Commissioner Kartevold opened the meeting at 10:00 a.m., with Gary Kartevold, Dennis Zander, and Joe Sharbono present. Also present were Jamie Crisafulli, Ranger Review Reporter and Shirley Kreiman Clerk & Recorder.

Prior Meeting Minutes:
A motion was made to approve the minutes for September 17th. The motion was seconded. All voted in favor. Motion carried.

Items to be added to the agenda:
A motion was made to add the following items to the agenda.

Administrative: Payroll Verification September 2019, Haul Route Agreement Prince Inc.
Correspondence: Michelle Bakken notice of violation, MACo renewal of Health Ins rates
The motion was seconded. All voted in favor. Motion carried.

Previously Approved Administrative Items:
Resignations: Miranda Edde DCCF C/O 9-15-19
New Hires: Benita Whiteman, Fill-In Kitchen Assistant, Richey Sr. Center 10-1-19

Travel Requests: Travel requests were approved for:
- Brandi Reinhart to travel to Helena Oct. 7-11 for TAC Training
- Vickie Boje to travel to Helena Oct. 7-11 for TAC Training

Corrections Facility Administration: The Corrections facility administration and non-union staff were placed on the county Step/Grade Scale effective on the employees longevity date.

Resolution #2019-34 Amended Budget FY20- A resolution amending the adopted final 2019-2020 budget in the general fund for Communications Tower Grant revenue and expenses was not included. Also an item for the Bridger Pipeline that was included twice was corrected with this resolution dated 9-13-2019.

Resolution #2019-35 Amended tax levy- A resolution amending the tax levy to be fixed reducing the countywide mill levy for the budget amendment on Resolution #2019-34.

Single Audit Certification Form-The commissioners approved a Single Audit Certification form for FAA Airport Improvement Program Grant on 9-23-2019.

ROMA Workplan Action For Eastern MT-The commissioners acknowledged the receipt of the Results Oriented Management and Accountability (ROMA) workplan for Action for Eastern Montana.

New Administrative Items:
September Payroll The board of Commissioners certified the payroll warrants register total and the Invoice Journal total for the month of September 2019 and noted they were in agreement. $774,995.63

PAYROLL EXPENSE FOR PERIOD OF SEPT 1 – SEPT 30, 2019
Employer costs include gross plus taxes and benefits including Health & Life Ins for 2 pay periods

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Haul Route Agreement - The road department submitted a haul route agreement with Prince Inc. for hauling and transportation of oversized and heavy loads of equipment and aggregate to and from the Dawson County Timber Creek Opencut Mining Pit on Section 27 of Township 14 North Range 53 East in Dawson County Montana. The commissioners reviewed the agreement. A motion was made to approve the agreement. The motion was seconded. All voted in favor. Motion carried.
Old Business:
Board appointments needed: HP Irrigation Board, Board of Appeals

New Business:
WIC Satellite Agreement-The health department presented an agreement with the Wibaux Health Department to renew an agreement for October 1, 2019 – September 30, 2020 to extend services for Women Infants and Children (WIC) program per mutual covenants as outlined in the agreement. A motion was made to approve the agreement. The motion was seconded. All voted in favor. Motion carried.

Encroachment Permits-Encroachment permits were submitted for the following locations: The commissioners reviewed them:
- Ames Construction-Road 303, Open Cut on Sections 11 & 2, T17N R56E1/2. A motion was made to approve the permit. The motion was seconded. All voted in favor. Motion carried.
- Idland Cattle Co.-An approach on to 688 County Road 405. Section 17, T19N, R50E. A motion was made to approve the permit. The motion was seconded. All voted in favor. Motion carried.

Opencut Operations Agreement-An agreement was submitted by the Road Department for an agreement with Prince Inc. to conduct Opencut Operations under the County’s permit subject to the terms of the agreement. A motion was made to approve the agreement. The motion was seconded. All voted in favor. Motion carried.

WG Fire District Board Appointment-A resignation was received from Glenn Quinnell on the West Glendive Fire District Board as he was appointed to the Dawson County Rural Fire District Board. A recommendation was received from the current WG Fire District Board to appoint Shay Williamson. A motion was made to appoint Shay Williamson to complete the term for Glenn Quinnell on the West Glendive Fire District Board. The motion was seconded. All voted in favor. Motion carried.

Health Department Write Off Charges-A request was received from the health department to write off Immunization charges for June totaling $4,571.02. The majority being Medicare and Medicaid adjustments. Write off requests for July totaling $159.81 and for August $85.59. These adjustments are made due to contract agreements with individual Health Insurances through the Health Department. The commissioners questions the large amount in June. The clerk and recorder referred to the notation from the Health Department director that this was at the fiscal year end and appears to be charges for the year and not just one month. A motion was made to approve the write-offs for the health department. The motion was seconded. All voted in favor. Motion carried.

Service Provider Designation Form-Alcohol Tax Dollars-The clerk & recorder noted that she contacted the state regarding the tax dollars since District II Drug and Alcohol closed. They have now resent the form for them to designate another entity to receive the tax dollars. The commissioners noted that the state had informed them that EMCMHC has hired some of the employees that were at the District II office. The other entity Prairie Hills Recover Center, the commissioners stated they were not familiar with it and believe it to be out of the county. A motion was made to designate that the tax dollars be allocated 100% to EMCMHC. The motion was seconded. All voted in favor. Motion carried.

Resolution 2019-___ Policy Concerning Compliance with IRS requirements for Tax Exempt Bonds issued by the county. The clerk & recorder informed the commission that a draft policy was submitted to her from Bond Counsel, Mike Dockery requiring this resolution. She stated that it was still in draft form and recommend that they table this item until it can be completed in a final format. A motion was made to table the item. The motion was seconded. They all voted in favor. Motion carried.

Correspondence/Information:
- Bid Opening for WG Sewer line replacement on October 9, 2019. 12:00 p.m.
- Thank you from Retiree, Patty Atwell.
• DEQ public notice of application for Construction Dewatering General Permit Statewide permitting owners/operators of construction dewatering operations that discharge to state surface waters renewal for five years.
• Notification of removal of Sheana Rose as substitute judge for Justice Court and appointment of Josie Wetz.
• A Notice of Violation was sent to Michelle Bakken regarding a recreational vehicle on Highland Park Road.
• A notice was received from the MACo Health Care Trust with renewal rates for the upcoming calendar year.

Public Comment:
None

Meeting adjourned at 10:25 a.m.

DATED this 1st day of October 2019.

__________________________
Gary Kartevold, Chairman

__________________________
Dennis Zander, Member

__________________________
Joe Sharbono, Member

ATTEST: ___________________
Shirley A. Kreiman, Clerk & Recorder
October 9, 2019

Commissioner Kartevold opened the meeting at 10:00 a.m., with Gary Kartevold and Dennis Zander present. Also present were Sam Maetzold and Shirley Kreiman Clerk & Recorder.

Commissioner Kartevold stated this was a special meeting to open bids for repairs on Sewer Lines in Forest Park Subdivision.

One bid was received from JR Civil LLC in Billings Montana. Bid amount: $94,504.65

The commissioners did not see an estimated start date and will check on this. They will forward to the engineer and public works for review. The bid will not be awarded until it has been reviewed.

Public Comment: None

DATED this 9th day of October 2019.

________________________________________
Gary Kartevold, Chairman

________________________________________
Dennis Zander, Member

ATTEST: ________________________________
Shirley A. Kreiman, Clerk & Recorder

October 10, 2019

Commissioner Kartevold opened the meeting at 3:30 p.m., with Gary Kartevold, and Joe Sharbono present. Also present was Shirley Kreiman Clerk & Recorder. Commissioner Kartevold stated that they had consulted with Chad Hanson Engineer and Brett Irigoin County Attorney in regards to awarding the bid for the sewer repairs in Forest Park. The bid came in higher than anticipated and was over the $80,000 requirement for notice. Due to the urgency of the situation and the fact that several entities had been contacted to submit bids it was agreed they could award the bid. Commissioner Sharbono made a motion to award the bid to JR Civil in Billings. The motion was seconded. All voted in favor. Motion carried.

DATED this 10th day of October 2019.

________________________________________
Gary Kartevold, Chairman

________________________________________
Joe Sharbono, Member
October 15, 2019

Commissioner Kartevold opened the meeting at 5:30 p.m., with Gary Kartevold and Dennis Zander, present. Also present were Mike Haggerty, Chad Knudson, Ranger Review Reporter and Shirley Kreiman Clerk & Recorder.

Public Hearing: Budget Increase Junk Vehicle Grant and General Fund DES Communications Tower. No public comment was received.

Prior Meeting Minutes:
A motion was made to approve the minutes for October 1, 9&10, 2019. The motion was seconded. All voted in favor. Motion carried.

Items to be added to the agenda:
A motion was made to add the following items to the agenda: Correspondence: MDOT and MDOR. The motion was seconded. All voted in favor. Motion carried.

Previously Approved Administrative Items:
Resignations: Kelly Murray, Seasonal Cemetery Worker 9-26-19, Casey VeRoye Seasonal mosquito sprayer 9-26-19, Brittnee Schwindt, Seasonal Weed sprayer 9-26-19, Lindsay Tennant, Seasonal Laborer, WGPW 9-27-19

Travel Requests:
- Pam O’Brien to Helena Nov 13-15 for Early Childhood Community Coalition Meeting


Capital Outlay Authorization- Authorization was granted to the Sheriff Department to purchase a Dodge Durango on October 2, 2019. Masons have donated $29,000, the county will pay the remainder of $3,999.

Correction on the Attachment to Resolution #2019-35 Fixing Tax Levy-Fund 2648 $67.00 per parcel was corrected to $67.00 per EDU/Equivalent Dwelling Unit)

Old Business:
Bid Award for Forest Park Sewer repairs-The bid was awarded to JRCivil in Billings on October 10, 2019. It was noted that the bid bond had the wrong county name on it and the certificate for liability insurance was outdated. The company was contacted and they have sent the correct bid bond and updated certificate.

New Business:
Final Plat-Haggerty Seven Mile Subdivision Phase II-Mike Haggerty stated he was present to address any questions. A preliminary plat was submitted on October 6, 2015. On September 19, 2018 a one year extension was granted. There were 19 conditions of approval. The commissioners reviewed the staff report and the 19 conditions. It was noted that all proposed traffic signs have been installed, internal subdivision roads are constructed per county engineering standards, a certificate of MDEQ approval with lot layout and storm plan were submitted, a storm water pollution prevention plan was submitted to MDEQ, attached letter of concurrence from utility companies were submitted, final plat is in substantial compliance with the preliminary plat review, the final plat complies with state surveying requirements, all improvements are in place prior to final plat approval, a road and storm water maintenance agreement is attached, an agricultural covenant for Lot 14 is submitted and shown on the face of the plat, remediation of lot 13 is complete, MDEQ approval of storm water plan is submitted, a centralized mail delivery was installed in a location approved by postmaster, an area delineated as native growth protection area is shown on plant and road and storm water maintenance agreement, flood plain variance for lots 6-12 were approved by MDEQ, MDEQ attached approval letter addressing placement of drain field location on lot 6, drain field sites have been staked on all lots, encroachment permits have been obtained. An easement is noted on final plat by lot 4 & 5 to provide future access to adjoining lots. In addition to the 19 conditions, park dedication requirement, certificate of title abstractor, a space for county treasurer certification, conformity with subdivision regulations. The staff
resolves to hold on November 5, 2019. A motion was made by Commissioner Zander to accept the amendment to ordinance #1. All voted in favor. Motion carried.

Amendment to Ordinance #11 Vicious Animal Ordinance-The commissioners noted this resolution was requested by the Sanitarian and County Attorney. The ordinance was read. It was noted that if the first reading passed, the ordinance would be posted and published prior to the second reading to held on November 5, 2019. A motion was made by Commissioner Zander to accept the amendment to ordinance #11. The motion was seconded by Commissioner Kartevold. All voted in favor. Motion carried.

Amendment to Ordinance #1 Vicious Dog Ordinance-The commissioners noted this resolution was requested by the Sanitarian and County Attorney. The ordinance was read. It was noted that if the first reading passed, the ordinance would be posted and published prior to the second reading to held on November 5, 2019. A motion was made by Commissioner Zander to accept the amendment to ordinance #1. The motion was seconded by Commissioner Kartevold. All voted in favor. Motion carried.

Encroachment Permits-Mid Rivers-Following review of the encroachment permits from Mid-Rivers a motion was made to approve the following encroachment permits:

- Section 19&20, T19N, R52E, bore/case crossing on County Road 427
- Section 29&30, T19N, R52E, bore/case crossing on FAS 470
- Section 5&6, T18, R52E, bore/case crossing on FAS 470

Request for annual support from Eastern Montana Industries-A letter of request for support was received from Eastern Montana Industries. The Clerk & Recorder noted that they have given $500 in the past and the last given was in October 2018. The item died for a lack of a motion.

Resolution 2019-37 Resolution establishing procedure for Utility Billing for the West Glendive Sewer-A resolution establishing a quarterly billing period, 5% compounded interest rate for late payments and landowner responsibility for payment was presented. A motion was made to approve the resolution. The motion was seconded. All voted in favor. Motion carried.

Resolution 2019-38 Resolution directing the County Treasurer to Take Tax Deeds-A motion was made to approve the resolution to take tax deeds for the following properties:

- RTN 6723, RTN 6722, RTN 6721, RTN 5536, RTN 4711, RTN 6087, RTN 5607, RTN 6437, RTN 5032, RTN 6405, RTN 7877, RTN 6403, RTN 6402, RTN 6404, RTN 4668, RIF 2464, RTN 6631.

The motion was seconded. All voted in favor. Motion carried.

Correspondence/Information

Keystone Pipeline: Notice from United States Department of State regarding Keystone XL Pipeline that the Draft Supplemental Environmental Impact Statement for the proposed pipeline is available on the Department’s website for public review and comment beginning October 4, 2019. The comment period ends November 18, 2019. A public meeting will be in Billings MT on Tues, October 29 at the Billings Hotel & Convention Center 4:30 to 7:30 p.m.
MT Pollutant Discharge Elimination System Permit: Notice from DEQ on deficiency for MT Pollutant Discharge Elimination System permit Application. Incomplete information regarding location of outfall 001 and design flow rate. Also requested WET testing reports for all failed tests. Requested information must be submitted by October 28, 2019. The commission notes they are in contact with Great West Engineering to get the information submitted.

River Road RSID #47 Bond-Copy of notice to Stockman Bank from Crowley Fleck on opinion regarding River Road District #47 Bond

MDOT-Glendive Urban Allocation Report-The allocation report was received for the Glendive region from the Montana Department of Transportation.

MDOR-Plains Pipeline-A notice was received regarding a refund to Plains Pipeline on Centrally Assessed properties.

Public Comment: None

Meeting adjourned at 6:15 p.m.

DATED this 15th day of October 2019.

__________________________________________________________________________
Gary Kartevold, Chairman

__________________________________________________________________________
Dennis Zander, Member

ATTEST: ____________________________________________
Shirley A. Kreiman, Clerk & Recorder
October 22, 2019

Commissioner Kartevold opened the meeting at 10:00 a.m., with Gary Kartevold, Joe Sharbono and Dennis Zander, present. Also present were Barb Roehl and Doug Keever.

New Business

West Glendive Public Works Personnel Meeting- Commissioner Kartevold opened the meeting to any public comment, hearing none Commissioner Kartevold closed the meeting at request of Doug Keever. After the closed personnel discussion Commissioner Kartevold reopened the meeting and a motion was made to suspend Doug Keever for 3 days without pay. The motion was seconded and all voted in favor. Motion carried.

Public Comment: None

Meeting adjourned at 10:25 a.m

DATED this 22th day of October 2019.

________________________________________
Gary Kartevold, Chairman

_______________________________________
Joe Sharbono

_______________________________________
Dennis Zander, Member

ATTEST: __________________________________
Shirley A. Kreiman, Clerk & Recorder