

March 7, 2017

Commissioner Kartevold opened the meeting at 10:00 a.m., with Gary Kartevold and Dennis Zander present. Also present were Jason Stewart, Ranger Review Reporter, and Shirley Kreiman, Clerk & Recorder.

Prior Meeting Minutes:

A motion was made to accept and approve minutes for February 21, 2017. The motion was seconded. All voted in favor. Motion carried.

Items added to posted Agenda:

A motion was made to add the following items to the agenda: Correspondence, Audit Report FY16, Notice of Awards WG Sewer Project. New Administrative Item: Sr. Companion Program Request. The motion was seconded. All voted in favor. Motion carried.

Previously Approved Administrative Items:

Travel Request-A travel request was approved on March 2 for Dawn Kingstad to travel to Billings MT on March 29-31 to conduct a presentation for the Montana Library Association.

Olness & Associates PC-A representation letter was sent to Olness & Associates, PC in connection with the audit of the financial statements of Dawson County for FY16.

New Administrative Items:

Sr. Companion Program-A request was received for \$1,250 for matching funds to support the Action for Eastern Montana Senior companion program. Commissioner Zander made a motion to table the item until he could review the request with Patty Atwell, director of senior programs and see how this would fit with the RSVP program possibly returning. The motion was seconded and carried. The item was tabled.

1)Senior Companion Program

Old Business:

Forest Park/Highland Park Residents Street Maintenance Advisory Council-A draft of the by-laws is being sent to the newly forming committees.

Capital Outlay Request-Weed Depart-The Commissioners stated that they have asked Joe Sharbono to look at the truck being donated from WG fire to see if it will work for the weed department and to see if the grant funds can be used for other equipment.

Board Appointments: The following board appointments remain.

Airport Board-1 position
Bell Street Bridge Committee-4 positions
Highland Park Irrigation-1 position
Richey Cemetery Board-2 positions
Weed/Mosquito Board-2 positions
Zoning & Planning Commission-1 position
Zoning Board of Adjustments-2 positions
Health Board – 3 positions
Tax Appeal Board – 1 position

Francis Peterson-Easement-The commissioners stated they are still waiting for a county attorney opinion.

2)Francis Peterson Easement

Resolution#2017-___ Amend County Office Hours for December 24 and the Friday after Thanksgiving-The commissioner stated they are also waiting for a county attorney opinion regarding this matter.

3)Res #2017-___ office hours Christmas Eve and day after Thanksgiving

New Business:

September 2016 – February 2017 Payroll- The board of Commissioners certified the payroll warrants register total and the Invoice Journal total for the months of September 2016 through February 2017 and noted they were in agreement.

PAYROLL EXPENSE FOR PERIOD OF SEPT 1 - SEPT 30, 2016

(Employer Costs Includes Gross plus taxes and benefits including Health & Life Insurance for 3 pay periods)

<u>FUND</u>	<u>ACCT</u>	<u>DEPT</u>	<u>DEPARTMENT</u>	<u>Amount</u>	<u>FUND</u>	<u>ACCT</u>	<u>DEPT</u>	<u>DEPARTMENT</u>	<u>Amount</u>
1000	410100	10	Commissioner	16,385.49	2300	420100	110	Public Safety-Sheriff	50,909.51
1000	410340	20	Justice Court	8,482.46	2300	420100	120	Sheriff OVT	
1000	410540	30	Treasurer	17,405.39	2300	420130	133	Public Safety-Cty Pri	
1000	410600	40	Elections	2,565.30	2300	420230	133	Public Safety-Co. Jail	35,735.99
1000	410800	45	Human Resources	4,704.66	2300	420140		Stonegarden Grant	444.41
1000	410940	60	Clerk & Recorder	19,029.30	2300		122	STEP Grant	
1000	411100	70	Attorney	27,066.86	2300	420343	493	Prob Compliance Gr	3362.81
1000	411136	76	Victim Witn Adv		2371	410551	548	Ins Fund Gen Govt	7,578.67
1000	411230	80	Maintenance	5,410.98	2371	420551	548	Ins Fund Public Safety	5,681.58
1000	411235	85	Safety Director		2371	430551	548	Ins Fund Public Works	5990.72
1000	411600	100	Supt of Schools	5,187.00	2371	440551	548	Ins Fund Public Health	1,547.06
								Ins Fund Social & Economic	
1000	420600	140	D.E.S.	4,709.02	2371	450551	548	Svcs	592.45
								Ins Fund Culture &	
1000	420643	143	Home Preparedness		2371	460551	548	Recreation	1,154.81
1000	420800	150	County Coroner	835.28	2388	411136		Victim Witness Adv	2,949.14
1000	430912	155	Cemetery	13,866.72	2390	420142	126	Drug Forfeiture	132.55
1000	440140	170	Public Health	22,838.58	2404	430263	635	4M FP Lighting	49.41
1000	440160	180	Sanitarian	6,547.33	2407	430263	650	7M HP Lighting	13.91
1000	450410	230	County Agent	1,851.10	2505	431200	645	5M WG Dike	707.89
1000	460433	240	Parks	1,728.90	2510	430600	660	WG Public Works	
1000	460452	250	Glendive Museum	1,997.62	2514	430500	665	14M HP Irrig	3,290.08
1000	460453	255	Richey Museum	556.45	2524	430500	675	24M FP Water	4,477.58
2110	430230	325	Road	62,057.65	2546	430595	697	46M FP Irrigation	1,639.04
2110	430247	320	Gas Tax		2830	430800	552	Junk Vehicle	1,154.68
2130	430244	405	Bridge		2960	440100	810	BCHP Grant	
2140	431100	415	Weed	9,658.50	2960	440112	812	PHSI Grant	1,225.87
2140	431100	114	Weed Summer Help		2960	440150	828	Emergency Preparedness	2,750.94
2160	460210	430	Fair	4,089.84	2960	440170	800	Nurse MCH Grant	673.69
			Airport						
2170	430310	460	Maintenance	5,506.35	2960	440171	840	MEICHV Grant	3,709.90
2180	410331	470	Clerk of Court	9,725.94	2960	440172	825	Immunization Grant	524.08
2180	410334	480	Bailiff		2960	440173	830	WIC Grant	2,169.33
2200	440700	510	Mosquito	1,487.94	2960	440175	832	Miami Health Grant	
2200	440700	115	Mosquito Summer Help		2960	440176	826	Immun Infrass Grant	
2220	460110	500	Library	10,321.06	2960	440177	833	Tobacco Grant	3,867.38
2250	411010	530	County Planning	3,003.31	2960	440179	838	Baci	
2252	411010	606	Flood Plain	530.01	2960	440190	890	Family Planning	4,388.41
2253	431392	611	Forest Park Zoning		2960		809	III-F Grant	
2254	431394	614	Highland Park Zoning		2960		829	PHER Grant	
2280	450310	537	Sr. Citizens Center	4,742.60	2960	450328	842	Stepping On Gr	
			Homemaker					Hlthy Com-Parent Resource	
2280	450320	538	Grants	1,527.61	2962	440114	850	Center	890.40
2280	450321	531	Respite Care	1,713.59	5310	430601	691	MSSD #1	6,916.85
			Congregate Meals						
2280	450323	533	Grant	4,952.62	5712	420210	135	Public Safety-Admin	27,276.55
2280	450325	539	RSVP Federal		5712	420230	130	Public Safety-St. Pri	188,873.54
2280	450329	529	Health Screening	276.21	7370	450312	600	Urban Transportation	15,907.55
				280,761.67				Subtotal	386,586.78
								Total	667,348.45

DAWSON COUNTY BOARD OF COUNTY COMMISSIONERS
 COUNTY OF DAWSON
 GLENDIVE MT – March 2017

1923

PAYROLL EXPENSE FOR PERIOD OF OCT 1 - OCT 31, 2016

(Employer Costs Includes Gross plus taxes and benefits including Health & Life Insurance for 2 pay periods)

<u>FUND</u>	<u>ACCT</u>	<u>DEPT</u>	<u>DEPARTMENT</u>	<u>Amount</u>	<u>FUND</u>	<u>ACCT</u>	<u>DEPT</u>	<u>DEPARTMENT</u>	<u>Amount</u>
1000	410100	10	Commissioner	15,452.80	2300	420100	110	Public Safety-Sheriff	43,319.45
1000	410340	20	Justice Court	8,359.97	2300	420100	120	Sheriff OVT	
1000	410540	30	Treasurer	18,252.63	2300	420130	133	Public Safety-Cty Pri	
1000	410600	40	Elections	2,416.27	2300	420230	133	Public Safety-Co. Jail	39,253.03
1000	410800	45	Human Resources	4,694.52	2300	420140		Stonegarden Grant	914.16
1000	410940	60	Clerk & Recorder	19,391.97	2300		122	STEP Grant	
1000	411100	70	Attorney	26,224.68	2300	420343	493	Prob Compliance Gr	3464.71
1000	411136	76	Victim Witn Adv		2371	410551	548	Ins Fund Gen Govt	15,405.70
1000	411230	80	Maintenance	5,389.02	2371	420551	548	Ins Fund Public Safety	10,752.26
1000	411235	85	Safety Director	499.13	2371	430551	548	Ins Fund Public Works	11960.96
1000	411600	100	Supt of Schools	5,058.00	2371	440551	548	Ins Fund Public Health	3,639.46
								Ins Fund Social &	
1000	420600	140	D.E.S.	4,198.43	2371	450551	548	Economic Svcs	1,536.08
								Ins Fund Culture &	
1000	420643	143	Home Preparedness		2371	460551	548	Recreation	1,974.70
1000	420800	150	County Coroner	818.48	2388	411136		Victim Witness Adv	2,472.22
1000	430912	155	Cemetery	13,983.37	2390	420142	126	Drug Forfeiture	
1000	440140	170	Public Health	23,680.94	2404	430263	635	4M FP Lighting	52.47
1000	440160	180	Sanitarian	6,523.78	2407	430263	650	7M HP Lighting	14.97
1000	450410	230	County Agent	2,765.96	2505	431200	645	5M WG Dike	751.45
1000	460433	240	Parks	1,662.87	2510	430600	660	WG Public Works	
1000	460452	250	Glendive Museum		2514	430500	665	14M HP Irrig	3,292.72
1000	460453	255	Richey Museum	318.79	2524	430500	675	24M FP Water	4,881.57
2110	430230	325	Road	60,012.48	2546	430595	697	46M FP Irrigation	1,685.72
2110	430247	320	Gas Tax		2830	430800	552	Junk Vehicle	1,150.90
2130	430244	405	Bridge		2960	440100	810	BCHP Grant	
2140	431100	415	Weed	5,248.03	2960	440112	812	PHSI Grant	1,297.41
								Emergency	
2140	431100	114	Weed Summer Help		2960	440150	828	Preparedness	2,867.96
2160	460210	430	Fair	3,503.59	2960	440170	800	Nurse MCH Grant	1,183.37
2170	430310	460	Airport Maintenance	6,013.29	2960	440171	840	MEICHV Grant	2,840.56
2180	410331	470	Clerk of Court	9,497.12	2960	440172	825	Immunization Grant	770.83
2180	410334	480	Bailiff		2960	440173	830	WIC Grant	2,671.08
2200	440700	510	Mosquito	1,298.02	2960	440175	832	Miami Health Grant	
2200	440700	115	Mosquito Summer Help		2960	440176	826	Immun Infrass Grant	
2220	460110	500	Library	10,180.07	2960	440177	833	Tobacco Grant	4,206.08
2250	411010	530	County Planning	3,002.49	2960	440179	838	Baci	
2252	411010	606	Flood Plain	529.68	2960	440190	890	Family Planning	5,425.64
2253	431392	611	Forest Park Zoning		2960		809	III-F Grant	
2254	431394	614	Highland Park Zoning		2960		829	PHER Grant	
2280	450310	537	Sr. Citizens Center	5,154.89	2960	450328	842	Stepping On Gr	75.21
								Hlthy Com-Parent	
2280	450320	538	Homemaker Grants	1,790.31	2962	440114	850	Resource Center	1,807.20
2280	450321	531	Respite Care	1,663.79	5310	430601	691	MSSD #1	7,222.74
			Congregate Meals						
2280	450323	533	Grant	4,723.10	5712	420210	135	Public Safety-Admin	28,710.48
2280	450325	539	RSVP Federal		5712	420230	130	Public Safety-St. Pri	222,758.43
2280	450329	529	Health Screening	262.28	7370	450312	600	Urban Transportation	16,647.73
				272,570.75				Subtotal	445,007.25
								Total	717,578.00

PAYROLL EXPENSE FOR PERIOD OF NOV 1 - NOV 30, 2016

(Employer Costs Includes Gross plus taxes and benefits including Health & Life Insurance for 2 pay periods)

<u>FUND</u>	<u>ACCT</u>	<u>DEPT</u>	<u>DEPARTMENT</u>	<u>Amount</u>	<u>FUND</u>	<u>ACCT</u>	<u>DEPT</u>	<u>DEPARTMENT</u>	<u>Amount</u>
1000	410100	10	Commissioner	15,472.34	2300	420100	110	Public Safety-Sheriff	71,988.38
1000	410340	20	Justice Court	8,038.78	2300	420100	120	Sheriff OVT	
1000	410540	30	Treasurer	17,439.72	2300	420130	133	Public Safety-Cty Pri	
1000	410600	40	Elections	3,950.88	2300	420230	133	Public Safety-Co. Jail	35,153.29
1000	410800	45	Human Resources	4,694.52	2300	420140		Stonegarden Grant	1134.28
1000	410940	60	Clerk & Recorder	17,663.97	2300		122	STEP Grant	
1000	411100	70	Attorney	26,312.60	2300	420343	493	Prob Compliance Gr	1086.97
1000	411136	76	Victim Witn Adv		2371	410551	548	Ins Fund Gen Govt	14,477.00
1000	411230	80	Maintenance	5,433.72	2371	420551	548	Ins Fund Public Safety	11,302.27
1000	411235	85	Safety Director	146.81	2371	430551	548	Ins Fund Public Works	11963.82
1000	411600	100	Supt of Schools	5,058.00	2371	440551	548	Ins Fund Public Health	2,912.68

DAWSON COUNTY BOARD OF COUNTY COMMISSIONERS
 COUNTY OF DAWSON
 GLENDIVE MT – March 2017

1924

1000	420600	140	D.E.S.	4,572.46	2371	450551	548	Ins Fund Social & Economic Svcs	1,887.25	
1000	420643	143	Home Preparedness		2371	460551	548	Ins Fund Culture & Recreation	1,659.38	
1000	420800	150	County Coroner	818.48	2388	411136		Victim Witness Adv	2,316.57	
1000	430912	155	Cemetery	11,651.52	2390	420142	126	Drug Forfeiture		
1000	440140	170	Public Health	22,952.12	2404	430263	635	4M FP Lighting	52.48	
1000	440160	180	Sanitarian	6,524.18	2407	430263	650	7M HP Lighting	14.76	
1000	450410	230	County Agent	2,644.22	2505	431200	645	5M WG Dike	752.87	
1000	460433	240	Parks	1,659.74	2510	430600	660	WG Public Works		
1000	460452	250	Glendive Museum	144.50	2514	430500	665	14M HP Irrig	46.35	
1000	460453	255	Richey Museum		2524	430500	675	24M FP Water	4,679.68	
2110	430230	325	Road	57,286.53	2546	430595	697	46M FP Irrigation	1,685.38	
2110	430247	320	Gas Tax		2830	430800	552	Junk Vehicle	1,150.84	
2130	430244	405	Bridge		2960	440100	810	BCHP Grant		
2140	431100	415	Weed	5,159.14	2960	440112	812	PHSI Grant		
2140	431100	114	Weed Summer Help		2960	440150	828	Emergency Preparedness		
2160	460210	430	Fair	3,481.53	2960	440170	800	Nurse MCH Grant	1,446.54	
2170	430310	460	Airport Maintenance	5,722.70	2960	440171	840	MEICHV Grant	2,367.13	
2180	410331	470	Clerk of Court	9,497.12	2960	440172	825	Immunization Grant	423.13	
2180	410334	480	Bailiff		2960	440173	830	WIC Grant	3,037.71	
2200	440700	510	Mosquito	1,297.95	2960	440175	832	Miami Health Grant		
2200	440700	115	Mosquito Summer Help		2960	440176	826	Immun Infrs Grant		
2220	460110	500	Library	8,173.58	2960	440177	833	Tobacco Grant	4,217.21	
2250	411010	530	County Planning	2,992.23	2960	440179	838	Baci		
2252	411010	606	Flood Plain	528.10	2960	440190	890	Family Planning	5,321.21	
2253	431392	611	Forest Park Zoning		2960		809	III-F Grant		
2254	431394	614	Highland Park Zoning		2960		829	PHER Grant		
2280	450310	537	Sr. Citizens Center	4,725.00	2960	450328	842	Stepping On Gr Hlthy Com-Parent Resource Center	988.54	
2280	450320	538	Homemaker Grants	2,059.34	2962	440114	850	MSSD #1	7,231.10	
2280	450321	531	Respite Care	1,700.40	5310	430601	691	Public Safety-Admin	28,726.94	
2280	450323	533	Congregate Meals Grant	5,274.84	5712	420210	135	Public Safety-St. Pri	199,941.17	
2280	450325	539	RSVP Federal		5712	420230	130	Urban Transportation	17,296.89	
2280	450329	529	Health Screening	296.93	7370	450312	600			
				263,373.95					Subtotal	435,261.82
									Total	698,635.77

PAYROLL EXPENSE FOR PERIOD OF DEC 1 - DEC 31, 2016

(Employer Costs Includes Gross plus taxes and benefits including Health & Life Insurance for 2 pay periods)

FUND	ACCT	DEPT	DEPARTMENT	Amount	FUND	ACCT	DEPT	DEPARTMENT	Amount
1000	410100	10	Commissioner	15,562.68	2300	420100	110	Public Safety-Sheriff	65,948.57
1000	410340	20	Justice Court	8,087.51	2300	420100	120	Sheriff OVT	
1000	410540	30	Treasurer	17,267.33	2300	420130	133	Public Safety-Cty Pri	
1000	410600	40	Elections	2,574.29	2300	420230	133	Public Safety-Co. Jail	45,657.69
1000	410800	45	Human Resources	4,694.32	2300	420140		Stonegarden Grant	305.46
1000	410940	60	Clerk & Recorder	18,599.48	2300		122	STEP Grant	
1000	411100	70	Attorney	26,212.96	2300	420343	493	Prob Compliance Gr	
1000	411136	76	Victim Witn Adv		2371	410551	548	Ins Fund Gen Govt	14,157.81
1000	411230	80	Maintenance	5,383.38	2371	420551	548	Ins Fund Public Safety	10,557.62
1000	411235	85	Safety Director	469.76	2371	430551	548	Ins Fund Public Works	11619.28
1000	411600	100	Supt of Schools	5,058.00	2371	440551	548	Ins Fund Public Health	3,595.26
1000	420600	140	D.E.S.	4,227.80	2371	450551	548	Ins Fund Social & Economic Svcs	1,887.25
1000	420643	143	Home Preparedness		2371	460551	548	Ins Fund Culture & Recreation	1,665.20
1000	420800	150	County Coroner	818.48	2388	411136		Victim Witness Adv	2,572.72
1000	430912	155	Cemetery	11,761.37	2390	420142	126	Drug Forfeiture	
1000	440140	170	Public Health	22,803.37	2404	430263	635	4M FP Lighting	53.35
1000	440160	180	Sanitarian	6,519.41	2407	430263	650	7M HP Lighting	15.73
1000	450410	230	County Agent	2,705.36	2505	431200	645	5M WG Dike	751.38
1000	460433	240	Parks	1,699.53	2510	430600	660	WG Public Works	
1000	460452	250	Glendive Museum		2514	430500	665	14M HP Irrig	45.62
1000	460453	255	Richey Museum		2524	430500	675	24M FP Water	4,775.99
2110	430230	325	Road	55,272.05	2546	430595	697	46M FP Irrigation	1,721.20
2110	430247	320	Gas Tax		2830	430800	552	Junk Vehicle	1,150.20
2130	430244	405	Bridge		2960	440100	810	BCHP Grant	
2140	431100	415	Weed	5,125.11	2960	440112	812	PHSI Grant	
2140	431100	114	Weed Summer Help		2960	440150	828	Emergency Preparedness	776.93

DAWSON COUNTY BOARD OF COUNTY COMMISSIONERS
 COUNTY OF DAWSON
 GLENDIVE MT – March 2017

1925

2160	460210	430	Fair	3,518.89	2960	440170	800	Nurse MCH Grant	1,240.39
2170	430310	460	Airport Maintenance	5,931.34	2960	440171	840	MEICHV Grant	472.36
2180	410331	470	Clerk of Court	9,496.92	2960	440172	825	Immunization Grant	442.22
2180	410334	480	Bailiff		2960	440173	830	WIC Grant	2,817.60
2200	440700	510	Mosquito	1,297.43	2960	440175	832	Miami Health Grant	
2200	440700	115	Mosquito Summer Help		2960	440176	826	Immun Infrs Grant	
2220	460110	500	Library	9,624.06	2960	440177	833	Tobacco Grant	4,243.62
2250	411010	530	County Planning	1,890.01	2960	440179	838	Baci	
2252	411010	606	Flood Plain	333.37	2960	440190	890	Family Planning	5,166.57
2253	431392	611	Forest Park Zoning		2960		809	III-F Grant	
2254	431394	614	Highland Park Zoning		2960		829	PHER Grant	
2280	450310	537	Sr. Citizens Center	4,871.47	2960	450328	842	Stepping On Gr Hlthy Com-Parent Resource Center	1,141.06
2280	450320	538	Homemaker Grants	1,837.10	2962	440114	850	MSSD #1	7,299.97
2280	450321	531	Respite Care Congregate Meals Grant	4,392.50	5712	420210	135	Public Safety-Admin	28,739.25
2280	450325	539	RSVP Federal		5712	420230	130	Public Safety-St. Pri	258,931.93
2280	450329	529	Health Screening	209.85	7370	450312	600	Urban Transportation	17,199.06
				259,843.27	Subtotal				494,951.29
				Total				754,794.56	

PAYROLL EXPENSE FOR PERIOD OF JAN 1 - JAN 31, 2017

(Employer Costs Includes Gross plus taxes and benefits including Health & Life Insurance for 2 pay periods)

FUND	ACCT	DEPT	DEPARTMENT	Amount	FUND	ACCT	DEPT	DEPARTMENT	Amount
1000	410100	10	Commissioner	23,575.88	2300	420100	110	Public Safety-Sheriff	66,559.34
1000	410340	20	Justice Court	12,048.76	2300	420100	120	Sheriff OVT	
1000	410540	30	Treasurer	25,990.73	2300	420130	133	Public Safety-Cty Pri	
1000	410600	40	Elections	3,829.94	2300	420230	133	Public Safety-Co. Jail	56,668.07
1000	410800	45	Human Resources	7,073.49	2300	420140		Stonegarden Grant	
1000	410940	60	Clerk & Recorder	27,907.23	2300		122	STEP Grant	
1000	411100	70	Attorney	39,300.34	2300	420343	493	Prob Compliance Gr	
1000	411136	76	Victim Witn Adv		2371	410551	548	Ins Fund Gen Govt	19,666.24
1000	411230	80	Maintenance	9,043.91	2371	420551	548	Ins Fund Public Safety	16,977.09
1000	411235	85	Safety Director	1,176.72	2371	430551	548	Ins Fund Public Works	16937.59
1000	411600	100	Supt of Schools	7,586.70	2371	440551	548	Ins Fund Public Health	6,023.69
1000	420600	140	D.E.S.	6,653.99	2371	450551	548	Ins Fund Social & Economic Svcs	2,830.87
1000	420643	143	Home Preparedness		2371	460551	548	Ins Fund Culture & Recreation	3,905.76
1000	420800	150	County Coroner	1,227.72	2388	411136		Victim Witness Adv	3,900.65
1000	430912	155	Cemetery	17,454.16	2390	420142	126	Drug Forfeiture	
1000	440140	170	Public Health	35,261.59	2404	430263	635	4M FP Lighting	78.90
1000	440160	180	Sanitarian	10,113.13	2407	430263	650	7M HP Lighting	23.24
1000	450410	230	County Agent	4,023.21	2505	431200	645	5M WG Dike	1128.12
1000	460433	240	Parks	2,539.68	2510	430600	660	WG Public Works	
1000	460452	250	Glendive Museum		2514	430500	665	14M HP Irrig	68.66
1000	460453	255	Richey Museum		2524	430500	675	24M FP Water	7,081.10
2110	430230	325	Road	7,659.97	2546	430595	697	46M FP Irrigation	2,575.13
2110	430247	320	Gas Tax		2830	430800	552	Junk Vehicle	1,784.52
2130	430244	405	Bridge	82,467.50	2960	440100	810	BCHP Grant	
2140	431100	415	Weed	5,082.41	2960	440112	812	PHSI Grant	
2140	431100	114	Weed Summer Help		2960	440150	828	Emergency Preparedness	2,267.91
2160	460210	430	Fair	5,255.37	2960	440170	800	Nurse MCH Grant	994.34
2170	430310	460	Airport Maintenance	10,392.85	2960	440171	840	MEICHV Grant	1,374.45
2180	410331	470	Clerk of Court	14,245.08	2960	440172	825	Immunization Grant	695.69
2180	410334	480	Bailiff		2960	440173	830	WIC Grant	4,062.78
2200	440700	510	Mosquito	1,694.20	2960	440175	832	Miami Health Grant	
2200	440700	115	Mosquito Summer Help		2960	440176	826	Immun Infrs Grant	
2220	460110	500	Library	19,188.88	2960	440177	833	Tobacco Grant	6,820.28
2250	411010	530	County Planning	3,843.03	2960	440179	838	Baci	
2252	411010	606	Flood Plain	678.01	2960	440190	890	Family Planning	7,552.75
2253	431392	611	Forest Park Zoning		2960		809	III-F Grant	
2254	431394	614	Highland Park Zoning		2960		829	PHER Grant	
2280	450310	537	Sr. Citizens Center	6,993.00	2960	450328	842	Stepping On Gr Hlthy Com-Parent Resource Center	1,157.51
2280	450320	538	Homemaker Grants	2,739.36	2962	440114	850		

DAWSON COUNTY BOARD OF COUNTY COMMISSIONERS
 COUNTY OF DAWSON
 GLENDIVE MT – March 2017

2280	450321	531	Respite Care	2,168.88	5310	430601	691	MSSD #1	10,940.70
			Congregate Meals						
2280	450323	533	Grant	6,720.50	5712	420210	135	Public Safety-Admin	51,770.76
2280	450325	539	RSVP Federal		5712	420230	130	Public Safety-St. Pri	311,547.08
2280	450329	529	Health Screening	348.45	7370	450312	600	Urban Transportation	25,383.89
				404,284.67	Subtotal				630,777.11
					Total				1,035,061.78

PAYROLL EXPENSE FOR PERIOD OF FEB 1 - FEB 28, 2017

(Employer Costs Includes Gross plus taxes and benefits including Health & Life Insurance for 2 pay periods)

FUND	ACCT	DEPT	DEPARTMENT	Amount	FUND	ACCT	DEPT	DEPARTMENT	Amount
1000	410100	10	Commissioner	15,552.76	2300	420100	110	Public Safety-Sheriff	44,419.59
1000	410340	20	Justice Court	8,029.36	2300	420100	120	Sheriff OVT	
1000	410540	30	Treasurer	17,358.93	2300	420130	133	Public Safety-Cty Pri	
1000	410600	40	Elections	2,553.28	2300	420230	133	Public Safety-Co. Jail	33,551.99
1000	410800	45	Human Resources	4,746.64	2300	420140		Stonegarden Grant	1217.03
1000	410940	60	Clerk & Recorder	18,009.00	2300		122	STEP Grant	
1000	411100	70	Attorney	26,199.72	2300	420343	493	Prob Compliance Gr	
1000	411136	76	Victim Witn Adv		2371	410551	548	Ins Fund Gen Govt	13,152.55
1000	411230	80	Maintenance	5,329.36	2371	420551	548	Ins Fund Public Safety	10,455.92
1000	411235	85	Safety Director	593.12	2371	430551	548	Ins Fund Public Works	11291.75
1000	411600	100	Supt of Schools	5,057.70	2371	440551	548	Ins Fund Public Health	3,922.25
								Ins Fund Social & Economic Svcs	1,887.25
1000	420600	140	D.E.S.	4,151.88	2371	450551	548	Ins Fund Culture & Recreation	2,326.40
1000	420643	143	Home Preparedness		2371	460551	548	Victim Witness Adv	2,575.90
1000	420800	150	County Coroner	818.48	2388	411136			
1000	430912	155	Cemetery	11,803.73	2390	420142	126	Drug Forfeiture	153.84
1000	440140	170	Public Health	22,962.00	2404	430263	635	4M FP Lighting	52.72
1000	440160	180	Sanitarian	6,606.93	2407	430263	650	7M HP Lighting	14.9
1000	450410	230	County Agent	2,704.94	2505	431200	645	5M WG Dike	756.1
1000	460433	240	Parks	1,641.69	2510	430600	660	WG Public Works	
1000	460452	250	Glendive Museum	311.44	2514	430500	665	14M HP Irrig	46.74
1000	460453	255	Richey Museum		2524	430500	675	24M FP Water	4,665.41
2110	430230	325	Road	5,330.60	2546	430595	697	46M FP Irrigation	1,669.13
2110	430247	320	Gas Tax		2830	430800	552	Junk Vehicle	1,165.61
2130	430244	405	Bridge	51,423.69	2960	440100	810	BCHP Grant	
2140	431100	415	Weed	3,388.26	2960	440112	812	PHSI Grant	
2140	431100	114	Weed Summer Help		2960	440150	828	Emer Preparedness	918.85
2160	460210	430	Fair	3,546.52	2960	440170	800	Nurse MCH Grant	547.57
2170	430310	460	Airport Maintenance	4,194.78	2960	440171	840	MEICHV Grant	3,271.64
2180	410331	470	Clerk of Court	9,496.72	2960	440172	825	Immunization Grant	789.38
2180	410334	480	Bailiff		2960	440173	830	WIC Grant	2,084.61
2200	440700	510	Mosquito	1,129.48	2960	440175	832	Miami Health Grant	
2200	440700	115	Mosquito Summer Help		2960	440176	826	Immun Infrass Grant	
2220	460110	500	Library	12,696.24	2960	440177	833	Tobacco Grant	4,243.34
2250	411010	530	County Planning		2960	440179	838	Baci	
2252	411010	606	Flood Plain		2960	440190	890	Family Planning	4,767.27
2253	431392	611	Forest Park Zoning		2960		809	III-F Grant	
2254	431394	614	Highland Park Zoning		2960		829	PHER Grant	
2280	450310	537	Sr. Citizens Center	4,726.29	2960	450328	842	Stepping On Gr	
								Hlthy Com-Parent	
2280	450320	538	Homemaker Grants	1,638.91	2962	440114	850	Resource Center	789.97
2280	450321	531	Respite Care	1,167.06	5310	430601	691	MSSD #1	7,210.33
			Congregate Meals						
2280	450323	533	Grant	4,993.32	5712	420210	135	Public Safety-Admin	29,293.39
2280	450325	539	RSVP Federal		5712	420230	130	Public Safety-St. Pri	188,222.93
2280	450329	529	Health Screening	97.88	7370	450312	600	Urban Transportation	17,140.59
				258,260.71	Subtotal				392,604.95
					Total				650,865.66

Correspondence/Information:

- The audit report for FY16 was received from Olness & Associates, P.C. A copy is on file and available at the Clerk & Recorder's office.
- Notice of Award letter for the West Glendive wastewater sewer project MSSD#1 were sent to COP Construction, LLC for low bid of \$2,525,430.

Public Comment: None

The meeting adjourned at 10:15 p.m. DATED this 7th of March, 2017.

Gary Kartevold, Vice-Chairman

Dennis Zander, Member

ATTEST: _____
Shirley A. Kreiman, Clerk & Recorder

March 21, 2017

Commissioner Buxbaum opened the meeting at 5:30 p.m., with Douglas Buxbaum and Dennis Zander present. Also present were LeAnne Cantrell, Francis Peterson, Jason Stewart, Ranger Review Reporter, and Shirley Kreiman, Clerk & Recorder.

Prior Meeting Minutes:

A motion was made to accept and approve minutes for March 7, 2017. The motion was seconded. All voted in favor. Motion carried.

Items added to posted Agenda:

A motion was made to add the following items to the agenda:

Previously approved administrative items: Board positions filled, District II Board member appointment, Zoning Compliance Opencut mining,

New Administrative items: Street Signs in Forest Park

Old business: Sr. companion program matching funds request

The motion was seconded. All voted in favor. Motion carried.

Previously Approved Administrative Items:

Amended By Laws for MACo Workers Comp Trust-Amended by laws for MACo WCT were approved by the commissioners on March 13, 2017. Amendment #1-Article IX (b) Changed 60 to 90 days written notice, and add the following language: Prior to acceptance of any resignation, the Trustees may require the member to meet with the Trustees to explain the member's reason for resigning.

4) MaCo by-laws Workers Comp Trust

Forest Park Employee Housing-It was agreed the county owned house in Forest Park that is currently for sale have the list price reduced to \$180,000.

5) Forest Park employee housing

BLM Lease Fallon Tower-The signed lease for the fallon tower site was returned on March 8, 2017.

6) BLM Fallon Tower Lease

Sheriff Department back pay per County Attorney Opinion-The commissioners approved the back pay to qualifying employees in the Sheriff department, per a county attorney opinion to be placed on the next paycheck.

7) Sheriff Dept back pay per County Attorney

District II Drug and Alcohol Board appointment-Following the declination of appointment of James Holderman, the commissioners have appointed Joan Dickson to the District II Drug and Alcohol Board.

8) District II Drug and Alcohol Board appt

Board Appointments:

- Airport Board-Gary Brengle
- Bell Street Bridge Committee-Denny Malone & Steve Gobin
- Cemetery Board-Marcia Mitchell
- County Council on Aging-Kari Robinson, Gloria Garceau-Glaser, Agnes Kinney, Lew Melby
- Dawson County Housing Authority-Lisa Roeslein
- Fair Board-Nathan Stortz, Kelsey Crawford, Olivia Rieger, Brady Smelser
- Health Board-Jill Domek, Cindy Heidt, Justin Cross
- Highland Park Irrigation Board, Brandi Austby
- Library Board-Tammy Helmuth
- Planning Board-Doug Byron, Greg Burbach, Jim Kutzler
- Urban Transportation Board – Heather Frank
- Weed/Mosquito Board-Nancy Cullinan

9) Board Appointments

New Administrative Items:

Flexible Benefits Plan Document-An update was made to the flexible benefits plan to conform the eligibility for the medical reimbursement to the open enrollment period for health insurance.

10) Flexible Benefits Plan Document

A motion was made to approve the updated flexible benefits plan. The motion was seconded. All voted in favor. Motion carried.

Street Signs in Forest Park-The commissioners noted that street signs were needed along 200S entering into Forest Park . A motion was made to approve paying for them from the Forest Park Street Maintenance Fund. The motion was seconded. All voted in favor. Motion carried.

Travel Request-A motion was made to approve the travel request for Joe Sharbono to travel to Great Falls for MACRS Annual Conference March 27-March 30. The motion was seconded. All voted in favor. Motion carried.

Old Business:

Forest Park & Highland Park Street Maintenance Advisory Councils-Draft by-laws have been given to both organizations. Due to the death of John Haase, a new member will need to be found for the Forest Park council.

Capital Outlay Request-Weed Department-The weed department did not feel the vehicle from the WG fire department will meet their needs, but the road department can use it. The outlay request will be tabled until the weed grant funding is secured.

Francis Peterson Easement-County Attorney Opinion-The commissioners noted that they had visited with Deputy Attorney Lensing and he verbally indicated he felt the commissioners should look at purchasing an easement for the existing location of the lines. The commissioners stated they will need to get an appraisal done to determine the value. Mr. Peterson asked if the purchase price was negotiable. The commissioners stated that the appraisal would valid for 90 days to 6 months and would need to be compared to other commercial properties.

Resolution 2017-6- Amend County Office Hours for December 24 and Friday after Thanksgiving-The commissioners noted they received a county attorney opinion, but they have requested clarification on the language. The resolution was tabled.

Sr. Companion Matching Fund request-A motion was made to approve the request of \$1,250.00 in matching funds for the Sr. Companion program for the 16-17 budget year.

New Business:

Francis Peterson-Had asked to be on the agenda, but it was in reference to the old business as discussed.

Special Election by mail-The commissioners received a request from the County Election Administrator, Shirley Kreiman, to conduct the special election to replace representative Zinke by a mail ballot election provided that SB305 is approved by legislature. The commissioners noted that have received no comments regarding the matter. Commissioner Zander noted that it was brought up at the local Republican meeting and he reported the possible intention of running the election by mail ballot and there was no opposing comment. A motion was made to approve the request. The motion was seconded. All voted in favor. Motion carried.

Ward and Precinct Boundary changes-Election Administrator Shirley Kreiman explained that the county had received the notice of boundary change for the wards from the City of Glendive to make Wards 1 and 3 more equal in population. The Wards and Precincts have traditionally been kept the same and the intention was to keep them the same. Since there is the scheduled Special Election, she had requested an opinion regarding changing the boundaries at this time. When it was originally discussed there was no pending special election and the city had been informed the change needed to be done after the federal election in November and prior to the City election filing date of April 20th. Precinct boundaries cannot be changed prior to 100 days before a primary election or between a primary and a general election. The law appeared to be silent about a special election. The county attorney opinion recommended the ward and precinct boundaries be kept the same and the rules that applied to a federal primary should be applied to the special election, and also seek opinion from the city legal council. The city legal council rendered an opinion that there would be no adverse effects from the special election as it was a state-wide election and the contest on the ballot would be the same for either ward or precinct. Miss Kreiman stated that she had presented an option and the county attorney stayed with his original

recommendation, but the decision was ultimately up to the commissioners. She stated that changing the ward boundaries in the MT Votes system without changing the Precinct boundaries prior to the special election would pose a problem. The only effect on not having the boundaries set in the computer would be for the filing purposes of a candidate filing for the municipal election starting April 20th. This could be handled on paper. The Ward boundaries would be set per the City Resolution on March 7, 2017. Once the Special Election was over on May 25th, the county could change the boundaries for the Precincts to align with the new wards. At that time all changes would be made within the software and new voter registration cards sent to voters in the affected area both the new ward and new precinct. There was some discussion about the problem the city could incur if the change were not made and a candidate who lived in the affected area wished to run for a council position and they ran in the proper ward, but following taking office that ward was moved and he now represented a different area. The commissioners discussed that they could not think of any adverse effects there would be from allowing the wards and precincts to be different for the period of time from March 7th until following the May election. A motion was made for the Clerk & Recorder to draw up a resolution accepting the Ward Boundary Change as of March 7th and the Precinct boundary change as of June 1st. The motion was seconded. All voted in favor. Motion carried.

Encroachment Permits-Mid-Rivers Communications requested approval to place telecommunications cables across county roads 510 and 515

- Bore Crossing Road 515, T21N R53E S22&23
- Bore Crossing Road 510, T21N, R53E S15&22

A motion was made to approve the requests. The motion was seconded. All voted in favor. Motion carried.

17)Mid-Rivers
Encroachment
Permits

Correspondence:

- A thank you was received from the Chamber of Commerce for the annual dues.
- Notice of Award letter was sent to COP Construction for the WG Sewer Project.

Public Comment: None

The meeting adjourned at 5:15 p.m. DATED this 21st of March, 2017.

Douglas A Buxbaum, Chairman

Dennis Zander, Member

ATTEST: _____
Shirley A. Kreiman, Clerk & Recorder