

January 3, 2012

Commissioner Buxbaum opened the meeting at 10:00 a.m. with Douglas Buxbaum, James Skillestad and Adam Gartner present. Also present were Emilie Boyles, KXGN Newscaster, Eric Killea, Ranger Review Reporter, Joe Sharbono, Bruce Bainbridge, Dennis Berg and Shirley Kreiman, Clerk & Recorder.

Prior Meeting Minutes:

A motion was made to accept and approve minutes for December 20, 2011. Motion carried.

Unfinished Business:

**Dissolve Richey TV District**-Waiting on removal of tower, building, and power lines.

**Elevator Proposal**-A bid will be forthcoming.

**Redistricting**- Waiting to find out some information from MaCo.

**Richey Museum Request to purchase building**-A time needs to be set to meet with the museum board on this matter.

**Combine Polling Places**-A meeting has been set with the EPEC board.

**Award Bid for Retrofit of Generators**-The commissioners awarded the bid to TW Enterprises. The project is pending a 2<sup>nd</sup> award letter from the state DES.

1)AWARD BID OF  
RETROFIT OF  
GENERATORS

New Business:

**Opening of Bids for Weed Building**-The commissioners agreed that they were vague in the advertisement of the bid and they had not clearly addressed the issue of Davis-Bacon wages on the project, or if a bond was going to be required. They agreed ask each bidder if their bid included Davis-Bacon wages before opening them.

2)BIDS FOR WEED  
BUILDING

**Resolution #2012-1 –Setting Commissioner Dates, Electing a Chairman of the Board, Establishing Office Hours, Setting Per Diem/Travel and Incarceration rates and Establishing County Classification.** A motion was made to appoint James Skillestad as the chairman of the board for the upcoming year and Adam Gartner as the Chairman in his absence. Motion carried. A motion was made to approve Resolution 2012-1 setting the Commissioner regularly scheduled meeting dates for the 1<sup>st</sup> Tuesday of the month at 10:00 a.m. and the 3<sup>rd</sup> Tuesday of the month at 5:30 p.m. Travel reimbursement rates to remain the same at .555 per mile with authorization and .225 if no prior authorization was received. State Lodging at \$77 other than those specifically listed as high cost areas. Meal reimbursement will allow \$7 for the morning meal, \$8 for midday meal and \$14 for evening meal. Dawson County will be designated as a 2<sup>nd</sup> class county. Daily rate of incarceration shall be \$60 per day. Motion carried.

3)RESOLUTION  
#2012-1  
SETTING  
COMMISSIONER  
DATES,  
CHAIRMAN,  
ESTABLISH  
OFFICE HRS, PER  
DIEM, TRAVEL  
AND  
INCARCERATION  
RATES,  
ESTABLISHING  
CLASSIFICATION

**Transfer of Interest**- A motion was made to transfer funds from Interest Clearing fund to cover interest from investments to the appropriate designated funds in the amount of \$8,490.21 for the month of November 2011. Motion carried.

**DNRC Yellowstone River Floodplain Management Project Grant Extension**-There was some discussion concerning the grant. Shirley Kreiman stated that this was a grant that was applied for and received through the DES office when Helen Conradsen was the coordinator. She stated that Wade Humphries as Floodplain manager was in contact with the DNRC concerning the grant. A motion was made to approve this grant extension providing that there is no cost to the county associated with the grant. Motion carried.

4)DNRC  
FLOODPLAIN  
MANAGEMENT  
PROJECT GRANT  
EXTENSION

Road Report

- Road 540- The commissioners were informed there was some substance being dumped on the county roads from tanker trucks. They did an on site drive and did not see any evidence. James Skillestad said that he went back the next day and did see 2 spots. Bruce Bainbridge stated that he was aware of 3 times when something

has been released by opening of a valve on a truck. The commissioners stated that they will be in touch with Jeff Havens, County Sanitarian, so that he can identify the substance to see if any action needs to be taken.

- Sandcreek Road-The commissioners stated that Ken Nemitz had been in contact with them to let them know that the curve on the road has sluffed off some more and the road may need to be closed. Joe Sharbono stated that he will drive out there to look at the situation and determine if the road needs to be closed.

Correspondence/Information:

- A letter was received from Jerry Schlepp with District II Drug and Alcohol program requesting that James Holderman be reappointed as board member. The commissioners agreed to reappoint James Holderman.
- A letter was received from WBI containing information about their Pipeline Integrity Plan and included a map showing the High Consequence areas for any pipeline safety issues.
- A notice was received from the fair board that members with expired terms for the fair board have agreed to be reappointed and the officers of the fair board have agreed to be reappointed.

Commissioners Upcoming Schedule:

January 3<sup>rd</sup>, 5:30 p.m. Road Abandonment Road 158 ½

January 17<sup>th</sup>, 5:30 p.m. Budgetary amendment to establish the budget for Dawson County Correction Facility temporary housing.

Public Comment:

There was no public comment

Meeting adjourned at 10:30 a.m.

DATED this 3rd day of January, 2012.

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Douglas A. Buxbaum, Chairman

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James A. Skillestad, Member

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Adam J. Gartner, Member

ATTEST:

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Shirley A. Kreiman, Clerk & Recorder

January 17, 2012

Commissioner Skillestad opened the meeting at 5:30 p.m., following a public hearing for a budget increase for transitional housing for the correction facility. Present were Commissioners, James Skillestad, Adam Gartner and Douglas Buxbaum, Also present were Emilie Boyles, KXGN Newscaster, Eric Killelea, Ranger Review Reporter, Alan Doane, Verna Baisch, Donna Houck, Betsey Hedrick, Peggy Haase, Gary Kartevold, Doug Byron Mitch Betestead, Rob Moore, Mike Milner, Darrell Hystad, Jack Andrews, Amy Deines, Hal Hayman and Shirley Kreiman, Clerk & Recorder.

Prior Meeting Minutes:

A motion was made to accept and approve minutes for January 3, 2012. Motion carried.

Unfinished Business:

**Dissolve Richey TV District**-Waiting on removal of tower, building, and power lines.

**Elevator Proposal**-The commissioners are waiting for the architect to post bids for the elevator.

**Redistricting**-The commissioners are waiting for information from MaCo.

**Richey Museum Request to purchase Building**-The commissioners met with the museum board. They do not wish to purchase the building. There is a possibility the building may be donated to them.

5)RICHEY MUSEUM  
REQUEST

**Combine Polling Places**-The commissioners have met with the EPEC board and are moving forward with this, but they would like to meet with Mike Carlson and the County Attorney to prepare a written agreement.

**Weed Building Bids**-The commissioners have spoken to Marvin Howe concerning the previous contractor who did not complete the project and he is to be making contact with him prior to awarding a rebid on the project.

Administrative Items Approved Earlier

**Airport Terminal Building**-A supplemental lease agreement for the airport terminal building was signed on January 3 for a term commencing through February 28, 2014.

6)AIRPORT  
TERMINAL  
LEASE

New Business

**December Claims**-All claims against the County were audited and approved for the month of December 2012. This list contains all claims against the County including payroll withholdings, deductions and contribution warrants.

**Resolution #2012-2**-A resolution establishing the powers and responsibilities of the Richey Museum Board, designating it to be an advisory board. A motion was made to approve Resolution #2012-2. Motion carried.

7)RESOLUTION  
#2012-2 RICHEY  
MUSEUM BOARD  
DESIGNATION  
ADVISORY  
BOARD

**Transfer of Interest**- A motion was made to transfer funds from Interest Clearing fund to cover interest from investments to the appropriate designated funds in the amount of \$26,056.04 for the month of December 2011. Motion carried.

**Write off Cemetery Charges**-A request was received from cemetery sexton, Bruce Raymond to write off charges for Frank Fager- \$150, Ella Wirth \$350, Zachary Hostetler \$325. A motion was made to approve the request. Motion carried.

**Travel Requests**-A motion was made to approve travel requests for:

- Wade Humphries, County Planner to attend AMFM Conference in Kalispell, March 4-9
- Steve Engebretson, to travel to Helena for MASCD Board meeting and A-Z curriculum meeting.

Motion carried.

Correspondence/Information

- A treasurer's quarterly report of cash was received for the quarter ended December 31, 2011.

Public Comment

8) COUNTY ZONING  
NEEDS

- Adam Gartner stated that he would like to add an item to the commissioner agenda for county zoning issues. He stated that the commissioners need to address the zoning in the county as there is no current zoning. They have no authority as there is no zoning in the county. They need to look for some sort of controls and planning. They should involve the County Planner and the County Attorney and form a plan. He has some thoughts about it, either zone the whole county as agriculture, or go with a zoning district, or add some conditional uses or covenants. Perhaps even issuing building permits. We need to have something in place. He volunteered to work with the Planner and Sanitarian and he would be able to report at the commissioner meetings their discussions in order to come up with a plan before spring, when he feels it would be essential to have something in place.
- Cathy Miner stated that she is with the American Land Group out of Salt Lake. As she is from out of town, she has some questions about the property they have purchased and how things are done. Why would the county want this annexed into the city. Where she is from they don't want to do that as they lose the tax base to the city. They have water and sewer issues. We don't know what we are going to do. Can we go to the city for sewer & water? If we do, would we have to be annexed to the city.
- Jim Skillestad stated that they are looking at options. We know we'll have to look at a water treatment plant and West Glendive has water and sewer issues as well.
- Cathy Miner-We want to be a part of the community. We want to be effective for our investors. We have purchased the property. Now we need to resolve the issues.
- Hal Hagman-I'm a partner with Cathy and I believe it would serve everyone to have zoning and a plan. A huge parcel that has been purchased is in the county rather than the city, even for those who come in the future. You will drive the development out, if there is no zoning in place. For example a business could be built and a pig farm move in next door. We are willing to help. We have experience from working with other communities and with planning.
- Doug Byron-Resident at 810 Ave E and president of the Rainbow Estate Homeowner's association. I would like to see some zoning in place. We would like to see Rainbow Estates kept as a residential area, but currently there are no restrictions in place.

Meeting adjourned at 6:00 p.m.

DATED this 17th day of January, 2012.

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Douglas A. Buxbaum, Chairman

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James A. Skillestad, Member

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Adam J. Gartner, Member

ATTEST:

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Shirley A. Kreiman, Clerk & Recorder