

July 5, 2016

Commissioner Buxbaum opened the meeting at 10:00 a.m., with Douglas Buxbaum, Adam Gartner and Gary Kartevold present. Also present was Shirley Kreiman, Clerk & Recorder.

Prior Meeting Minutes:

A motion was made to accept and approve minutes for June 28, 2016. The motion was seconded. All voted in favor. Motion carried.

Items added to posted Agenda:

New Administrative Items: Travel Request-Steve Engebretson

Correspondence/Information: Notice of Dawson County Transportation Committee Meeting July 14th at 10:00 a.m.

New Administrative Items:

Travel Requests-A motion was made to approve travel requests for:

- Steve Engebretson to travel to Sidney on July 15th for a Regional Meeting.

The motion was seconded. All voted in favor. Motion carried.

Old Business:

Board appointments still needed for Tax Appeal Board, Zoning Board of Adjustments, Land Advisory board.

County Attorney Request-This item from last session was referred to the Salary Compensation Committee.

1)cattle
guard
petition
Newell
Road 325

Cattle Guard Petition Newell Road 325-A petition was received to remove a cattle guard from Road 325 and relocate it to a property line ¼ mile to the southwest. The Commissioners stated they visited with the Road supervisor regarding the matter. It is a relocation of a cattle guard. A motion was made to approve the relocation request. The motion was seconded. All voted in favor. Motion carried.

2)Res
#2016-11
fees for
services
schedule
for FY17

Resolution #2016-11 Fees Schedule for 7-1-2016-This resolution was tabled at the last meeting. The commissioners have spoken to public works and the dump fee amount is correct. They also stated that the amounts for renting equipment at the weed department should be removed as the Weed Board had decided to no longer rent equipment. A motion was made to approve the resolution and attached schedule once the rental portion of the weed fees was removed. The motion was seconded. All voted in favor. Motion carried.

New Business:

3)Health
Dept
closing 1
day

Health Department Closure Request-A motion was made to approve the request from the Health Department to close the office on Wednesday, August 10th in order for the staff to do strategic planning. The motion was seconded. All voted in favor. Motion carried.

4) Health
Dept Contr
•Lindsay
School
•Bloomfield
School
•Fallon
County
Family
Planning
•Fallon Co
Physician
Family
Planning
•MT Early
Childhood
Home
Visiting

Health Department Contracts-A motion was made to approve the following health department contracts:

- A. Lindsay School Contract to provide health services, \$470.20 for 4 visits
- B. Bloomfield School Contract to provide health services, \$492.60 for 4 visits
- C. Family Planning Agreement with Fallon County for Administrative oversight
- D. Family Planning Agreement for physician coverage for the Fallon County FP clinic at the rate of \$25 per visit
- E. MT Early Childhood Home Visiting amended contract for an additional \$11,872.76 to provide parenting support and child development education for at risk families.

The motion was seconded. All voted in favor. Motion carried.

5) Res
#2016-14
No Election
Urban
Transp Dst

Resolution #2016-14-Declaring that no non-partisan primary or general election need be held for Urban Transportation District-The Clerk & Recorder stated that there was only 1 position open for Urban Transportation Board Member and only 1 person filed, so Heather Frank was appointed by acclamation and no primary or general election needed to be held for the district. A motion was made to approve the resolution. The motion was seconded. All voted in favor. Motion carried.

Correspondence/Information:

- Notice from MT Dept of Commercial of final closeout of Contract #MT-CDBG-13PL-8
- Salary Compensation Committee Meeting July 6th 2:00 p.m. Courthouse Conference Room
- Dawson County Transportation Committee Meeting on July 14th at 10:00 a.m.

Public Comment: None

The meeting adjourned at 10:20 a.m.

DATED this 5th day of July, 2016.

Douglas A. Buxbaum, Chairman

Gary Kartevold, Member

Adam J. Gartner, Member

ATTEST: _____
Shirley A. Kreiman, Clerk & Recorder

July 19, 2016

Commissioner Buxbaum opened the meeting at 5:30 p.m., with Douglas Buxbaum, Adam Gartner and Gary Kartevold present. Also present were, Jason Stewart, Ranger Review reporter, and Shirley Kreiman, Clerk & Recorder.

Prior Meeting Minutes:

A motion was made to accept and approve minutes for July 5, 2016. The motion was seconded. All voted in favor. Motion carried.

Items added to posted Agenda:

- Correspondence: DNRC Notice of Meeting, Treasurers Quarterly Report of Cash
- Administrative items: Interest Clearing Transfer, Assignment & Assumption of Lease

Previously Approved Administrative Items:

6) Haul
Route
Agrmt
Meyer
Contracting
/BNSF

Haul Route Agreement-A Haul Route agreement was signed on July 5, 2016 with Meyer Contracting, Inc. for hauling aggregate from Fisher Sand & Gravel Glendive Pit to BNSF Iona site located approximately 5 miles south of I-94 in Dawson County for the purpose of construction track embankment. All hauling activities are strictly limited to County Road 159 (From I-94 Exit 231, hauling South for 4.8 miles on road 159) and County Road 118 (From Road 159, Hauling west for 5 miles on 118)

7) Lease –
Elks Club
Fair Booth

Lease Agreement-Elks Club-A lease agreement between Dawson County and The Elks was signed on July 18, 2016. Dawson County agrees to rent the Elks Club the surface of the Dawson County Fairgrounds where the Elks booth is currently situated including all surrounding patios, benches and fixtures attached to the Elks Booth. The Elks Club shall have unrestricted access to the property for the entirety of calendar year. The Elks Club agrees to be the caterer for the Dawson County Fair in the Grandstand Booth for the term of the contract, which shall begin January 1 of each year and automatically renew unless 60 days written notice is given. The Elks Club shall pay Dawson County \$1,200 per year for use of the land, \$100 for the use of the handicapped bathroom, and \$4,500 for the right to cater in the grand stands booth. The cater fee shall be reviewed every three years.

New Administrative Items:

Transfer of Interest: A motion was made to transfer funds from Interest Clearing fund to cover interest from investments to the appropriate designated funds in the amount of \$18,708.15 for the month of July, 2016. The motion was seconded. All voted in favor. The motion carried.

8) Assumpti
on of Lease
Bacon Pit
Waste
Managemen
t of ND

Assignment & Assumption of Lease Bacon Pit-Waste Management of North Dakota, Inc.-The road department submitted an assumption lease with Waste Management of North Dakota, Inc. and Curt and Corrine Bacon. The road supervisor felt it was in the best interest of the county to work out an agreement with that Waste Management of North Dakota to assume the lease on the open cut Mining permit #851 located on Bacon property. Waste Management will assume the County's obligations under the lease including all reclamation requirements under the lease. A motion was made to approve the assignment and assumption. The motion was seconded. All voted in favor. Motion carried.

Old Business:

Board positions remain unfilled: One on each the, Tax Appeal Board, Zoning Board of Adjustments and Land Advisory Board.

County Attorney Request for deputy attorney salary increase-The commissioner's stated they have a meeting with the County attorney on Thursday to discuss the matter with her.

New Business:

July Payroll- The board of Commissioners certified the payroll warrants register total and the Invoice Journal total for the month of July 2012 and noted they were in agreement. \$690,174.78.

PAYROLL EXPENSE FOR PERIOD OF JULY 1 - JULY 31, 2016

(Employer Costs Includes Gross plus taxes and benefits including Health & Life Insurance for 3 pay periods)

FUND	ACCT	DEPT	DEPARTMENT	Amount	FUND	ACCT	DEPT	DEPARTMENT	Amount
1000	410100	10	Commissioner	15,363.52	2300	420100	110	Public Safety-Sheriff	49,856.19

DAWSON COUNTY BOARD OF COUNTY COMMISSIONERS
 COUNTY OF DAWSON
 GLENDIVE MT – July 2016

1000	410340	20	Justice Court	7,974.33	2300	420100	120	Sheriff OVT		
1000	410540	30	Treasurer	17,089.97	2300	420130	133	Public Safety-Cty Pri		
1000	410600	40	Elections	4,324.02	2300	420230	133	Public Safety-Co. Jail	33,391.76	
1000	410800	45	Human Resources	4,491.21	2300	420140		Stonegarden Grant	461.24	
1000	410940	60	Clerk & Recorder	17,411.97	2300		122	STEP Grant		
1000	411100	70	Attorney	25,799.20	2300	420343	493	Prob Compliance Gr	3488.41	
1000	411136	76	Victim Witn Adv	0.00	2371	410551	548	Ins Fund Gen Govt	15,123.49	
1000	411230	80	Maintenance	5,305.82	2371	420551	548	Ins Fund Public Safety	11,466.52	
1000	411235	85	Safety Director	194.25	2371	430551	548	Ins Fund Public Works	11863.15	
1000	411600	100	Supt of Schools	4,999.76	2371	440551	548	Ins Fund Public Health	2,575.85	
1000	420600	140	D.E.S.	4,246.00	2371	450551	548	Ins Fund Social & Economic Svcs	1,885.40	
1000	420643	143	Home Preparedness		2371	460551	548	Ins Fund Culture & Recreation	2,348.14	
1000	420800	150	County Coroner	811.06	2388	411136		Victim Witness Adv	2,938.54	
1000	430912	155	Cemetery	20,270.19	2390	420142	126	Drug Forfeiture	138.38	
1000	440140	170	Public Health	22,292.00	2404	430263	635	4M FP Lighting	59.6	
1000	440160	180	Sanitarian	7,151.98	2407	430263	650	7M HP Lighting	16.98	
1000	450410	230	County Agent	3,888.83	2505	431200	645	5M WG Dike	860.27	
1000	460433	240	Parks	1,836.83	2510	430600	660	WG Public Works		
1000	460452	250	Glendive Museum	1,599.52	2514	430500	665	14M HP Irrig	3,252.24	
1000	460453	255	Richey Museum	2,262.15	2524	430500	675	24M FP Water	5,295.91	
2110	430230	325	Road	55,346.64	2546	430595	697	46M FP Irrigation	1,890.39	
2110	430247	320	Gas Tax		2830	430800	552	Junk Vehicle	1,786.07	
2130	430244	405	Bridge		2960	440100	810	BCHP Grant		
2140	431100	415	Weed	7,572.18	2960	440112	812	PHSI Grant	316.29	
2140	431100	114	Weed Summer Help		2960	440150	828	Emergency Preparedness	2,573.44	
2160	460210	430	Fair	3,432.52	2960	440170	800	Nurse MCH Grant	812.61	
2170	430310	460	Airport Maintenance	6,152.44	2960	440171	840	MEICHV Grant	3,098.89	
2180	410331	470	Clerk of Court	9,386.64	2960	440172	825	Immunization Grant	601.43	
2180	410334	480	Bailiff		2960	440173	830	WIC Grant	1,607.16	
2200	440700	510	Mosquito	1,269.84	2960	440175	832	Miami Health Grant		
2200	440700	115	Mosquito Summer Help		2960	440176	826	Immun Infrass Grant		
2220	460110	500	Library	10,861.79	2960	440177	833	Tobacco Grant	4,200.24	
2250	411010	530	County Planning	3,132.75	2960	440179	838	Baci		
2252	411010	606	Flood Plain	552.96	2960	440190	890	Family Planning	5,821.85	
2253	431392	611	Forest Park Zoning		2960		809	III-F Grant		
2254	431394	614	Highland Park Zoning		2960		829	PHER Grant		
2280	450310	537	Sr. Citizens Center	4,642.46	2960	450328	842	Stepping On Gr Hlthy Com-Parent Resource Center	583.06	
2280	450320	538	Homemaker Grants	1,652.89	2962	440114	850	MSSD #1	8,187.21	
2280	450321	531	Respite Care	1,461.02	5310	430601	691	Public Safety-Admin	28,489.23	
2280	450323	533	Congregate Meals Grant	4,790.86	5712	420210	135	Public Safety-St. Pri	189,880.34	
2280	450325	539	RSVP Federal		5712	420230	130	Urban Transportation	17,284.42	
2280	450329	529	Health Screening	452.48	7370	450312	600			
				278,020.08					Subtotal	412,154.70
								Total	690,174.78	

Letter of Engagement Olness & Associates, PC. - A motion was made to engage Olness & Associates, PC to conduct the annual financial audit for Dawson County for Fiscal Year ended June 30, 2016. The motion was seconded. All voted in favor. Motion carried.

Resolution for Budgetary Adjustments-The clerk & recorder stated that she was waiting on health grant transfers and requested the item to be tabled. The item was tabled.

Telephone System-The clerk & recorder stated that they had received a proposal from Mid-Rivers for a quote on a telephone system. They should be received another proposal next week. The item was tabled until they could review the other proposal.

Petition to abandon Road-Ler Road-A petition was received to abandon a portion of Road 217 that runs through land owned by Lewis Ler and 52 Ranch. The commissioners noted that a public hearing will need to be held and will schedule one.

ABM Janitorial Services-Courthouse Custodial Contract-A motion was made to approve the ABM Janitorial Services contract to provide services to the courthouse for \$3,369.96 per month

and the County Attorney office for \$586.84 per month. The motion was seconded. All voted in favor. Motion carried.

Alley Maintenance/Water Usage in Forest Park & Highland Park-There was some discussion concerning the need to have maintenance done in Alleys in Forest Park and Highland Park. They discussed that the funding would need to come from the maintenance funds. They noted the road department does not have the proper equipment and equipment may need to be leased if the road department did the work. There was some discussion if this would be considered competing with private enterprise if the road department provided the labor and charged the maintenance district for the cost. There was also discussion concerning putting a notice out regarding using potable water for watering outside lawns rather than using irrigation water and that it puts a strain on the wells and pumps. They are currently down 2 pumps. There was concern if the residents understood why they should not do this and there was discussion of publishing a notice concerning the issue. There was also discussion about enforcement of the issue and the possible need for a resolution and ordinance to make an enforceable policy to safeguard potable water.

Correspondence/Information:

- Notice from MT Dept of Commercial of final closeout of Contract #MT-CDBG-13PL-8
- West Glendive Fire Department has equipment up for Bid
- Letter from County Attorney to Strom & Associates stating there are no known pending claims, threatened litigation or assessments against Buffalo Rapids Irrigation Project I
- Letter from Sheri Scurr to MACo Officers regarding privacy policies on government websites
- DNRC Floodplain meeting 8-24-2016 regarding status of the community's floodplain levee in relation to FEMA's floodplain maps

Public Comment: None

The meeting adjourned at 6:00 p.m.

DATED this 19th day of July, 2016.

Douglas A. Buxbaum, Chairman

Gary Kartevold, Member

Adam J. Gartner, Member

ATTEST: _____
Shirley A. Kreiman, Clerk & Recorder