

July 1, 2013

Commissioner Skillestad opened the meeting at 10:20 a.m. with Jim Skillestad Adam Gartner and Douglas Buxbaum, present. Also present were Joe Sharbono, and Shirley Kreiman, Clerk & Recorder.

Joe Sharbono stated that he asked to meet with the commissioners to give them some information on the road conditions that he recently discovered and determine a priority. He presented them with pictures of the roads he was going to talk about. He also stated that he has several FEMA projects (16 roads) that they need to complete hauling the gravel on and these projects were scheduled to be completed by June 30<sup>th</sup> and they would have been except for breakdowns and emergency issues. They have received the money for them and they must be completed. There are 3 culverts and 1 bridge in dire need of repair. They have finished the work on the culvert on Road #328. There are 2 bad spots on #238. The bridge before #229. The west bound lane. Under the road is hollow. The picture on Road #448 is all hollow. He placed a flag in the middle of the road. You can get around it, but it is iffy and is considering closing the road. #454 is a safety issue.

1) ROAD  
MAINTENANCE  
PRIORITY

He stated that he received work order #1237 from the commissioners to do repair on the roads in the Lindsay area, Roads 470, 467 and 211 for placing gravel and would like a determination of priority. The commissioners stated that the safety issue roads will take top priority. The Fema roads, next priority and then the graveling projects.

Joe Sharbono stated that they have been slated to haul gravel West on 470 in the Bloomfield area for the past 4 years and it was still not done. What priority does it have over the work order? The commissioners stated that the safety issue roads and the Fema roads are top priority. Joe stated that Fischer is getting gravel from Steve Mullet and they are hauling over Road #523 and going North. Greg from the Richey Road department counted at least 70 trucks one day and then quit counting. The roads north of Bloomfield are a different world with oil activity and wondered if rather than paying overtime if would pay to hire a contractor to haul gravel rather than hauling with our 3 or 4 trucks. They discussed the cost and were guessing an estimated \$100-\$105/hr. They discussed it only paying for the long hauls. They also suggested that Joe provide them a list of names of people who are hauling, so they can contact them with a road haul agreement. It might be beneficial for them as they may have to shut down roads or set weight limits on roads that become safety hazards. Commissioner Buxbaum told Joe not to be afraid to shut a road down. It may become inconvenient, but that is better than having a wreck or law suite filed. The commissioners agreed on the priority of Safety issue roads, Fema Roads, Oil traffic roads and graveling with the ok to work overtime and look into hiring some contracted trucking of gravel.

Meeting adjourned 10:50 a.m.

DATED this 1st day of July 2013.

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James A. Skillestad, Chairman

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Adam J. Gartner, Member

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Douglas A. Buxbaum, Member

ATTEST:

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Shirley A. Kreiman, Clerk & Recorder

July 2, 2013

Commissioner Skillestad opened the meeting at 10:00 a.m. with Jim Skillestad Adam Gartner and Douglas Buxbaum, present. Also present were Lori Brengle, and Shirley Kreiman, Clerk & Recorder.

Prior Meeting Minutes:

A motion was made to accept and approve minutes for June 20, 2013. The motion was seconded. Motion carried. A motion was made to accept and approve minutes for a meeting with the Road Supervisor on July 1, 2013. The motion was seconded. Motion carried.

Administrative Items:

2) FIREMEN  
WORKER'S  
COMP  
COVERAGE  
**Worker's Comp Volunteer Firemen-**Worker's Compensation Insurance for Volunteer Firemen was reviewed with Tim Mort and Darrel DeLange. Because they use DNRC equipment they are required to have coverage. The West Glendive Fire District cannot get coverage through JPIA, so they will get a policy with State Fund and since they are contracted to cover rural fires, they will have coverage. The Fire District will invoice the County for the percentage of the cost that is rural fire. The Richey Volunteers have coverage through the City of Richey.

3) JANITORIAL  
SERVICE BIDS  
**Bids for Janitorial Service-**Bids were opened on June 28<sup>th</sup> for providing janitorial services for the Courthouse and the County Attorney building. Bids received for the Courthouse were: Crystal Clean \$3600/month; Larry Melton \$3700/month; Big Dog Maintenance \$5800/month. Bids received for the County Attorney Building were Crystal Clean \$625/month; Mary Bukoski \$650/month; Brenda Berry \$650/month. Both bids were awarded to Crystal Clean.

4) OAKS  
DISPOSAL  
ROAD HAUL  
**Oaks Disposal-Road Haul Agreement-**When returning this agreement from last session to the road department, a signed agreement dated February 7<sup>th</sup> was given to the commissioners.

Unfinished Business

**Board Appointment-**Eastern MT Industries-Doug Buxbaum asked to remove this item from the agenda as he cannot get a response from Eastern MT Industries in regards to what they are looking for in a board member.

**Airport Bids-**This project has not yet been awarded.

**Extension Request to transfer budget-**Shirley Kreiman stated that not all of June has been posted yet, but when it is, she will review to see if this transfer is necessary.

5) ROAD  
REPAIR  
PETITION FROM  
THE LINDSAY  
AREA  
**Petition for repair on roads-**The commissioners stated that they had a meeting with the Road Supervisor on July 1 and addressed the priorities for road work and repair/gravel for the Lindsay area is included. C&R asked if they were going to send a response to the petitioners as indicated in last session. The commissioners stated that they were going to publish a response in the paper.

New Business:

6) ACTION FOR  
EASTERN  
MONTANA-  
AGING  
SERVICES  
CONTRACT  
**Aging Services Contract-**Lori Brengle with Action for Eastern Montana was present to review the contract between Action and Dawson County for providing services for the aging. This is a preliminary contract for the new fiscal year and will have to be modified once the budget is adopted. The matching funds are at least 15% and the amount for the new fiscal year will be \$19,599.00. The number of people that services are provided to seems to be about the same, with a slight increase in home delivery meals. A motion was made to accept the new contract. The motion was seconded. All voted in favor. Motion carried.

7) TRANSFER  
OF FUNDS FAIR  
TO FAIR CAP  
IMPR  
**Fair Request to Transfer Funds-**A request was made from the fair board to request a transfer of an additional \$5,000 from the fair fund to the fair capital improvement fund as they hope to receive a grant to build a new bathroom facility in the next fiscal year. A motion was made to approve the request. The motion was seconded. All voted in favor. Motion carried.

8) INTEREST  
CLEARING  
**Interest Clearing Fund-**A motion was made to have the Treasurer stop redirecting interest on the interest clearing fund to the general fund. Instead they would like the interest directed to

their own funds for Funds #2404, #2407, #2505, #2414, #2516, #2531, #2532, #2546 and from fund #2712 to #2280. The motion was seconded. All voted in favor. Motion carried.

**Health Grant-Tobacco Prevention Master Contract-**A new master contract for the Tobacco Prevention Program was received covering the period of July 1, 2012 to June 30, 2019 task order #14-07-3-31-004-0. Monthly payments for the first year are to be \$4,721.00. A motion was made to approve the contract. The motion was seconded. Motion carried.

9) HEALTH  
GRANT-  
TOBACCO  
PREVENTION

**Health Grant-Public Health Emergency Preparedness (PHEP)-**A master contract was received for the period of July 1, 2012 through June 30, 2019 task order #14-07-6-11-015-0. Quarterly payments of \$6759.00 will be received for a total of \$30,042.00 annually. A motion was made to approve the contract. The motion was seconded. Motion carried.

10) HEALTH  
GRANT-PHEP

**Cell Phones-**A request for a smart phone was received from an employee. The Clerk & Recorder presented a list of available phones was presented to the commissioners. She stated that in the past only those with 0.00 cost were provided to the employees. The list has phones ranging from 0.00 to \$630.00 and wondered which phones the commissioners would authorize employees to receive. There was some discussion about what features the employee needed that the zero cost phones didn't provide. Commissioner Gartner stated that he would visit with the employee to see what was needed. Commissioners Skillestad and Buxbaum told Commissioner Gartner to use his judgment about authorizing a phone with added cost.

**Travel Requests-**A motion was made to approve the travel requests:

- Mary Jo Gehmert to Lewistown for the MT Assoc. of DES Coordinators Meeting July 11 & 12.
- Cindy Gregory and Jim Skillestad to Lewistown for a MACO Insurance Meeting July 16 & 17.

The motion was seconded. All voted in favor. Motion carried.

**Correspondence/Information-**

- An appointment was sent to Pam Crisafulli to replace Kim Trangmoe as the Chamber of Commerce representative on the Bell St. Bridge Committee.
- A notice of conditional approval was sent to Engineering West, Robert and Amanda Hopper, and Stateline Surveys for the Bunker Hill Estates Minor Subdivision.
- A letter of resignation was received from Doug Weaver at the cemetery department.
- A recommendation was received from the compensation committee for a 2.1% cost of living raise for all employees and to continue the 1% longevity (.5% over 20 years) and a 1% increase to the base for elected officials in lieu of longevity, except for the Sheriff who receives longevity through statute. There was some discussion about the raise, whether to do cents per hour or a percentage. Commissioner Gartner stated that after doing cents per hour for 3 or 4 years then a percentage should be done. The other commissioners agreed. They asked the clerk and recorder if she could include the raise in the budget before they reviewed it next week. She asked if they would later be changing their mind if the taxable value were to come in lower as it certainly could be done, but would be extra work if it had to be reversed later. They stated that they would rather cut other places than the cost of living if necessary.
- A letter of protest was sent from the Commissioners to BLM on July 1 regarding RMP Drafts and EIS Drafts, Policies and process issues.
- An award letter was received for the MT DPHHS Nutrition and Physical Activity Program for \$4,000.00

11) COST OF  
LIVING

Public Comment- None

Meeting adjourned at 10:50 a.m.

DATED this 2nd day of July 2013.

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James A. Skillestad, Chairman

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Adam J. Gartner, Member

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Douglas A. Buxbaum, Member

ATTEST:

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Shirley A. Kreiman, Clerk & Recorder

July 16, 2013

Commissioner Gartner opened the meeting at 5:30 p.m. with Adam Gartner and Douglas Buxbaum, present. Also present were Amy Deines, Jason Stuart Ranger Review Reporter and Shirley Kreiman, Clerk & Recorder.

Prior Meeting Minutes:

A motion was made to accept and approve minutes for July 2, 2013. The motion was seconded. Motion carried.

Administrative Items:

**Encroachment Permit**-An encroachment permit was issued on July 3, 2013 to Denby Onshore LLC for a Bore/Case Crossing on County Highway 10.

Unfinished Business:

**Airport Payment Maintenance Bid Award**-This is still on hold.

**Extension Request to Transfer budget**-Clerk and Recorder stated that this will not be necessary as she checked their budget and they had not gone over it.

**Tail Coverage**-There was an email message that Darrel DeLange brought over concerning some insurance referred to as tail coverage. The commissioners were not sure what was meant by the e-mail and they tabled the item until they can talk to Darrel about it.

New Business:

**Payroll Expenses June**-The board of Commissioners certified the payroll warrants register total and the Invoice Journal total for the month of June 2013 and noted they were in agreement.

PAYROLL EXPENSE FOR PERIOD OF JUNE 1 THROUGH JUNE 30, 2013  
 (Employer Costs Includes Gross plus Taxes and Benefits, including Health Insurance-2 Pay Periods)

FUND	DEPARTMENT	AMOUNT	FUND	DEPARTMENT	AMOUNT
10	Commissioner	16,533.28	460	Airport Maintenance	5,566.11
20	Justice Court	7,910.63	470	Clerk of Court	9,112.11
30	Treasurer	16,038.58	480	Bailiff	
40	Elections	2,437.84	500	Library	11,881.29
45	Human Resources	869.90	510	Mosquito	
60	Clerk & Recorder	22,237.14	522	Records Preservation	
70	Attorney	21,819.17	529	Health Screening	191.86
80	Maintenance	5,522.65	530	County Planning	
85	Safety Director	91.29	531	Respite Care	144.25
100	Supt of Schools	5,277.41	533	Congregate Meals Grant	4,380.66
114	Weed Summer Help	5,156.68	537	Sr. Citizens Center	4,421.39
115	Mosquito Summer Help		538	Homemaker Grants	1,598.52
120	Public Safety-Sheriff	45,139.92	539	RSVP Federal	
121	EUDL Grant		541	RSVP Non-Federal	5,050.27
122	STEP Grant		553	RSVP-Fund Raising	
126	Drug Forfeiture		600	Urban Transportation	14,291.07
130	Public Safety-St. Pri	126,917.20	606	Flood Plain	
	Non-Union Employees		660	WG Public Works	16,223.88
133	Public Safety-Cty Pri	23,530.30			
133	Public Safety-Non U	45,310.37	702	Stimulus-Road	
135	Public Safety-Admin	20,182.17	800	Nurse MCH Grant	123.13
140	D.E.S.	3,855.00	809	III-F Grant	
150	County Coroner	1,421.98	810	BCHP Grant	
155	Cemetery	19,379.97	817	Herder Grant	
170	Public Health	26,061.05	825	Immunization Grant	123.72
180	Sanitarian	10,018.38	828	Emergency Preparedness	2,530.57
143	Home Preparedness		829	PHER Grant	
148	Local Planning Grant		830	WIC Grant	2,558.78
206	MT Child T Dom V Grant		832	Miami Health Grant	724.12
207	Sexual Assault Grant		833	Tobacco Grant	2,520.51

230	County Agent	3,842.60	834	PSF Grant	
235	Coal Board Grant		836	HERR Grant	
250	Glendive Museum	1,350.24	837	CISS/FICM Grant	
255	Richey Museum	1,039.78	839	Environmental Health	
320	Gas Tax		840	MEICHV Grant	2664.73
325	Road	59,215.93	850	Healthy Child Grant	816.47
405	Bridge		851	Drug-Free Community	
415	Weed	3,935.34	852	Media literacy	
430	Fair	1,465.02	853		
435	Fair Maintenance		860	Shopping	
			890	Family Planning	6,450.47
	Subtotal	496,559.82		Subtotal	91,373.91
				TOTALS	587,933.73

**Write-Offs-**A motion was made to approve the write-offs for June 2013 for the health department in the amount of \$402.93 as requested by the health department director. The motion was seconded. All voted in favor. Motion carried.

**Capital Outlay Authorization-**A request for authorization for installation of Sidewalks and Sprinkler system for the county attorney building was received from the maintenance department. The commissioners stated that they had approved the request previously and wondered if this was just an additional amount for the sprinkler system. They tabled the item so they could speak to Russ Henke about it.

12)AIRPORT  
TRANSFER OF  
FUNDS

**Transfer from Airport Fund-**A motion was made to transfer \$46,082.25 from the airport fund #2170 to the Airport Capital Improvement Fund #4050 to cover an additional County match on the FAA Grant for parallel taxiway. The motion was seconded. All voted in favor. Motion carried.

13)  
PERMISSIVE  
HEALTH LEVY  
TRANSFER

**Permissive Health Levy Transfer-**A motion was made to approve the transfer of cash from the permissive health levy fund #2372 to the group health insurance fund #2371 in the amount of \$325,550.68. The motion was seconded. All voted in favor. Motion carried.

14)TBID

**TBID permission to collect funds-**Amy Deines was present and explained the letter she sent to the commissioners requesting permission to file a lien against SAMCO for not submitting TBID money that they have collected but not remitted to the TBID district. Shirley Kreiman asked if they had reports showing that the money had actually been collected from customers. She stated that they received reports for the first few months, but then they quit submitting the reports and so she averaged the months on months they did not receive reports for to come up with the amount due. She stated that she has met with each manager that they have had and worked out a payment plan, but the managers have all left. The commissioners stated that they wanted to confer with the County Attorney before acting on this. Amy stated that she was told by the County Attorney to submit a letter of permission to the commissioners. The commissioners agreed that they would confer with the County Attorney before acting on the matter.

**Olness & Associates, Letter of Engagement-**A motion was made to approve the letter of engagement for Olness & Associates to conduct the annual audit for Dawson County for the year ending June 30, 2013 to begin on January 27, 2014. The motion was seconded. All voted in favor. Motion carried.

**Forest Park/Highland Park Street Maintenance-**There was some discussion about having another town meeting to prioritize the street maintenance issues. The Clerk & Recorder asked if that had received any estimates of cost as she felt that would influence the priorities. The commissioners discussed various places that they might be able to get estimates from. Commissioner Gartner stated that he would inquire at the City Council meeting if they had any projects going and could get a bid from a company that may be in town already. They suggested a meeting time of July 30<sup>th</sup> at 6:00 p.m.

**Forest Park/Highland Park Leaf Dumpsters-**There was some discussion about making a new place to put the dumpster in Highland Park rather than next to Mark Franks. The suggested

location may need leveling and grading and possibly a culvert put in. They agreed to speak to Joe/Road and Doug/Public Works to see if they might be able to do this and then contact Kurtz about the change in location.

**June Claims-** All claims against the County were audited and approved for the month of June 2013. This list contains all claims against the County including payroll withholdings, deductions and contribution warrants.

Check Number	Date	Payee	Amount	Status
81843	6/30/2013	EASTERN MT COMMUNITY MENTAL HEALTH CENTR	\$6,798.75	Printed
81842	6/30/2013	NEW WEST HEALTH SERVICES	\$690.00	Printed
81841	6/30/2013	MACO HEALTH CARE TRUST	\$2,260.00	Printed
81840	6/30/2013	HILTON GARDEN INN BILLINGS	\$416.95	Printed
81839	6/30/2013	WEX BANK	\$9,346.48	Printed
81838	6/30/2013	U.S. BANK	\$938.81	Printed
81837	6/30/2013	TOWN OF RICHEY	\$432.55	Printed
81836	6/30/2013	SUMMIT BEHAVIOR CONSULTING	\$5,965.00	Printed
81835	6/30/2013	SPRINT	\$437.87	Printed
81834	6/30/2013	SILVERNALE SILHA FUNERAL HOME	\$2,000.00	Printed
81833	6/30/2013	SCHNEIDER, JOHN RAYMOND	\$85.00	Printed
81832	6/30/2013	REYNOLDS MARKET	\$1,692.89	Printed
81831	6/30/2013	RANGER REVIEW	\$650.70	Printed
81830	6/30/2013	RANCH & FARM WHOLESALE	\$99.50	Printed
81829	6/30/2013	MONTANA DAKOTA UTILITIES	\$1,740.81	Printed
81828	6/30/2013	MID RIVERS TELEPHONE	\$3,894.41	Printed
81827	6/30/2013	INTEGRA	\$1,041.00	Printed
81826	6/30/2013	GLENDIVE MEDICAL CENTER	\$1,896.60	Printed
81825	6/30/2013	FISHER SAND AND GRAVEL	\$5,400.00	Printed
81824	6/30/2013	ENERGY LABORATORIES	\$80.00	Printed
81823	6/30/2013	EASTERN MONTANA STATE VETERANS CEMETERY	\$200.00	Printed
81822	6/30/2013	DATA IMAGING SYSTEM	\$97.41	Printed
81821	6/30/2013	CRISAFULLI BROTHERS	\$255.00	Printed
81820	6/30/2013	COMPUTER SYSTEMS ASSOCIATES INC..	\$150.00	Printed
81819	6/30/2013	BOSS OFFICE & COMPUTER PRODUCTS, INC.	\$8.29	Printed
81818	6/30/2013	ZIESKE, PIXINE	\$57.63	Printed
81817	6/30/2013	ZIEGLER, SITI	\$225.00	Printed
81816	6/30/2013	ZEE MEDICAL SERVICE	\$186.95	Printed
81815	6/30/2013	YELLOWSTONE RIVER INN	\$189.50	Printed
81814	6/30/2013	YELLOWSTONE RECREATION CENTER	\$183.18	Printed
81813	6/30/2013	YELLOWSTONE PLUMBING	\$231.83	Printed
81812	6/30/2013	YELLOWSTONE PLAINS FOUNDATION, INC.	\$200.00	Printed
81811	6/30/2013	YELLOWSTONE COUNTY SHERIFF	\$710.00	Printed
81810	6/30/2013	YELLOWSTONE CO YOUTH SERVICES CENTER	\$470.00	Printed
81809	6/30/2013	WKF & C AGENCY INC	\$1,170.00	Printed
81808	6/30/2013	WILONDEK, CAROLE H.	\$200.00	Printed
81807	6/30/2013	WIBAUX PIONEER GAZETTE	\$224.30	Printed
81806	6/30/2013	WEX BANK	\$1,781.12	Printed
81805	6/30/2013	WEST GLENDIVE FIRE DISTRICT	\$17,500.00	Printed
81804	6/30/2013	WERNER, ALISA	\$27.59	Printed
81803	6/30/2013	WARNE CHEMICAL & EQUIP	\$1,565.68	Printed
81802	6/30/2013	WAPLES CONSTRUCTION	\$18,746.00	Printed
81801	6/30/2013	WALT'S ELECTRIC, INC	\$7,917.57	Printed
81800	6/30/2013	VOGELE, MYRA	\$1,050.00	Printed
81799	6/30/2013	VOGEL, PETER L.	\$1,590.00	Printed
81798	6/30/2013	VERIZON WIRELESS	\$659.90	Printed
81797	6/30/2013	VAN DIEST SUPPLY COMPANY	\$4,162.50	Printed
81796	6/30/2013	UTILITIES UNDERGROUND	\$282.75	Printed
81795	6/30/2013	USA TODAY	\$228.90	Printed
81794	6/30/2013	US FOODSERVICE, INC.	\$2,147.40	Printed
81793	6/30/2013	UPSTART	\$36.50	Printed
81792	6/30/2013	U.S. BANK	\$256.59	Printed
81791	6/30/2013	U. S. POSTMASTER	\$416.00	Printed
81790	6/30/2013	TYLER TECHNOLOGIES, INC.	\$10,879.00	Printed
81789	6/30/2013	TRUCK SUPPLIERS	\$92.94	Printed

DAWSON COUNTY BOARD OF COUNTY COMMISSIONERS  
 COUNTY OF DAWSON  
 GLENDIVE MT – July 2013

1423

81788	6/30/2013	TRAIL STAR TRUCK STOP	\$9,242.13	Printed
81787	6/30/2013	TOM'S ELECTRIC HEATING & COOLING, INC.	\$393.69	Printed
81786	6/30/2013	TIFCO INDUSTRIES	\$18.87	Printed
81785	6/30/2013	THIESSEN, LESLEY	\$19.56	Printed
81784	6/30/2013	TERRY TRIBUNE	\$60.75	Printed
81783	6/30/2013	SWARNY, BRUCE	\$150.00	Printed
81782	6/30/2013	STOCKMAN BANK	\$3,291.39	Printed
81781	6/30/2013	STEVENSON DESIGN INC	\$1,730.00	Printed
81780	6/30/2013	STERICYCLE, INC.	\$223.80	Printed
81779	6/30/2013	STATE OF MONTANA	\$2,500.00	Printed
81778	6/30/2013	STATE FARM INSURANCE	\$2.30	Printed
81777	6/30/2013	SODT, GREG	\$58.00	Printed
81776	6/30/2013	SMITH, BRUCE	\$132.74	Printed
81775	6/30/2013	SKILLESTAD, JIM	\$348.30	Printed
81774	6/30/2013	SKERRITT, MELISSA ANN	\$325.00	Printed
81773	6/30/2013	SIRCHIE FINGER PRINT LABORATORIES	\$101.53	Printed
81772	6/30/2013	SILVERNALE SILHA FUNERAL HOME	\$764.88	Printed
81771	6/30/2013	SIGNS OF THE TIMES	\$910.00	Printed
81770	6/30/2013	SIDNEY HEALTH CENTER	\$308.00	Printed
81769	6/30/2013	SATELLITE TRACKING OF PEOPLE, LLC.	\$24.75	Printed
81768	6/30/2013	SANDSTONE SYSTEMS, INC.	\$225.00	Printed
81767	6/30/2013	SALISBURY, RACHEL	\$625.00	Printed
81766	6/30/2013	RUNNINGS SUPPLY, INC.	\$2,957.34	Printed
81765	6/30/2013	ROLLING RUBBER TIRE FACTORY	\$1,614.00	Printed
81764	6/30/2013	ROBINSON, WENDI	\$675.00	Printed
81763	6/30/2013	ROBINS SERVICE	\$1,721.99	Printed
81762	6/30/2013	RICHLAND COUNTY TREASURER	\$492.69	Printed
81761	6/30/2013	RICHLAND COUNTY CLERK & RECORDER	\$5,000.00	Printed
81760	6/30/2013	REYNOLDS MARKET	\$971.63	Printed
81759	6/30/2013	REYNOLDS ELECTRIC	\$80.00	Printed
81758	6/30/2013	RDO EQUIPMENT	\$16,759.18	Printed
81757	6/30/2013	RAYMOND, BRUCE	\$115.15	Printed
81756	6/30/2013	RAYMOND, ANDEEN	\$124.84	Printed
81755	6/30/2013	RANGER REVIEW	\$141.44	Printed
81754	6/30/2013	RANCH & FARM WHOLESAL	\$1,449.77	Printed
81753	6/30/2013	QUICKSERIES PUBLISHING, INC.	\$399.16	Printed
81752	6/30/2013	PURCHASE ADVANTAGE CARD	\$173.73	Printed
81751	6/30/2013	PROFORCE LAW ENFORCEMENT	\$1,542.75	Printed
81750	6/30/2013	PRO-BUILD	\$20.70	Printed
81749	6/30/2013	PENWORTHY	\$180.00	Printed
81748	6/30/2013	PARENTS AS TEACHERS	\$3,109.03	Printed
81747	6/30/2013	ORIENTAL TRADING	\$34.48	Printed
81746	6/30/2013	ORGANIC GARDENING MAGAZINE	\$23.94	Printed
81745	6/30/2013	ORASURE TECHNOLOGIES, INC	\$1,225.00	Printed
81744	6/30/2013	O'BRIEN, PAMELA L.	\$70.00	Printed
81743	6/30/2013	NORTHEAST AREA WEED CONTROL	\$60.00	Printed
81742	6/30/2013	NORMONT EQUIPMENT	\$90.00	Printed
81741	6/30/2013	NICHOLS, LINDA	\$123.74	Printed
81740	6/30/2013	NEWMAN SIGNS	\$415.60	Printed
81739	6/30/2013	NAPA AUTO PARTS	\$1,363.78	Printed
81738	6/30/2013	MYERS ENTERPRISES, INC.	\$2,015.00	Printed
81737	6/30/2013	MT WOOLGROWERS ASC PREDATOR CONTROL FUND	\$256.20	Printed
81736	6/30/2013	MT WEED CONTROL ASSOC	\$105.00	Printed
81735	6/30/2013	MT MAGISTRATES ASSOCIATION	\$200.00	Printed
81734	6/30/2013	MT LAW ENFORCEMENT ACADEMY	\$146.00	Printed
81733	6/30/2013	MT DPHHS	\$729.00	Printed
81732	6/30/2013	MT COUNTY ATTORNEYS ASSN	\$205.00	Printed
81731	6/30/2013	MT ASSOC OF COUNTIES - JPIA	\$109,548.16	Printed
81730	6/30/2013	MORT DISTRIBUTING	\$2,029.71	Printed
81729	6/30/2013	MOORE MEDICAL CORP	\$120.03	Printed
81728	6/30/2013	MONTANA DAKOTA UTILITIES	\$14,677.10	Printed
81727	6/30/2013	MONTANA CORRECTIONAL ENTERPRISES	\$2,028.00	Printed
81726	6/30/2013	MONTANA AERONAUTICS DIVISION	\$254.16	Printed
81725	6/30/2013	MJC & MCCA	\$70.00	Printed
81724	6/30/2013	MILNE IMPLEMENT COMPANY	\$887.08	Printed
81723	6/30/2013	MIDWEST CANCER SCREENING	\$162.30	Printed

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81722	6/30/2013	MICHAEL TODD & CO INC	\$113.05	Printed
81721	6/30/2013	MECHANICAL TECHNOLOGY INC	\$1,899.03	Printed
81720	6/30/2013	MCCONE ELECTRIC CO-OP	\$2,860.19	Printed
81719	6/30/2013	MANNING INTERNATIONAL INC	\$269.92	Printed
81718	6/30/2013	MADDOCK, PATTY	\$66.00	Printed
81717	6/30/2013	MACO WORKERS COMP TRUST	\$58.16	Printed
81716	6/30/2013	MACO HEALTH CARE TRUST	\$0.00	Void
81715	6/30/2013	LYCOX ENTERPRISES, INC.	\$49,900.00	Printed
81714	6/30/2013	LTAP	\$140.00	Printed
81713	6/30/2013	LOOMIS, JIMMY	\$37.00	Printed
81712	6/30/2013	LEXISNEXIS	\$52.00	Printed
81711	6/30/2013	LED ELECTRIC INC	\$139.80	Printed
81710	6/30/2013	LEAL, JOSEPH M., JR., M.D.	\$100.00	Printed
81709	6/30/2013	LATKA, DENNIS J.	\$2,900.00	Printed
81708	6/30/2013	KURTZ SANITATION	\$32.00	Printed
81707	6/30/2013	KUEHN TRENCHING, LLC	\$1,603.00	Printed
81706	6/30/2013	KREIMAN, ANGELA	\$850.00	Printed
81705	6/30/2013	KORPI, KENNETH NORMAN	\$1,080.00	Printed
81704	6/30/2013	KOOLKIDS CHILDCARE	\$436.27	Printed
81703	6/30/2013	KING COUNTY SHERIFF'S OFFICE	\$67.00	Printed
81702	6/30/2013	KEISER, TROY	\$37.00	Printed
81701	6/30/2013	KADRMAS LEE & JACKSON INC	\$373.16	Printed
81700	6/30/2013	K MART STORE 9306	\$720.62	Printed
81699	6/30/2013	JOCK STOP	\$261.30	Printed
81698	6/30/2013	J & S CONSTRUCTION, INC.	\$73,526.31	Printed
81697	6/30/2013	J & K LAWN SERVICE	\$1,050.00	Printed
81696	6/30/2013	INTOXIMETERS	\$12.00	Printed
81695	6/30/2013	INGRAM LIBRARY SERVICES	\$550.77	Printed
81694	6/30/2013	HUNTER, LESLIE	\$23.97	Printed
81693	6/30/2013	HUBERT COMPANY	\$62.92	Printed
81692	6/30/2013	HOPS LUBE & TIRE EXCHANGE	\$390.39	Printed
81691	6/30/2013	HKT BIG SKY MOTORS	\$5,379.20	Printed
81690	6/30/2013	HILGER, CONNIE LOUISE	\$732.35	Printed
81689	6/30/2013	HICKS, JIM	\$3,100.00	Printed
81688	6/30/2013	HEWLETT-PACKARD FINANCIAL SERVICES CO.	\$155.29	Printed
81687	6/30/2013	HELMUTH, VALERIE	\$65.62	Printed
81686	6/30/2013	HELMUTH, TAMMERA J	\$250.17	Printed
81685	6/30/2013	HELL CREEK MUSIC AND MORE	\$247.00	Printed
81684	6/30/2013	HEDAHL	\$125.62	Printed
81683	6/30/2013	HEALTH E WEB	\$69.00	Printed
81682	6/30/2013	HEAFIELD, RENASU	\$46.90	Printed
81681	6/30/2013	GUELFF LUMBER	\$311.30	Printed
81680	6/30/2013	GLEN DIVE MEDICAL CENTER	\$5,496.40	Printed
81679	6/30/2013	GLEN DIVE BADLANDER	\$100.00	Printed
81678	6/30/2013	GEHNERT, MARY JO	\$318.30	Printed
81677	6/30/2013	GEHNERT CONSTRUCTION, INC.	\$1,482.00	Printed
81676	6/30/2013	GAUB, CARLEEN PA-C	\$132.00	Printed
81675	6/30/2013	GARTNER, ADAM	\$290.78	Printed
81674	6/30/2013	GARFIELD, MARY	\$5,950.00	Printed
81673	6/30/2013	GALLS INC	\$1,457.90	Printed
81672	6/30/2013	GABERT CLINIC PHARMACY	\$278.75	Printed
81671	6/30/2013	FUN TIME CARNIVAL	\$5,000.00	Printed
81670	6/30/2013	FLADAGER, JENNIFER	\$305.33	Printed
81669	6/30/2013	FISHER SAND AND GRAVEL	\$2,957.76	Printed
81668	6/30/2013	FARMERS UNION	\$7.50	Printed
81667	6/30/2013	FARMERS ELEVATOR EASTERN MONTANA OPERAT	\$69.29	Printed
81666	6/30/2013	FARMERS ALLIANCE	\$40.00	Printed
81665	6/30/2013	FARM-TO-TABLE	\$111.00	Printed
81664	6/30/2013	FALLON MEDICAL CLINIC	\$44.00	Printed
81663	6/30/2013	FAIRMONT HOT SPRINGS RESORT	\$192.46	Printed
81662	6/30/2013	ENGBRETSON, STEVE	\$1,168.62	Printed
81661	6/30/2013	ENERGY LABORATORIES	\$721.00	Printed
81660	6/30/2013	ELECTRICLAND OF GLEN DIVE	\$63.93	Printed
81659	6/30/2013	EISSINGER EQUIPMENT	\$260.48	Printed
81658	6/30/2013	EASTERN MT COMMUNITY MENTAL HEALTH CENTR	\$0.00	Void
81657	6/30/2013	DWARE INC	\$1,470.00	Printed

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81656	6/30/2013	DPHHS	\$258.75	Printed
81655	6/30/2013	DPC INDUSTRIES	\$325.27	Printed
81654	6/30/2013	DISTRICT II ALCOHOL & DRUG	\$7,500.00	Printed
81653	6/30/2013	DICKINSON PRESS	\$135.00	Printed
81652	6/30/2013	DIAMOND PRODUCTS INC	\$90.50	Printed
81651	6/30/2013	DIAMOND PHARMACY SERVICES	\$2,003.45	Printed
81650	6/30/2013	DIAMOND MEDICAL SUPPLY	\$362.50	Printed
81649	6/30/2013	DEPARTMENT OF REVENUE	\$742.69	Printed
81648	6/30/2013	DEPARTMENT OF CORRECTIONS	\$19.00	Printed
81647	6/30/2013	DENNING, PENNY PA-C	\$176.00	Printed
81646	6/30/2013	DEMPEWOLF, TIMBER	\$51.12	Printed
81645	6/30/2013	DELL MARKETING	\$2,103.24	Printed
81644	6/30/2013	DEER CREEK EXCAVATION	\$130.00	Printed
81643	6/30/2013	DCCF - CRIMINAL BOND ACCOUNT	\$1,372.98	Printed
81642	6/30/2013	DAWSON COUNTY WEED BOARD	\$3,597.89	Printed
81641	6/30/2013	DAWSON COUNTY VETERINARY CLINIC	\$209.14	Printed
81640	6/30/2013	DAWSON COUNTY TREASURER	\$9,797.00	Printed
81639	6/30/2013	DAWSON COUNTY FAIR BOARD	\$125.00	Printed
81638	6/30/2013	DAWSON COUNTY ECONOMIC DEVELOPMENT	\$19,881.00	Printed
81637	6/30/2013	DAWSON COUNTY CLERK & RECORDER	\$164.77	Printed
81636	6/30/2013	DAWSON COMMUNITY COLLEGE	\$221.00	Printed
81635	6/30/2013	DATA IMAGING SYSTEM	\$151.71	Printed
81634	6/30/2013	DACOTAH PAPER CO	\$1,784.46	Printed
81633	6/30/2013	CURTIS REPAIR	\$24.31	Printed
81632	6/30/2013	CROSS PETROLEUM	\$5,212.73	Printed
81631	6/30/2013	CROP PRODUCTION SERVICES	\$8,445.00	Printed
81630	6/30/2013	CRITELLI COURIERS, INC.	\$180.00	Printed
81629	6/30/2013	CRANE, VICKIE	\$46.32	Printed
81628	6/30/2013	COOKS CORRECTIONAL KITCHEN EQUIP	\$44.64	Printed
81627	6/30/2013	COMPLETE LAWN CARE & SNOW REMOVAL	\$90.00	Printed
81626	6/30/2013	CLYDE ARMORY, INC.	\$2,912.94	Printed
81625	6/30/2013	CLASSIC CAR CARE	\$16.00	Printed
81624	6/30/2013	CITY OF GLENDIVE360	\$2,516.42	Printed
81623	6/30/2013	CITY OF GLENDIVE	\$4,200.00	Printed
81622	6/30/2013	CITY OF GLENDIVE	\$788.90	Printed
81621	6/30/2013	CITY OF GLENDIVE	\$195.00	Printed
81620	6/30/2013	CHS COOPERATIVES	\$86.81	Printed
81619	6/30/2013	CENTURY LINK	\$124.52	Printed
81618	6/30/2013	CBM FOOD SERVICE	\$32,502.61	Printed
81617	6/30/2013	CANEN, ROBERT	\$9.99	Printed
81616	6/30/2013	BUXBAUM, DOUGLAS	\$230.78	Printed
81615	6/30/2013	BUTLER MACHINERY COMPANY	\$5,898.17	Printed
81614	6/30/2013	BUSINESS CARD	\$1,360.15	Printed
81613	6/30/2013	BRUCO, INC.	\$2,308.11	Printed
81612	6/30/2013	BOSS OFFICE & COMPUTER PRODUCTS, INC.	\$25,149.90	Printed
81611	6/30/2013	BORDER STEEL & RECYCLING	\$294.77	Printed
81610	6/30/2013	BOB BARKER COMPANY INC	\$3,142.35	Printed
81609	6/30/2013	BIG SKY SHIRES & EQUINE SERVICES	\$900.00	Printed
81608	6/30/2013	BIG SKY HARDWARE	\$316.47	Printed
81607	6/30/2013	BIG DOG MAINTENANCE	\$3,700.00	Printed
81606	6/30/2013	BERG TIRE	\$200.30	Printed
81605	6/30/2013	BENNETT, SALLY	\$7.00	Printed
81604	6/30/2013	BECKER, DEBBIE	\$33.90	Printed
81603	6/30/2013	BARTHEL, JON	\$29.00	Printed
81602	6/30/2013	BARNES DISTRIBUTION	\$355.85	Printed
81601	6/30/2013	BAILEY, STEVEN	\$1,145.95	Printed
81600	6/30/2013	ATWELL, PATRICIA J	\$46.00	Printed
81599	6/30/2013	APHA	\$70.00	Printed
81598	6/30/2013	AMERIPRIDE LINEN & APPAREL SERVICES	\$104.76	Printed
81597	6/30/2013	AMERICAN WELDING & GAS, INC.	\$121.04	Printed
81596	6/30/2013	AMERICAN FORD	\$755.78	Printed
81595	6/30/2013	AMAZON	\$897.31	Printed
81594	6/30/2013	ALLISON, DAVID	\$183.01	Printed
81593	6/30/2013	AG PARTNERS LLC	\$135.00	Printed
81592	6/30/2013	ADDCO OFFICE SYSTEMS	\$38.85	Printed
81591	6/20/2013	NEHA	\$225.00	Printed

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81590	6/12/2013	PROFESSIONAL LAND ART ASSOCIATES, INC.	\$36,000.00	Printed
40213	6/25/2013	MACO WORKERS COMP TRUST	\$42,934.93	Printed
40164	6/25/2013	ZUROFF, WANDA M	\$324.24	Printed
40163	6/25/2013	THIESSEN, LESLEY A	\$586.71	Printed
40162	6/25/2013	MILLER, FAYETTE E	\$390.61	Printed
40161	6/25/2013	KUEHN, TRENA C	\$235.71	Printed
40160	6/25/2013	MALARCHICK, LEO J	\$346.82	Printed
40159	6/25/2013	SCHAAF, JESSE L	\$631.13	Printed
40158	6/25/2013	KEEVER, DOUGLAS E	\$1,228.70	Printed
40157	6/25/2013	BOTCH, STANLEY M	\$884.72	Printed
40156	6/25/2013	EGGERT, BETTY L	\$403.99	Printed
40155	6/25/2013	CRISAFULLI, ARLENE G	\$299.20	Printed
40154	6/25/2013	GERMANN, SUSAN M	\$739.17	Printed
40153	6/25/2013	HELMUTH, TAMMERA J	\$1,161.64	Printed
40152	6/25/2013	THOMAS, CARL B	\$1,133.23	Printed
40151	6/25/2013	ROUSSELLE, ERICK S	\$813.63	Printed
40150	6/25/2013	MILLER, CODY J	\$931.04	Printed
40149	6/25/2013	KADRMAS, CALEB M	\$750.49	Printed
40148	6/25/2013	WILLIAMSON, GLEN E	\$1,008.46	Printed
40147	6/25/2013	CRANE, VICTORIA L	\$87.38	Printed
40146	6/25/2013	QUINNELL, CARSON D	\$373.63	Printed
40145	6/25/2013	DUGAN, MAX A	\$563.68	Printed
40144	6/25/2013	GEHNERT, MARY JO	\$977.34	Printed
40143	6/25/2013	HEIMBUCH, WAYNE J	\$832.83	Printed
40142	6/25/2013	TEMPLE, SABRINA A	\$720.82	Printed
40141	6/25/2013	SKILLESTAD, ASHLEY P	\$759.36	Printed
40140	6/25/2013	OLSON, LACEY M	\$701.04	Printed
40139	6/25/2013	CRAIG, JESSICA M	\$702.00	Printed
40138	6/25/2013	BUXBAUM, DOUGLAS A	\$1,278.73	Printed
40137	6/25/2013	STOCKMAN BANK433	\$49,651.87	Printed
40136	6/25/2013	STOCKMAN BANK416	\$32,190.63	Printed
40135	6/25/2013	STOCKMAN BANK244	\$4,608.99	Printed
40134	6/25/2013	STOCKMAN BANK-418	\$7,901.00	Printed
40133	6/25/2013	STOCKMAN BANK - DIRECT DEPOSIT	\$120,646.47	Printed
40132	6/25/2013	ND STATE DISBURSEMENT UNIT #281090	\$270.00	Printed
40131	6/25/2013	NATIONWIDE RETIREMENT SOLUTIONS/NACO	\$3,859.61	Printed
40130	6/25/2013	MACO WORKERS COMP TRUST	\$0.00	Void
40129	6/25/2013	GLENDIVE PUBLIC EMPL C.U.	\$2,515.98	Printed
40128	6/25/2013	CHILD SUPPORT ENFORCEMENT DIVISION	\$122.49	Printed
40127	6/25/2013	CALIFORNIA STATE DISBURSEMENT UNIT	\$68.07	Printed
40126	6/11/2013	ZUROFF, WANDA M	\$241.93	Printed
40125	6/11/2013	THIESSEN, LESLEY A	\$710.57	Printed
40124	6/11/2013	MILLER, FAYETTE E	\$271.37	Printed
40123	6/11/2013	KUEHN, TRENA C	\$83.85	Printed
40122	6/11/2013	ALTMAN, CINDY D	\$231.67	Printed
40121	6/11/2013	MALARCHICK, LEO J	\$339.53	Printed
40120	6/11/2013	SCHAAF, JESSE L	\$393.43	Printed
40119	6/11/2013	KEEVER, DOUGLAS E	\$1,413.60	Printed
40118	6/11/2013	BOTCH, STANLEY M	\$888.17	Printed
40117	6/11/2013	EGGERT, BETTY L	\$391.44	Printed
40116	6/11/2013	CRISAFULLI, ARLENE G	\$299.20	Printed
40115	6/11/2013	GERMANN, SUSAN M	\$739.17	Printed
40114	6/11/2013	HELMUTH, TAMMERA J	\$1,159.11	Printed
40113	6/11/2013	OLSON, LACEY M	\$685.02	Printed
40112	6/11/2013	THOMAS, CARL B	\$1,132.93	Printed
40111	6/11/2013	ROUSSELLE, ERICK S	\$813.63	Printed
40110	6/11/2013	MILLER, CODY J	\$931.04	Printed
40109	6/11/2013	KADRMAS, CALEB M	\$190.16	Printed
40108	6/11/2013	CRAIG, JESSICA M	\$672.58	Printed
40107	6/11/2013	WILLIAMSON, GLEN E	\$1,006.22	Printed
40106	6/11/2013	CRANE, VICTORIA L	\$99.23	Printed
40105	6/11/2013	QUINNELL, CARSON D	\$685.59	Printed
40104	6/11/2013	DUGAN, MAX A	\$739.59	Printed
40103	6/11/2013	GEHNERT, MARY JO	\$980.73	Printed
40102	6/11/2013	HEIMBUCH, WAYNE J	\$795.54	Printed
40101	6/11/2013	TEMPLE, SABRINA A	\$797.35	Printed

40100	6/11/2013	SKILLESTAD, ASHLEY P	\$646.08	Printed
40099	6/11/2013	BUXBAUM, DOUGLAS A	\$1,634.61	Printed
40098	6/11/2013	WYOMING CHILD SUPPORT ENFORCEMENT	\$750.00	Printed
40097	6/11/2013	TEAMSTERS UNION LOCAL NO 190	\$269.00	Printed
40096	6/11/2013	STOCKMAN BANK433	\$50,815.88	Printed
40095	6/11/2013	STOCKMAN BANK417	\$1,239.33	Printed
40094	6/11/2013	STOCKMAN BANK416	\$32,676.12	Printed
40093	6/11/2013	STOCKMAN BANK-418	\$8,141.00	Printed
40092	6/11/2013	STOCKMAN BANK - DIRECT DEPOSIT	\$121,625.29	Printed
40091	6/11/2013	STATE FARM INSURANCE	\$626.00	Printed
40090	6/11/2013	NATIONWIDE RETIREMENT SOLUTIONS/NACO	\$3,859.61	Printed
40089	6/11/2013	MACO HEALTH CARE TRUST	\$85,314.00	Printed
40088	6/11/2013	LEGAL SHIELD	\$276.45	Printed
40087	6/11/2013	GLENDIVE PUBLIC EMPL C.U.	\$2,505.98	Printed
40086	6/11/2013	COLONIAL LIFE & ACCIDENT	\$2,661.99	Printed
40085	6/11/2013	CHILD SUPPORT ENFORCEMENT DIVISION	\$122.49	Printed
40084	6/11/2013	CALIFORNIA STATE DISBURSEMENT UNIT	\$68.07	Printed
40083	6/11/2013	AMERITAS LIFE INSURANCE CORP.	\$4,359.95	Printed
40082	6/11/2013	ALLEGIANCE BENEFIT PLAN MGMT	\$8,972.27	Printed
40081	6/11/2013	AFSCME MONTANA COUNCIL #9	\$1,342.80	Printed
40080	6/11/2013	AFLAC	\$318.96	Printed
			\$1,314,605.01	

**Transfer of Interest-** A motion was made to transfer funds from Interest Clearing fund to cover interest from investments to the appropriate designated funds in the amount of \$11,001.23 for the month of June 2013. Motion carried.

15)RESOLUTION #2013-15 NO MUNICIPAL PRIMARY ELECTION NEEDED

**Resolution #2013-15-No Primary Election needed for the City of Glendive or the Town of Richey-**A motion was made to approve the resolution declaring that no primary election is needed for the City of Glendive or the Town of Richey

**Road Hiring-**A memo was received from the road supervisor requesting permission to hire another person on the construction crew rather than a mechanic as they have not received any applications. There was discussion concerning most of the work having to be contracted out anyway and the road department has been able to handle most of the oil changes etc. on their own vehicles. A motion was made to approve the request. The motion was seconded. All voted in favor. Motion carried.

**Travel Requests-**A motion was made to approve the following travel requests:

- Jen Fladager and Trish Olson to Havre for the Health Literacy Training Aug. 5th-6<sup>th</sup>.
- Timber Dempewolf and Jen Fladager to Missoula for the Summer Institute Public Health Management Certification Program, July 14<sup>th</sup>-19<sup>th</sup>.

The motion was seconded. All voted in favor. Motion carried.

Correspondence/Information

- Letter from Health Director concerning space utilization and planning. The commissioners discussed the request and the possible violation of HIPPA and agreed they need to come up with a plan and make a decision. The Clerk & Records reminded them that if the plan includes spending money, she needs to know, so that it can be budgeted for.
- Notice of application for operating authority to U-Haul Co. of Montana, Inc. Class B License to haul household goods between all points and places in Montana
- Notice for transfer of operating authority from Big Sky Transfer and Storage, Inc. to Mergenthaler Transfer & Storage Co. Class C, general merchandise within the City of Glendive to a distance not exceeding five miles in any direction, limitation transportation of ashes, trash, waste, refuse and garbage is prohibited; Class B household goods to and from all points in the State of Montana; Class C, property within the city of Great Falls and points tributary thereto, but within a distance not exceeding fifty miles in any direction from said city, limitations the transportation of property between points served by rail carriers or between points served by a motor carrier operating between fixed

termini or over a regular route is prohibited. Transportation of ashes, trash, waste, refuse, rubbish and garbage is prohibited. Protests must be postmarked by July 22, 2013.

- Notice that House Representative from District #37, David Halvorson died on July 1, 2013, a list of eligible nominees to fill the vacancy will be provided by the Republican Central Committee and the County Commissioners must confirm the appointment with 15 days of receiving the list of appointees. Dawson County will receive 2.75 votes for each commissioner, Richland County 30.58 votes for each commissioner.

Public Comment: None

Meeting adjourned at 6:25p.m.

DATED this 16th day of July 2013.

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Adam J. Gartner, Acting Chairman

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Douglas A. Buxbaum, Member

ATTEST:

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Shirley A. Kreiman, Clerk & Recorder

July 29, 2013

16) RICHEY  
MUSEUM

On July 29, 2013, Commissioners, James Skillestad and Adam Gartner met with 8 members of the Richey Museum board. The meeting was held at the Richey Museum at 6:30 p.m. Clerk and Recorder, Shirley Kreiman was also present.

The commissioners requested to meet with the board following their review of the budget request from the museum for \$106,960.00, which included approximately \$80,000 in building repairs and updates.

Museum Curator, Wanda Zuroff, gave the group a tour of the building and areas that needed attention as well as work that is currently in progress. Following the tour they discussed the areas in need of repair, much of what entails buildings that have settled and rain damage from leaking. They stated that there has been little done in the way of repairs since 1987 and basically there has been little upkeep in the last 30 years.

The commissioners discussed with them the possibility of setting up a community building fund to improve the community support and financing. The Clerk and Recorder explained the option of setting up a capital improvement fund and transferring a portion of unexpended budget into it each year. Some board members expressed the need of urgency to get the repairs done more quickly before more damage was done. The commissioners asked what they felt were urgent needs. Some items talked about were siding to complete the main building which is estimated at \$35,157. The store they felt was pretty well done with the exception of siding. They would like to see the church/school building maintained by jacking up the entry way and fixing the leakage there. They discussed the need to improve the landscaping so that the rain would run away from the buildings rather than towards them and setting in ponds around the buildings. Various ways were discussed of doing that. They talked about whether any of the other buildings were worth the money involved to fix them. They felt the old post office building was especially bad. Tristan Veverka stated that they have discussed and pondered whether or not a new building would be cheaper than repairing the old. The commissioners stated that they have discussed the same thing. They have 2- 25' lots that are 140' long if they removed the post office building, which would give them 50'x140'. They also have 3-25' lots where the main building is for a total of 75' there, but there is an old building owned by Bob Candee between them. The contractor was working on the back of the building and the commissioners asked what work were they doing that is yet to completed on the main building that was not included in the contract amount that will need to be paid in this fiscal year. The Circle T Contractor came and reviewed the change orders and the costs. He estimated \$3,500 to \$4,500 to complete the back room plus the cost of cabinetry and approximately \$200 for perfataping in the basement. He stated that they have 10' walls back there and they need to utilize all the wall space to make as much floor space as possible. It was estimated that approximately \$5,000 will complete that building. This includes \$900 for electrical, extra framing, a standard size garage door, and walk through door. If they decide to side with metal siding it will be \$35,157, but they could save some on the windows by going with vinyl rather than wood. They also discussed the crack along the base of building and the contractor suggested pouring some self leveling concrete at about \$20 a bag. There was some discussion about storage of items if buildings decayed before a new building could be erected.

The commissioners indicated they would like to work towards the goal of maintaining the current building and school/church building, and a future larger building to replace the decayed older buildings.

Meeting adjourned at 7:45 p.m.

DATED this 29th day of July 2013.

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James A. Skillestad Chairman

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Douglas A. Buxbaum, Member

ATTEST:

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Shirley A. Kreiman, Clerk & Recorder

July 30, 2013

17) HIGHLAND  
PARK AND  
FOREST PARK  
STREET  
MAINTENANCE

On July 30, 2013, Commissioners, James Skillestad, Adam Gartner, and Douglas Buxbaum held a public meeting at the Glendive Courthouse 6:30 p.m. to hear comments on priorities for street maintenance in Highland Park and Forest Park. There were 7 members of the public present as well as Clerk and Recorder, Shirley Kreiman.

Commissioner Skillestad opened the meeting stating that on the agenda was listed some information regarding the assessment fees for the various districts within the subdivisions. The Irrigation Assessment for both subdivisions will be increasing from \$130/lot to \$160/lot. The Lighting assessment fees will increase \$1.00/lot for Forest Park and if they decide to keep Highland Park fees the same as Forest Park they will increase by \$5.00/lot. The water assessment fees will remain the same in Forest Park. Highland Park fees are not assessed through the county, so we are not sure what they will be. The wastewater assessment fees will be increasing by \$52 a lot and the lagoon fees will be increasing by \$18 a lot. The commissioners asked if there were any comments regarding this information. There was a question about the lots in Highland Park on 3<sup>rd</sup>-8<sup>th</sup> street that do not have any lighting. There were questions asked about people who are using house water to do outside watering and if anyone will do something about that. The commissioners stated that it would probably fall under the Zoning and Planning Commission and they are in the process of updating the by-laws and zoning regulations. There was discussion about much of the problems with the streets is related to water and water sitting in the streets and the need for an ordinance.

The commissioners gave the public information regarding some cost information they had received from David Hill on doing some street repairs. They would be cutting square chunks out and filling and rolling the bad spots. There was an estimate of \$16,147 for HP Ave C to the corner of 1<sup>st</sup>. In Forest Park the 100-200 Block of Hemlock \$13,120. Juniper & Fir is bad. The problems on Linden are major. 300 Chestnut has a big hole. There were questions about how much work he had done. They mentioned speaking to Hard Drive from Billings and another person they were trying to get a quote from, but would not return their messages. It was mentioned that they have approximately \$140,000 in the fund, but they do not want to deplete it as it also needs to be used for snow removal in the winter. There were comments about the proper way to fix the streets would be to mill the old stuff off as there is no curbing left. Also patching with quick mix works pretty well. Charlie Dion stated that the homeowners association had worked with Stockman bank at one time to set up a loan and that still might be a possibility, where they would do a block assessment and pay it back as a balloon payment, which would be one way to get it done and keep the maintenance fund intact. At the time they were talking about \$250,000. It might be an option to consider. The commissioners were asked who controls Highland Park Road and Jefferson School Road. They stated that although the state did at one point the County does now. They were asked, "How deep will the holes get before they get patched?" They replied that they hoped that by the fall that some of these places will get done. They were asked who paid for the blading that was done on the gravel roads in the past. They stated that it had come out of the road fund. They were asked about the long term solution to the roads. Commissioner Skillestad referred to the estimates they had received in 2005 to redo the roads. It was \$800,000 to fix all the bad streets. Curbs, gutters & sidewalks would be left to the residents. The Advisory board did a survey and the public did not want to go that route, just patch. It was something like \$18 million to redo the entire subdivision with curbs & gutters and streets. Charlie Dion commented that the cost now would probably be \$30-40 million. He personally thought that taking care of the bad spots now and work towards doing 1 street at a time would be the best plan. The commissioners commented that they thought Donahue would bid it by 1 block at a time, but they have not heard back from them. The drainage from irrigation waters is causing multiple problems and there needs to be an ordinance to stop it. The commissioners stated that they would see if they could address that through the zoning & by-law regulations and the meetings were open to the public if anyone wants to come to them. Denise Dion stated that she thought David Hill would be a good option since he is local, rather than having someone who comes and then is gone. There was also discussion about keeping semi's off of the streets. They were asked if they were able to use the progress that the previous homeowners association had started. They stated that they have not thrown out any previous by-laws or regulations but were updating the ones in place. They were asked how the previous maintenance was funded when a grader bladed the gravel streets and why that was stopped. Response: The road department did it and it was funded through the road fund, but it became an issue in all subdivisions. If you do one you have to do them all and there is not enough time and

money to do them all. They are public roads not county roads. There was some discussion about the difference. A missing culvert in Highland Park was pointed out. The ditches are covered up. Gerald stated he would like to see a blade out there and it would be nice to have dust control. The commissioners stated they have used mag chloride with some success, but it is expensive. It comes back to setting up the maintenance fund. The residents with gravel roads would be assessed a per lot assessment for maintenance. The commissioners stated that they cannot use millings on subdivision roads it has to be used on county roads. What about the end of 8<sup>th</sup> street, you were going to look into doing that. The commissioners stated that sometimes we think we can do things and then find out the law says we can't. So you're saying, I can build that road myself if I want to. On 6<sup>th</sup>, 7<sup>th</sup>, & 8<sup>th</sup> they had to build their own roads, so I can build this one? Response: We need to talk to Public works and the county attorney. Can we make that part of the Park? Response: Please give us some time to check this out. Another issue was brought up about kids on motorbikes. These are 5 year olds riding 4-wheelers and go carts. An accident is going to happen. They do not yield to the traffic. Response: You have to file a complaint with the Sheriff. That is the only thing you can do. They can issue fines.

The meeting adjourned at 7:25p.m.

DATED this 30th day of July 2013.

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James A. Skillestad Chairman

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Douglas A. Buxbaum, Member

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Adam J. Gartner, Member

ATTEST:

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Shirley A. Kreiman, Clerk & Recorder