the meeting was award the contract for engineering at the Dawson County Airport for the next 5 years. A recommendation was received from the airport board for KLJ engineering. A motion was made to approve the board's recommendation. The motion was seconded. All voted in favor. Motion carried.

DATED this 17<sup>th</sup> day of May, 2017.

\_\_\_\_\_  
Douglas A. Buxbaum

\_\_\_\_\_  
Gary Kartevold, Member

\_\_\_\_\_  
Dennis Zander, Member

ATTEST: \_\_\_\_\_  
Shirley A. Kreiman, Clerk & Recorder