

January 3, 2017

Commissioner Buxbaum opened the meeting at 10:00 a.m., with Douglas Buxbaum and Dennis Zander present. Also present were Jason Stewart, Ranger Review Reporter, and Shirley Kreiman, Clerk & Recorder.

Prior Meeting Minutes:

A motion was made to accept and approve minutes for December 20, 2016. The motion was seconded. All voted in favor. Motion carried.

Items added to posted Agenda:

A motion was made to add the following items to the agenda: Previously Approved Adm. Items, Utility Easement Albertsons, New Administrative Items, capital outlay request, travel request, indigent burial. The motion was seconded. All voted in favor. Motion carried.

Previously Approved Administrative Items:

Standard Audit Contract- A standard audit contract with Olness & Associates PC for the audit period of July 1, 2015 through June 30, 2018 was signed by the commissioners on December 29, 2016.

1)Olness
audit
contract

Utility Easement-An Utility Easement between Albertsons, LLC and Dawson County for a non-exclusive permanent easement over, across and under a twenty (20) foot wide strip of land centered upon the sanitary sewer line to be installed as part of the work in the southern part of Section 26, Township 16N, Range 55E, COS 767, Tract B in SW Cont. 11.61 acre. (warranty deed #449946) effective December 14th, 2016 was signed by the Commissioners on December 7th, 2016. The easement was granted in consideration of the sum of \$12,200.

2)MSSD#1
utility
easement
with
Albertsons

New Administrative Items:

Capital Outlay Request-Weed Depart-A request was received from the weed department for the purchase of a pickup. The Clerk & Recorder noted that this pickup was budgeted for by one half from the weed department and one half from a weed reservation grant that would not be funded until the spring. There was some discussion among the commissioner that all grants through the state were pretty iffy at this point depending upon the new legislature. A motion was made to table the item until they were more sure of the grant funding. The motion was seconded. All voted in favor. Motion carried.

3) Capital
Outlay
request
Weed
Department
for pickup

Travel Requests-A motion was made to approve a travel request from Heath Craig to travel to Great Falls Jan 9-13 for the state Weed Convention. The motion was seconded. All voted in favor. Motion carried.

Indigent Burial-An indigent burial request was received. Commissioner Buxbaum stated they would discuss the matter in a closed session to respect the privacy of the individual.

4)Indigent
burial

Old Business:

Forest Park/Highland Park Residents Street Maintenance-Commissioner Buxbaum stated that they have been concerned about the possible need for snow removal in the subdivision. They have talked to Tom Toomey who was spearheading the drive for a forest park advisory committee, but he has received no responses to his letter. The commissioner stated their concern of using funds for snow removal that is a temporary problem and they would rather to be able to use it for more permanent repairs. Commissioner Buxbaum stated that they would try to make contact with Mr. Toomey again.

5)Forest
Park &
Highland
Park Street
Maintenance
/snow
removal

BLM Lease Fallon Tower-The commissioners stated that the lease renewal application was sent in prior to the end of the month.

6)BLM lease
Fallon Tower
Site

Skating Rink- Commissioner Buxbaum stated that was in contact with Anthony Varriano and has verbally conveyed the county support of the rink. He has also been in contact with the County Attorney office for a memorandum of understanding to be drawn up.

7)Skating
Rink

New Business:

8) Res
#2017-1
Commission
meeting
dates, chair,
office hours,
per diem

Resolution #2017-1 Commission Meeting Dates, Electing a Chairman, Establishing Office Hours, Setting Per Diem Travel Rates-A motion was made to approve the 1st resolution of the year designating Doug Buxbaum as chairman, Gary Kartevold as chairman in his absence, maintaining office hours as the same M-Th 8am-5pm and commissioner sessions on the 1st Tuesday of the month at 10am and 3rd Tues of the month at 5:30 pm. Per diem rates of 53.5 cents for standard mileage rate, 33 cents less or 20.5 cents if authorization is not received or a county vehicle is available. State Lodging is \$91, other than the listed high rate areas. In State meal reimbursement rate is \$7 for morning \$8 midday and \$14 evening. Out of state meal reimbursement is \$11 for morning, \$12 for midday and \$23 for evening. The motion was seconded. All voted in favor. Motion carried.

9) Res
#2017-2
National
School
Choice
Week
proclamation

Resolution #2017-2 National School Choice Week Proclamation-A motion was made to proclaim January 22-28, 2017 as Dawson County School Choice Week in awareness of educational options from which parents can choose.

10) Cash
Transfers-
from Fed
Min Oil
Royalty fund
to General
and Road
Fund & from
Library to
Library
Capital Impr
Fund

Cash Transfers-A motion was made to direct the Clerk & Recorder to transfer \$100,000 from the Fed Min Oil Royalty Fund to the General Fund for \$100,000 for special projects as designated during the budget process, \$139,573 from the Fed Oil Royalty Fund to the Road Fund to cover the next grader payment and \$70,000 from the Library fund to the Library Capital Improvement Fund for the Richey Library repairs or replacement. It was discussed that these transfers were planned during the budget process, but not carried out until tax money was collected in November. The motion was seconded. All voted in favor. Motion carried.

11) Health
Contract
with DPHHS
Parents as
Teachers
Home
Visiting

Health Contract-A motion was made to approve an amended contract with DPHHS for the continuation of the Parents as Teachers Home Visiting program. This grant has been extended to 18 months from 12 months and will cover January 2017 through June 2018 and will receive an additional 6 months of funding. The motion was seconded. All voted in favor. Motion carried.

Correspondence/Information:

12) Richey
Town Hall
Meeting

Richey Town Hall Meeting-A Town Hall Meeting has been scheduled in Richey January 18, at 6:30 pm in the Richey High School Cafeteria to discuss the future of the Richey Senior Center and the Richey Library.

Public Comment: None

The meeting adjourned at 10:35 a.m.

DATED this 3rd of January, 2017.

Douglas A. Buxbaum, Chairman

Dennis Zander, Member

ATTEST: _____
Shirley A. Kreiman, Clerk & Recorder

3) Deer
Creek
Subdivision

January 17, 2017

Commissioner Buxbaum opened the meeting at 5:300 a.m., with Douglas Buxbaum, Gary Kartevold and Dennis Zander present. Also present were Jason Stewart, Ranger Review Reporter, and Shirley Kreiman, Clerk & Recorder.

PUBLIC HEARING-BUDGET INCREASES-The Clerk & Recorder reviewed the proposed budget increases that were due to unanticipated Grant Monies Received, Donations and Unanticipated Insurance from storm damage. There was no public comment.

13) Public Hearing Budget Increases

Prior Meeting Minutes:

A motion was made to accept and approve minutes for January 6, 2017. The motion was seconded. All voted in favor. Motion carried.

Items added to posted Agenda:

A motion was made to add the following items to the agenda: Forest Park Advisory Committee The motion was seconded. All voted in favor. Motion carried.

Previously Approved Administrative Items:

Indigent Burial-An indigent burial request for cremation burial costs only was approved on January 5, 2017.

Contract-Fisher Sand & Gravel-A contract with Fisher Sand & Gravel for snow removal in Forest Park for \$9,000.00 and 1st and 2nd Street of Highland Park for \$2,000 was approved on January 17th.

14)Fisher Sand & Gravel Contract snow removal Forest Park & Highland Park

New Administrative Items:

Bell Street Bridge Request-A request was received from Dawson Arts Unlimited (The Gallery) for use of the Bell Street Bridge for their Dinner on the Bridge July 15, 2017. A motion was made to approve the request. The motion was seconded. All voted in favor. Motion carried.

Board Appointments-Not all board appointments have been completed yet.

Forest Park Advisory Committee-The commissioners stated that they had heard back from Tom Toomey and they have submitted some names for the committee. The Commissioners will draft some by-laws for the group and establish length of terms for the members.

15) Forest Park Street Maintenance Advisory Committee

Old Business:

Skating Rink in Forest Park-The commissioners stated they have contacted Anthony Varriano and asked him to speak to Doug Keever with Public works in regards to the location of the skating rink and they are still waiting for a Memorandum of Understanding to be drawn up by the County Attorney.

16) Skating Rink Forest Park

Capital Outlay Request-Weed pickup. This item is tabled until there is confirmation that the grant is received.

New Business:

Resolution #2017-3 Budget Increases-A motion was made to approve the budget increases as follows: Immunization Grant \$8,280.28, MEICV Grant \$87,918.38 for 17 year and additional funding of \$10,888.38 for the 16 Fiscal year, Cemetery Donation of \$1,000, Montana Children's Trust Fund donation \$783, Best Beginnings Grant \$10,000, Family Planning Grant \$20,000, Baby Bookworks program donation \$480, Insurance from Storm Damage \$8,459.90 Richey Museum and \$6,250 Richey Sr. Center and line item transfers for the Best Beginnings Grant. The motion was seconded. All voted in favor. Motion carried.

17)Res #2017-3 Budget Increases

December Claims- All claims against the County were audited and approved for the month of December 2016. This list contains all claims against the County including payroll withholdings, deductions and contribution warrants.

Correspondence/Information:

- There will be a Town Hall Meeting in Richey on January 18th at 6:30 pm in the Richey High School Cafeteria
- There will be change of time for the Commissioner Session on February 7th from 10:00 a.m. to 2:00 p.m.

The meeting adjourned at 6:50 p.m.

DATED this 18th of January, 2017.

Douglas A. Buxbaum, Chairman

Gary Kartevold, Member

Dennis Zander, Member

ATTEST: _____
Shirley A. Kreiman, Clerk & Recorder

January 18, 2017
Meetings in Richey

Richey Museum- 5:30 p.m.

Commissioners, Buxbaum, Kartevold, and Zander met with Museum director, Wanda Zuroff and Board member Agnes Sullivan. Also present were Ira Zuroff and Shirley Kreiman, Clerk & Recorder.

18) Richey museum

The commissioners reviewed the projects the museum was requesting to complete in this year:

- | | |
|--|--|
| 1. Front step of the main building – Concrete Transformation – Sidney | \$1,012.50 |
| 2. Finish inside of Church/School – Adam Pulse – Glendive
(This was left undone by Circle T)
Replace window screen on south side of building | \$6,500.00
\$20.00 |
| 3. Remove and replace metal cap on main building – Adam Pulse - Glendive | <u>\$2,150.00</u>
\$8,670.00 |
| 4. Repair Post Office Building – Huseby Construction Building
Install rain gutters (not seamless) | \$16,805.00
<u>\$ 680.00</u>
\$17,485.00 |

TOTAL PROJECT: \$27,167.00

The commissioners will review the costs and do up contracts to send to the museum.

Richey Town Hall Meeting – 6:30 p.m.

Commissioner Buxbaum opened the meeting stating they were there to discuss the situations taking place with the Library Building and the Sr. Citizen Center Building. He asked the Librarian to give a report on what was taking place with the Library.

19) Richey Library and Richey Sr. Center public meeting

Dawn Kingstad, Dawson County Librarian, gave a report on the what has transpired since the last meeting in Richey in 2015 concerning the Library building. They shared in the last meeting that the building has some mold issues in the back room. They had someone look at the basement and he felt there were some asbestos issues in addition to the water coming into the basement. They had looked into finding grants, but haven't found much. They looked at modular buildings, but found no one would speak to them if they did not have land to put it on. They had not been able to find any land to place it on. They had some discussions about a main street location with abandoned buildings on it, but that fell through. They had an engineer look at the base of the building to see if it is sound and they felt it was. When they heard about the situation with the Sr. Citizen center they came back to the previous thought of collaborating with the Sr. Center, but that option would depend on a new building project, as it the current center couldn't accommodate them. At this point there were at a static position as far as moving forward.

Commissioner Buxbaum reviewed the situation with Sr. Center building and the fact it was closed for a few weeks after having someone look at it and determine the rafters were cracked and sagging under the weight and it was deemed unsafe. The county hired the contractor to repair the rafters, which would be able to be used for a roof replacement. They are in the situation of do we put a new roof on or do we look at a new building? At this point they have put a band aid on it.

The Clerk & Recorder gave an overview of information she had checked into concerning obtaining loans and grants. 1. The fastest route being Low interest grants to build through the Board of Investments at the state. 2. USDA Rural development loans and grants. 3. MT Dept. of Commerce Development Block Grants, which Sr. Centers would qualify for. They would take longer. They are a part of the HUD program. The first step would be applying for a planning grant in this year. It was estimated at \$25,000 with a county match required of 25% or about \$6,250. If that was obtained, then hiring an architect in the fall and applying in 2018 for a grant. The program would be eligible for \$400,000 - \$450,000. The estimated cost of the project based on their past experience would be \$600,00 - \$700,000. Building would be the fall of 2019 or 2020.

Summation of comments and questions from the public.

- The Methodist church may have some property on main street between the Methodist Church and the Lutheran church, but the organization headquarters would have to approve a sale of the land.
- Some feel the buildings would be best on Main Street location.
- There is no place in the existing building for the Library.
- We need a town hall that can be used for gatherings.
- Could the property the abandoned buildings are on main street be purchased?
- Have you done any studies to see if the current building is structurally sound?
- Have you looked into a site assessment of the properties? Would Brownfields Grants provide any foundation study funding?
- Can't the county collaborate with the Schools and use the old gymnasium location for 1 large complex?
- We don't need a fancy architect designing a fancy building.
- Can you legally use a metal building?
- A cosmetic fix is not worth it as part of the building is sitting on railroad ties.
- We can't do much until the present buildings are assessed.

DATED this 18th of January, 2017.

Douglas A. Buxbaum, Chairman

Gary Kartevold, Member

Dennis Zander, Member

ATTEST: _____
Shirley A. Kreiman, Clerk & Recorder

February 2, 2017

Commissioner Buxbaum opened the meeting at 8:00 a.m., with Douglas Buxbaum, Gary Kartevold and Dennis Zander present.

The purpose of the meeting was to open bids on the old jail remodel project by Justice of the Peace office.

Two bids were received. Gehnert Construction, Inc, for \$6,480.00. Conaway Construction for \$1,500.00

Commissioner Buxbaum stated that they will accept the low bid and awarded the bid to Conaway Construction.

DATED this 2nd day of February, 2017.

Douglas A. Buxbaum, Chairman

Gary Kartevold, Member

Dennis Zander, Member

ATTEST: _____
Shirley A. Kreiman, Clerk & Recorder