November 1, 2011

Commissioner Skillestad opened the meeting at 10:00 a.m. with James Skillestad and Adam Gartner present. Also present were Emilie Boyles, KXGN Newscaster, and Shirley Kreiman, Clerk & Recorder.

Prior Meeting Minutes:
A motion was made to accept and approve minutes for October 18, 2011. Motion carried.

Unfinished Business:
Dissolve Richey TV District-The commissioners hope that when the ground freezes up the building and tower can be removed.

Elevator Proposal-a public hearing will be scheduled soon.

Richey Sr. Center Roof-A bid was received from Trinder Enterprises from Wolf Point Montana in the amount of $28,800.00. The commissioners discussed taking a copy of the bid to the insurance company to see if they will revise the adjustment made. A motion was made to accept the bid. Motion carried.

Mid Rivers Telephone Cooperative Encroachment Permits-These were forwarded to Joe Sharbano and they have not received them back yet.

Montana Districiting and Apportionment input requested-Commissioners & Clerk & Recorder will check on the last time the Commissioner districts were reviewed.

Road Repair Bid Award-Some FEMA money has been awarded, the commissioners will meet with the road supervisor to prioritize the repairs.

Appointment of Public Administrator-The commissioners have not found anyone willing to take the position yet.

Richey Museum Request to purchase building-Commissioner Skillestad looked at the building and spoke to the insurance company. The building would not be insurable in it’s present condition. They feel it would take a lot of money to renovate the building to be usable. They plan to discuss the matter with the board.

Administrative Items approved earlier:
Acceptance of Proposal-Commissioner Skillestad signed an acceptance of proposal from Richard Schwartz, Inc. for putting a roof on the armory building on October 24, 2011.

New Business:
Bid Opening on Weed Building-A bid was received from Richard Schwartz, Inc in the amount of $101,000 for an eagle rigid span building, which includes preparation to the existing concrete for the new building. The quote did not include electrical, heating, plumbing or building permit. Since this project will depend on the legal situation with Alderman Roofing & Construction, this item will be tabled.

Group Health Insurance Renewal Contract-The insurance committee met yesterday to discuss the matter. They recommended the commissioners write a letter to the MaCoHealth Care Trust. Since they did not feel they had sufficient time to get another quote they recommended renewing the MaCo contract.

Sr. Citizen Request to Close November 25th-A motion was made to approve the request to close the Sr. Citizen Center on November 25th. Employees will take a personal vacation day. Motion carried.

Proposed Resolution to combine polling places-The Clerk and Recorder presented a proposed resolution to combine polling places so that precincts, 1,2,3,4,8,9, & 10 would all vote at the EPEC Center. She stated that a public hearing is scheduled to be held at the beginning of the next commissioner session on November 15th at 5:30 p.m. to take public comment on the matter.
Health Contract-Immunization-A motion was made to accept the amendment to the master contract task order #12-07-4-31-011-0 for the immunization program that is for the period of July 1, 2005-June 30, 2012. Motion carried.

Health Contract, Home Health Visiting Services-A motion was made to accept the amendment to the Contract Order #12-07-5-31-0006-0 for providing Home Health Visiting Services. Motion carried.

Travel Requests-A motion was made to approve travel requests for:
- Jeff Havens to Great Falls for FDA/Food & Consumer Course, November 28th-31st
- Jeff Havens to Billings for Junk Vehicle Director Training, Nov 7th & 8th
Motion carried.

Correspondence/Information:
- An application for new or Expanding Industry Classification was received from Redneck Pipe Rental on August 23, 2011.
- A notice was received from the Motor Vehicle Division of their practice of appointment scheduling.
- A notice was received the State Dept of Natural Resources of a proposed land sale in Dawson County, T16N, R56E all of Section 36, 1:00 p.m. Dawson County Courthouse
- Notice of a Weather Ready Workshop hosted by NOAA December 6th & 7th at Fort Peck

Commissioners Upcoming Schedule:
November 9-11 Fair Convention in Billings
November 14th, Weed Control Association Meeting in Miles City
November 15th, LEPC meeting 10:00 a.m.
November 15th, Public Meeting for input on combining polling places, 5:30 p.m.

Public Comment:

There was no public comment

Meeting adjourned at 10:40 p.m.

DATED this 11th day of November, 2011.

________________________________________
James A. Skillestad, Acting Chairman

________________________________________
Adam J. Gartner, Member

ATTEST:

________________________________________
Shirley A. Kreiman, Clerk & Recorder
Commissioner Buxbaum opened the meeting at 6:00 p.m. following a public hearing at 5:30 p.m. to take input on combining polling places. Doug Buxbaum, James Skillestad and Adam Gartner were present. Also present were Emilie Boyles, KXGN Newscaster, Greg Temple, Larry & Edith Truscott, Pat Mischel, Nancy Keller, Darrell Layman, Doug Byron, Gary Kartevoeld, Eric Killea, Joe Sharbono, Colette Wilburn, Roberta Christensen, Jeanne Clapp, Les Metzger, Jenny Rice, and Shirley Kreiman, Clerk & Recorder.

Prior Meeting Minutes:
A motion was made to accept and approve minutes for November 1, 2011. Motion carried.

Unfinished Business:
- **Dissolve Richey TV District** - The tower & building are in the process of being removed.
- **Elevator Proposal** - The commissioners are meeting with the architect on Thursday.
- **Mid Rivers Telephone Cooperative Encroachment Permits** - Joe Sharbono thought these were sent back, but he will double check on this.
- **Montana Districting and Apportionment input requested** - We are waiting to receive some mapping information.
- **Appointment of Public Administrator** - The commissioners have not found anyone willing to take the position yet.
- **Richey Museum Request to purchase building** - The building would not be insurable in its present condition and they have concerns about purchasing the building. They have spoken to Wanda Zuroff in regards to the matter and they plan to meet with her at some point.
- **Weed Building Bid Award** - This item will be tabled until issues are resolved with previous contractor.
- **Group Health Insurance** - The insurance committee has recommended to renew the contract with the MaCo Health Care Trust and it was discussed with the department heads at a department head meeting. A motion was made to renew the contract with the MaCo Health Care Trust. Motion carried.

Administrative Items approved earlier:
Travel Requests were approved on November 2nd for
- Adam Gartner and James Skillestad to attend the fair convention in Billings from Nov. 9-12.
- Mary Jo Gehnert to attend a basic critical incident stress management techniques class in Miles City on November 10th & 11th

New Business:
**Larry Truscott, Road 223 & 238.** Larry stated that he asked to speak to the commissioners concerning the winter road conditions on Road 223 & Road 238. He and his wife require prescriptions for which they are not allowed to receive more than a 30 day supply at a time. The last 2 winters it has been a hardship for them to get in to town to get their prescriptions and return home. They have often had to get a motel and stay in town. They now understand it is near impossible to find a motel room and they are concerned about being able to get their prescriptions this winter. The commissioners asked him to meet with Joe Sharbono at the conclusion of the meeting and give him his address and phone number so they can coordinate with him when he needs his prescriptions and they will do what they can to see that he is able to get them.

**Forest Park Subdivision** - A request was received from Marsha Mickelson requesting information regarding the Commissioners and the County’s responsibility regarding the Forest Park Subdivision and what has been collected in taxes and where and how this
money has been spent. The commissioners had a written statement to give her, but she was not present.

Roberta Christensen-Roberta stated that she asked to be on the agenda in regards to the Forest Park Subdivision. She asked, “Why do we have an association?” There is a conflict of information that she is receiving and wants to know who voted for the association as she has not been able to get the voting information from them. She wants to know who is in charge of maintenance. The commissioners asked her to present all her questions in a written format so that they can compile the information for her. They read the statement that they had prepared for Marsha Mickelson as they were some of the same issues.

1. The County is a pass through for the maintenance assessment funds collected through taxes.
2. As far as the streets and alleys, they are dedicated to the public, which does not mean they are county roads. They were build with Rural Special Improvement Bonds (RSID) that were paid through the subdivision taxes by each resident in their respective district. There were at least three different districts formed. When all the districts had competed paying their RSID’s they were combined into one. At that time each lot was assessed $50.00 a year and put into the “maintenance fund”. That assessment was increased by a majority vote of the residents to $100.00 a lot per year.
3. The question always comes about the residents paying into county road taxes. Everyone in the county, excluding the Cities of Glendive and Richey, pays that tax. That money is used by the road department. The average of each lot per year in forest park would be around $60.00. Each lot owner has the amount they are assessed on their tax statement they receive every year. The revenue received by the road department is used for established county roads. Last winter the commissioners had to use two hundred thousand dollars of the reserve fund to keep open what roads they did. Subdivision streets are not county roads. The maintenance is the responsibility of the subdivision.

October Claims- All claims against the County were audited and approved for the month of October 2011. This list contains all claims against the County including payroll withholdings, deductions and contribution warrants.

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October Payroll- The board of Commissioners certified the payroll warrants register total and the Invoice Journal total for the month of October 2011, and noted they were in agreement.

PAYROLL EXPENSE FOR PERIOD OF OCTOBER 1 THROUGH OCTOBER 31, 2011
(Employer Costs Includes Gross plus Taxes and Benefits, including Health Insurance 2 Pay Periods)

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DAWSON COUNTY BOARD OF COUNTY COMMISSIONERS
COUNTY OF DAWSON
CITY OF GLENDIVE – November 2011

180 Sanitarian 7,741.25 825 Immunization Grant 105.64
143 Home Preparedness 628 Emergency Preparedness 1,842.74
148 Local Planning Grant 629 PHER Grant 0.00
206 MT Child T Dom V Grant 630 WIC Grant 2,637.94
207 Sexual Assault Grant 632 Miami Health Grant 1,677.66
230 County Agent 3,625.69 833 Tobacco Grant 3,200.69
235 Coal Board Grant 834 PSF Grant 0.00
250 Glendive Museum 0.00 836 HERR Grant 0.00
255 Richey Museum 35.14 837 CISS/FICM Grant 0.00
320 Gas Tax 839 Environmental Health 0.00
325 Road 0.00 850 Healthy Child Grant 1,513.74
405 Bridge 52,865.99 851 Drug-Free Community 0.00
415 Weed 3,278.97 852 Media literacy 0.00
430 Fair 547.51 853 SPF/SSG 0.00
890 Family Planning 5,807.45
896 MT Learning Collab 0.00
Subtotal 447,666.15 Subtotal 90,483.43
TOTALS 538,149.58

Health Department-A request was received from the health department to close their department the day after Thanksgiving will all of their employees taking vacation. A motion was made to approve the request provided that a notice is published in the paper. Motion carried.

Encroachment Permit-A motion was made to approve an encroachment permit from the Buffalo Rapids Irrigation District #1 on November 14-18 to do some trenching. Motion carried.

Road Reports-Commissioner Gartner commented that they have met with the Road Supervisor on Tues mornings to discuss Road issues, but they have decided to try having the Road Supervisor present his road report at the regular sessions on the 1st and 3rd Tues of each month.

Travel Requests-A motion was made to approve travel requests for:

- Mary Jo Gehnert to go to Ekalaka for District IV meeting on November 18th. Motion carried.

Correspondence/Information:

Dry Redwater Authority Letter-A notice was received that the Bureau of Reclamation intends to prepare an Environmental Assessment that will analyze the effects of a new pipeline project for the Dry Redwater Regional Water Authority. Comments for the project should be received by December 6, 2011 and may be submitted to Catena Consulting, PO Box 50538, Billings, MT 59105.

Counsel on Aging-A recommendation of new members to serve on the aging committee was received.

JPIA-A notice was received of their mid policy year meeting for January 5-13, 2012.

Commissioner’s Upcoming Schedule

- Nov. 16th: Meeting with elevator architect
- Nov. 17th: Canvassing Board for city election
- Nov 17th: Economic Development at City Hall
- Nov. 22nd, Doug Buxbaum a Mental Health Board Meeting

Public Comment:

Gary Kartevold inquired about the weed building contractor. The commissioners stated that he has had papers served on him by the Miles City Sheriff.

Meeting adjourned at 6:30 p.m.
DATED this 15th day of November, 2011.

Douglas A. Buxbaum, Chairman

James A. Skillestad, Member

Adam J. Gartner, Member

ATTEST:

Shirley A. Kreiman, Clerk & Recorder