October 4, 2018

Commissioner Kartevold opened the meeting at 10:00 a.m., with Gary Kartevold and Dennis Zander present. Also present were John Husar, Chad Knudson, Ranger Review Reporter and Shirley Kreiman Clerk & Recorder.

Prior Meeting Minutes:
A motion was made to approve the minutes for September 18-28, 2018. The motion was seconded. All voted in favor. Motion carried.

Items to be added to the agenda:
A motion was made to added the following items under previously approved administrative items.
- Travel Request, Pam O’Brien
- Transfer of Funds
- Resignations/New Hires

Under New Administrative Items
- Encroachment Permit, Bill LaBree

Under Old Business
- Mandy Hoffman, Fire District

Under Correspondence
- Notice from WAPA-Environmental Assessment Wind Farm

The motion was seconded. All voted in favor. Motion carried.

Previously Approved Administrative Items:
1) City of Glendive Contract Paving Colorado Boulevard
2) FY19 Final Budget Document
3) MACo Health Care Trust-Renewal Rates
4) Resolution #2018-31 Amended Resolution Fixing Tax Levy-Addition of Savage School Levy and Dawson Community College Correction

Travel Requests- The following Travel Requests were approved on September 26, 2018.
- Vickie Boje and Brandi Reinhart to Helena for TAC Meeting October 8-12.
- Pam O’Brien to Great Falls for Lactose Counselor Training, October 7-12.

New Hires-The following new hires have been made.
- Naome Wright-Health Department Preparedness and Community Planner

Resignations- The following resignations were received.
- Jason Stedman DCCF Resignation 9-19-18
- Shay Deines, Everette Haggerty, Christina Tennant, Cemetery Seasonal end of season employment
- Terrance Mitchell-Road Department Retirement 12-31-18

Transfer of Interest- A motion was made to transfer funds from Interest Clearing fund to cover interest from investments to the appropriate designated funds in the amount of $19,458.64 for the month of August 2018. The motion was seconded. All voted in favor. The motion carried.

Transfer of Funds- The commissioners authorized the clerk and recorder to transfer $2,000 from the Ins Fund #2190 to the Road Fund #2110 for the deductible on repairs to the Road Department JD Tractors that were vandalized.

New Administrative Items:
Travel Authorizations- A motion was made to approve the following travel authorizations:
Encroachment Permit-Bill LaBree
An encroachment permit was received from Bill LaBree for Open cut, Bore Crossing, and Parallel Line on River Road Loop, Sections 3&4, T15N, R55E and Sections 33&34 T16N, R55E. The commissioners reviewed the application. A motion was made to approve the application. The motion was seconded. All voted in favor. Motion carried.

Old Business:
Impact Fees Upper Badlands Wind Farm-Commissioner Kartevold stated that they have had an offer of $400,000 per year of impact fees if the maximum number of wind towers are constructed with it being pro-rated on what is constructed. The initial discussion was .5 of a percent. Commissioner Zander noted that there has been a back and forth discussion with the developer about what comes first the chicken or the egg. The developer wants a solid dollar number. A road haul agreement will also need to be put in place. Commissioner Kartevold asked if .5% would kill the project. John Hauser commented that it would be very difficult to do. A motion was made to approve the $400,000 per year impact fee if the maximum number of turbines are constructed and pro-rated based on the number actually constructed. The motion was seconded. All voted in favor. Motion carried.

River Road Zoning District-It was noted that the commissioners anticipate some feedback from the residents at the next session on October 16th.

Airport Service Fees-Waiting to hear back from Craig Hostetler and Cape Air.

Fire District-Mandy Hoffman was not present.

New Business
Encroachment Permits Mid-Rivers Telephone-The commissioners reviewed the encroachment permits. A motion was made to approve the following permits.
- Bore Crossing on County Road 540, Section 1 & 2 T18N, R54E
- 2nd Bore Crossing on County Road 540, Section 1 & 2 T18N, R54E
- Bore Crossing on County Road 540, Section 2 & 35, T18 & 19, R54E
- Bore Crossing on County Road 540, Section 3 &34 T18 & 19, R54E
- Bore Crossing on County Road 521, Section 9&10, T18N, R54E
- 2nd Bore Crossing on County Road 521, Section 9&10, T18N, R54E
- Bore Crossing on County Road 523, Section 34 & 35, T19N, R54E
The motion was seconded. All voted in favor. Motion carried.

Encroachment Permit-Richard and Wendy Denson-The commissioners reviewed the encroachment permit, noting the location of the approach on County Road 260, Section 21, T14N, R54E. The motion was seconded. All voted in favor. Motion carried.

Correspondence/Information:
- Public Hearing October 16, 5:30 p.m. TransCanada Cracker Box Workforce Housing Major Subdivision and Buildings for Lease or Rent Applications.
- Notice from WAPA regarding environmental assessment for the Upper Badlands Wind Farm. There will be a scoping meeting on October 11 from 4-7 at the DCC Library

Public Comment: None

Meeting adjourned at 10:20 a.m.

DATED this 2nd day of October 2018.

________________________________________
Gary Kartevold, Chairman

________________________________________
Dennis Zander, Member

ATTEST: ________________________________
Shirley A. Kreiman, Clerk & Recorder
Commissioner Kartevold opened the meeting at 5:30 p.m., with Gary Kartevold, Dennis Zander, & Douglas Buxbaum present. Also present were Forrest Sanderson, Mary Jo Gehnert, Ron Haugeberg, Gordy Mills, Herb Weiss, Betty Lou Eggert, Glenn Schmidt, Timber Dempewolf, Marianne Lassle, Mike & Kim Wirtz, Kathleen O’Leary, Shelly Ann Frederich, Chad Knudson, Ranger Review Reporter and Shirley Kreiman Clerk & Recorder.

Public Hearing - TransCanada Cracker Box Workforce Housing Major Subdivision and Building for Lease or Rent Application: Commissioner Kartevold opened the meeting with the public hearing and asked for comments regarding the Subdivision application from TransCanada. There were no public comments. It was noted that there would be an opportunity to comment again on November 8th.

Prior Meeting Minutes:
A motion was made to approve the minutes for October 2, 2018. The motion was seconded. All voted in favor. Motion carried.

Items to be added to the agenda:
A motion was made to add the following administrative items:
Previously approved administrative items: Travel request-Joy Partridge, Resignations, Interest Clearing Transfer; New Administrative items: Travel Request-Tacee DeSaye, Health Department Closure, Health Contracts, Health Write-offs; Correspondence: Justice Williamson, Out of Office
The motion was seconded. All voted in favor. Motion carried.

Previously Approved Administrative Items:
Travel Authorization - A travel authorization for Joy Partridge to travel to Billings October 24&25 for LSP Training was approved on October 9, 2018.

Resignations - Resignations were received from Jerold Vigness- Seasonal Weed Sprayer 9-27-18, Lance Silha Coroner, October 15, 2018.

Transfer of Interest - A motion was made to transfer funds from Interest Clearing fund to cover interest from investments to the appropriate designated funds in the amount of $21,870.48 for the month of September 2018. The motion was seconded. All voted in favor. The motion carried.

New Administrative Items:
Travel Authorization - A motion was made to approve the travel authorization for Tacee DeSaye and seven board members to travel to Billings for RMAF Fair convention Nov 8-11, 2018. The motion was seconded. All voted in favor. Motion carried.

Health Department Request to Close - A request was received from the Health Department to close Friday November 23, 2018. A motion was made to approve the request. The motion was seconded. All voted in favor. Motion carried.

Health Contracts - Health Department director Timber Dempewolf was present and stated that the contracts the commissioners are approving are renewals of existing contracts. A motion was made to approve the following contracts.
- WIC Satellite agreements for Garfield County, Wibaux County and Prairie County. Satellite clinics provide office space with access to telephone and internet connections. Dawson County provides staffing for clinics scheduled quarterly. Funding is provided through the contract with DPHHS.
- Family Planning. This is an amended contract with changes to the contract period and funding amount. The contract period has decreased to 7 months, September 1, 2018 - March 31, 2018 with total funding decreased to $73,627. The motion was seconded. All voted in favor. Motion carried.

Health Department – Write Offs - A motion was made to approve the request to write-off of $21.57 for July and $199.47 for August in charges for the health department for insurance adjustments. The motion was seconded. All voted in favor. Motion carried.
Old Business:
Impact Fees Upper Badlands Wind Farm-Written Agreement-This item is tabled as the commissioners have not yet received a drafted agreement.

River Road Zoning District-Potential Dissolution-The commissioners noted that they have received back comments from approximately 18 of the 70 residents. They would like more input prior to making a decision. A motion was made to extend the comment period to November 8th. The motion was seconded. All voted in favor. Motion carried.

Airport Service Fees-A teleconference is scheduled with Cape Air for next week.

City of Glendive-Colorado Boulevard Paving Agreement-The commissioners noted that they agreed to the terms of this agreement on September 27, 2018, but now have the written agreement. The agreement was signed.

New Business:
Floodplain Development Permit-Gavin Holden-County Planner, Forrest Sanderson reviewed his staff report with the commissioners. Mr. Holden is proposing to construct a new single family residence on compacted fill within the flood fringe of the Yellowstone River. The property is described as a tract in the SW ¼, Section 33, Township 14N, Range 54E containing 3.25 acres. He noted that it will be at the base flood elevation which shall be determined by the engineer and utilized in the design and layout of the project. Normally as the flood plain administrator, he would have the ability to approve the permit, but felt he would like to keep the commissioners in tuned with process and grant them the ability to have input. His recommendation is to grant the development the permit with the conditions as set forth. Everything is in order. Commissioner Zander asked if a permit would be needed from the Corp. Sanderson stated it would not be required. The only permit would be from the County. Commissioner Kartevold asked about a drainfield in the floodplain. Sanderson stated that the Sanitarian would be involved in reviewing the requirements of Sanitation requirements. The drainfield may be outside of the floodway. Commissioner Buxbaum asked how high it would be built. Sanderson stated that it would be engineer designed and compacted fill would be used to bring it the needed base level. A motion was made to approve the permit with conditions as requested by the planner. The motion was seconded. All voted in favor. Motion carried.

Geiger Minor Subdivision-County Planner, Forrest Sanderson reviewed his staff report with the commissioners. This is a proposed one lot minor subdivision of 3.81 acres located in Section 12, Township 14N, Range 54E. The planner recommended approval of the Geiger Minor Subdivision with the following conditions. 1) The final plat be in accordance with the plat, plans and specifications submitted for preliminary review except as modified by these conditions. 2) The owners of the lots are required to waive the right of protest for the creation of a special improvement district for improvements to county roads or road improvement district that benefits the lot created by the subdivision. 3) the approval is valid for three years from the date of approval by the County Commissioners. A motion was made to adopt the staff report MNR-17-04 as findings of fact and approve the Geiger Minor Subdivision subject to the noted conditions. The motion was seconded. All voted in favor. Motion carried.

Wang Holden Boundary Line Adjustment Exempt Survey-County Planner, Forrest Sanderson reviewed his staff report with the commissioners. This is a relocation of boundaries between existing tracts in Sections 32 & 33, Township 14N, Range 54E. There are two existing tracts of record and with this survey two tracts will remain. The total acreage involved in this survey is 394.74 acres. The planner recommended approval of the use of the claimed exemptions as it does not presume to be an attempt to evade subdivision review. A motion was made approve the claimed exemption and authorize the Clerk & Recorder to file the Certificate of Survey as provided in the Subdivision Regulations. The motion was seconded. All voted in favor. Motion carried.

Encroachment Permit-The Church in Glendive-This is an approach in Rainbow Estates Lot 1, Block 5. There was not a map attached and the commissioners questioned which road the approach would be on to. The item was tabled.
Encroachment Permit-Rocky Mountain Contractors-A parallel line on Section 9, Township 14N, Range 58. The commissioners noted that the Road Supervisor had not signed off on the permit. The item was tabled for his approval.

September Payroll- The board of Commissioners certified the payroll warrants register total and the Invoice Journal total for the month of September 2018 and noted they were in agreement. $739,585.03.

PAYROLL EXPENSE FOR PERIOD Of Sept 1 - Sept 30, 2018

(Employer Costs Includes Gross plus taxes and benefits including Health & Life Insurance for 2 pay periods)

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### Correspondence/Information:

- Notice that due to Election next Commissioner Session is on Thursday, November 8th @ 10:00 a.m., not on Tuesday the 6th
- Notice from City of Glendive of Resolution of Intention to Create Special Improvement District No. 2018-1 for the purpose of undertaking improvements to portion so Colorado Boulevard and Washington Drive
- Notice that Judge Williamson would be out of the Office on October 15, 2018

### Public Comment:
None

**DATED** this 16th day of October 2018.

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**Gary Kartevold, Chairman**

**Dennis Zander, Member**

**Douglas A. Buxbaum, Member**

**ATTEST:**

Shirley A. Kreiman, Clerk & Recorder
October 25, 2018

Commissioner Kartevold opened the meeting at 12:02 a.m., with Gary Kartevold, Dennis Zander, & Douglas Buxbaum present. Also present was Shirley Kreiman Clerk & Recorder.

Commissioner Kartevold stated that upon the resignation of Lance Silha as County Coroner they needed to appoint a replacement until newly elected Coroner takes office January 1, 2019. A motion was made to appoint Tyler Silha as Coroner. The motion was seconded. All voted in favor. Motion carried.

DATED this 25th day of October 2018.

________________________________________
Gary Kartevold, Chairman

________________________________________
Dennis Zander, Member

________________________________________
Douglas A. Buxbaum, Member

ATTEST: __________________________________________
Shirley A. Kreiman, Clerk & Recorder

21) Coroner Appointment - Tyler Silha