

October 4, 2018

Commissioner Kartevold opened the meeting at 10:00 a.m., with Gary Kartevold and Dennis Zander present. Also present were John Husar, Chad Knudson, Ranger Review Reporter and Shirley Kreiman Clerk & Recorder.

Prior Meeting Minutes:

A motion was made to approve the minutes for September 18-28, 2018. The motion was seconded. All voted in favor. Motion carried.

Items to be added to the agenda:

A motion was made to add the following items under previously approved administrative items.

- Travel Request, Pam O'Brien
- Transfer of Funds
- Resignations/New Hires

Under New Administrative Items

- Encroachment Permit, Bill LaBree

Under Old Business

- Mandy Hoffman, Fire District

Under Correspondence

- Notice from WAPA-Environmental Assessment Wind Farm

The motion was seconded. All voted in favor. Motion carried.

Previously Approved Administrative Items:

City of Glendive Contract Paving Colorado Boulevard-The commissioner noted that agreement was approved on September 27, 2018, but the final contract has not been drawn up for signing.

1) City of Glendive Colorado Blvd

FY19 Final Budget Document-The final budget document was approved on September 25, 2018

2)FY19 Final Budget document

MACo Health Care Trust-Renewal Rates were received and approved on September 27, 2018.

Resolution #2018-31 Amended Resolution Fixing Tax Levy-Addition of Savage School Levy and Dawson Community College Correction.-It is noted that the Savage School Levy was inadvertently left off the attached school mill levy sheet and the Dawson Community College Levy changed from 75.36 to 75.37 mills due to rounding.

3)Res#2018-31 Amended Res Fixing Tax Levy

Travel Requests- The following Travel Requests were approved on September 26, 2018.

- Vickie Boje and Brandi Reinhart to Helena for TAC Meeting October 8-12.
- Pam O'Brien to Great Falls for Lactose Counselor Training, October 7-12.

New Hires-The following new hires have been made.

- Naome Wright-Health Department Preparedness and Community Planner

Resignations-The following resignations were received.

- Jason Stedman DCCF Resignation 9-19-18
- Shay Deines, Everette Haggerty, Christina Tennant, Cemetery Seasonal end of season employment
- Terrance Mitchell-Road Department Retirement 12-31-18

Transfer of Interest- A motion was made to transfer funds from Interest Clearing fund to cover interest from investments to the appropriate designated funds in the amount of \$19,458.64 for the month of August 2018. The motion was seconded. All voted in favor. The motion carried.

Transfer of Funds-The commissioners authorized the clerk and recorder to transfer \$2,000 from the Ins Fund #2190 to the Road Fund #2110 for the deductible on repairs to the Road Department JD Tractors that were vandalized.

4)Transfer of funds Ins fund Road Fund

New Administrative Items:

Travel Authorizations-A motion was made to approve the following travel authorizations:

- Jennifer Olmstead to Billings for School Nurse Conference October 17-20.

5)Encroachment Permit
LaBree

Encroachment Permit-Bill LaBree

An encroachment permit was received from Bill LaBree for Open cut, Bore Crossing, and Parallel Line on River Road Loop, Sections 3&4, T15N, R55E and Sections 33&34 T16N, R55E. The commissioners reviewed the application. A motion was made to approve the application. The motion was seconded. All voted in favor. Motion carried.

Old Business:

6)Impact Fees Upper Badlands Wind Farm

Impact Fees Upper Badlands Wind Farm-Commissioner Kartevold stated that they have had an offer of \$400,000 per year of impact fees if the maximum number of wind towers are constructed with it being pro-rated on what is constructed. The initial discussion was .5 of a percent. Commissioner Zander noted that there has been a back and forth discussion with the developer about what comes first the chicken or the egg. The developer wants a solid dollar number. A road haul agreement will also need to be put in place. Commissioner Kartevold asked if .5 % would kill the project. John Hauser commented that it would be very difficult to do. A motion was made to approve the \$400,000 per year impact fee if the maximum number of turbines are constructed and pro-rated based on the number actually constructed. The motion was seconded. All voted in favor. Motion carried.

River Road Zoning District-It was noted that the commissioners anticipate some feedback from the residents at the next session on October 16th.

Airport Service Fees-Waiting to hear back from Craig Hostetler and Cape Air.

Fire District-Mandy Hoffman was not present.

New Business

7) Encr Permits Mid-Rivers Telephone

Encroachment Permits Mid-Rivers Telephone-The commissioners reviewed the encroachment permits. A motion was made to approve the following permits.

- Bore Crossing on County Road 540, Section 1 & 2 T18N, R54E
- 2nd Bore Crossing on County Road 540, Section 1 & 2 T18N, R54E
- Bore Crossing on County Road 540, Section 2 & 35, T18 &19, R54E
- Bore Crossing on County Road 540, Section 3 &34 T18 & 19, R54E
- Bore Crossing on County Road 521, Section 9&10, T18N, R54E
- 2nd Bore Crossing on County Road 521, Section 9&10, T18N, R54E
- Bore Crossing on County Road 523, Section 34 & 35, T19N, R54E

The motion was seconded. All voted in favor. Motion carried.

8) Encr Permits Denson

Encroachment Permit-Richard and Wendy Denson –The commissioners reviewed the encroachment permit, noting the location of the approach on County Road 260, Section 21, T14N, R54E. The motion was seconded. All voted in favor. Motion carried.

Correspondence/Information:

- Public Hearing October 16, 5:30 p.m. TransCanada Cracker Box Workforce Housing Major Subdivision and Buildings for Lease or Rent Applications.
- Notice from WAPA regarding environmental assessment for the Upper Badlands Wind Farm. There will be a scoping meeting on October 11 from 4-7 at the DCC Library

Public Comment: None

Meeting adjourned at 10:20 a.m.

DATED this 2nd day of October 2018.

Gary Kartevold, Chairman

Dennis Zander, Member

ATTEST: _____
Shirley A. Kreiman, Clerk & Recorder

October 16, 2018

Commissioner Kartevold opened the meeting at 5:30 p.m., with Gary Kartevold, Dennis Zander, & Douglas Buxbaum present. Also present were Forrest Sanderson, Mary Jo Gehmert, Ron Haugeberg, Gordy Mills, Herb Weiss, Betty Lou Eggert, Glenn Schmidt, Timber Dempewolf, Marianne Lassle, Mike & Kim Wirtz, Kathleen O’Leary, Shelly Ann Frederich, Chad Knudson, Ranger Review Reporter and Shirley Kreiman Clerk & Recorder.

Public Hearing-TransCanada Cracker Box Workforce Housing Major Subdivision and Building for Lease or Rent Application-Commissioner Kartevold opened the meeting with the public hearing and asked for comments regarding the Subdivision application from TransCanada. There were no public comments. It was noted that there would be an opportunity to comment again on November 8th.

9) Public Hearing TransCanada Workforce Housing Major Subdivision Bldg for lease or rent application

Prior Meeting Minutes:

A motion was made to approve the minutes for October 2, 2018. The motion was seconded. All voted in favor. Motion carried.

Items to be added to the agenda:

A motion was made to add the following administrative items:

Previously approved administrative items: Travel request-Joy Partridge, Resignations, Interest Clearing Transfer; New Administrative items: Travel Request-Tacee DeSaye, Health Department Closure, Health Contracts, Health Write-offs; Correspondence: Justice Williamson, Out of Office
The motion was seconded. All voted in favor. Motion carried.

Previously Approved Administrative Items:

Travel Authorization-A travel authorization for Joy Partridge to travel to Billings October 24&25 for LSP Training was approved on October 9, 2018.

Resignations-Resignations were received from Jerold Vigness-Seasonal Weed Sprayer 9-27-18, Lance Silha Coroner, October 15, 2018.

Transfer of Interest- A motion was made to transfer funds from Interest Clearing fund to cover interest from investments to the appropriate designated funds in the amount of \$21,870.48 for the month of September 2018. The motion was seconded. All voted in favor. The motion carried.

New Administrative Items:

Travel Authorization-A motion was made to approve the travel authorization for Tacee DeSaye and seven board members to travel to Billings for RMAF Fair convention Nov 8-11, 2018. The motion was seconded. All voted in favor. Motion carried.

Health Department Request to Close-A request was received from the Health Department to close Friday November 23, 2018. A motion was made to approve the request. The motion was seconded. All voted in favor. Motion carried.

10)Health Dept closed Friday Nov 23

Health Contracts-Health Department director Timber Dempewolf was present and stated that the contracts the commissioners are approving are renewals of existing contracts. A motion was made to approve the following contracts.

- WIC Satellite agreements for Garfield County, Wibaux County and Prairie County. Satellite clinics provide office space with access to telephone and internet connections. Dawson County provides staffing for clinics scheduled quarterly. Funding is provided through the contract with DPHHS.
- Family Planning. This is an amended contract with changes to the contract period and funding amount. The contract period has decreased to 7 months, September 1, 2018-March 31, 2018 with total funding decreased to \$73,627.

11) Health Contracts WIC Satellite/Garfield, Wibaux, Prairie

12)Health Contract Family Planning

The motion was seconded. All voted in favor. Motion carried.

Health Department – Write Offs A motion was made to approve the request to write-off of \$21.57 for July and \$199.47 for August in charges for the health department for insurance adjustments. The motion was seconded. All voted in favor. Motion carried.

Old Business:

Impact Fees Upper Badlands Wind Farm-Written Agreement-This item is tabled as the commissioners have not yet received a drafted agreement.

River Road Zoning District-Potential Dissolution-The commissioners noted that they have received back comments from approximately 18 of the 70 residents. They would like more input prior to making a decision. A motion was made to extend the comment period to November 8th. The motion was seconded. All voted in favor. Motion carried.

Airport Service Fees-A teleconference is scheduled with Cape Air for next week.

City of Glendive-Colorado Boulevard Paving Agreement-The commissioners noted that they agreed to the terms of this agreement on September 27, 2018, but now have the written agreement. The agreement was signed.

New Business:

Floodplain Development Permit-Gavin Holden-County Planner, Forrest Sanderson reviewed his staff report with the commissioners. Mr. Holden is proposing to construct a new single family residence on compacted fill within the flood fringe of the Yellowstone River. The property is described as a tract in the SW ¼, Section 33, Township 14N, Range 54E containing 3.25 acres. He noted that it will be at the base flood elevation which shall be determined by the engineer and utilized in the design and layout of the project. Normally as the flood plain administrator, he would have the ability to approve the permit, but felt he would like to keep the commissioners in tuned with process and grant them the ability to have input. His recommendation is to grant the development the permit with the conditions as set forth. Everything is in order. Commissioner Zander asked if a permit would be needed from the Corp. Sanderson stated it would not be required. The only permit would be from the County. Commissioner Kartevold asked about a drainfield in the floodplain. Sanderson stated that the Sanitarian would be involved in reviewing the requirements of Sanitation requirements. The drainfield may be outside of the floodway. Commissioner Buxbaum asked how high it would be built. Sanderson stated that it would be engineer designed and compacted fill would be used to bring it the needed base level. A motion was made to approve the permit with conditions as requested by the planner. The motion was seconded. All voted in favor. Motion carried.

Geiger Minor Subdivision-County Planner, Forrest Sanderson reviewed his staff report with the commissioners. This is a proposed one lot minor subdivision of 3.81 acres located in Section 12, Township 14N, Range 54 E. The planner recommended approval of the Geiger Minor Subdivision with the following conditions. 1) The final plat be in accordance with the plat, plans and specifications submitted for preliminary review except as modified by these conditions. 2) The owners of the lots are required to waive the right of protest for the creation of a special improvement district for improvements to county roads or road improvement district that benefits the lot created by the subdivision. 3) the approval is valid for three years from the date of approval by the County Commissioners. A motion was made to adopt the staff report MNR-17-04 as findings of fact and approve the Geiger Minor Subdivision subject to the noted conditions. The motion was seconded. All voted in favor. Motion carried.

Wang Holden Boundary Line Adjustment Exempt Survey-County Planner, Forrest Sanderson reviewed his staff report with the commissioners. This is a relocation of boundaries between existing tracts in Sections 32 & 33, Township 14N, Range 54E. There are two existing tracts of record and with this survey two tracts will remain. The total acreage involved in this survey is 394.74 acres. The planner recommended approval of the use of the claimed exemptions as it does not presume to be an attempt to evade subdivision review. A motion was made approve the claimed exemption and authorize the Clerk & Recorder to file the Certificate of Survey as provided in the Subdivision Regulations. The motion was seconded. All voted in favor. Motion carried.

Encroachment Permit-The Church in Glendive-This is an approach in Rainbow Estates Lot 1, Block 5. There was not a map attached and the commissioners questioned which road the approach would be on to. The item was tabled.

Encroachment Permit-Rocky Mountain Contractors-A parallel line on Section 9, Township 14N, Range 58. The commissioners noted that the Road Supervisor had not signed off on the permit. The item was tabled for his approval.

20)
 Encroach
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 Permit-
 Rocky
 Mountain
 Contractor
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September Payroll- The board of Commissioners certified the payroll warrants register total and the Invoice Journal total for the month of September 2018 and noted they were in agreement. \$739,585.03.

PAYROLL EXPENSE FOR PERIOD OF Sept 1 - Sept 30, 2018

(Employer Costs Includes Gross plus taxes and benefits including Health & Life Insurance for 2 pay periods)

FUND	ACCT	DEPT	DEPARTMENT	Amount	FUND	ACCT	DEPT	DEPARTMENT	Amount
1000	410100	10	Commissioner	16,793.63	2300	420100	110	Public Safety-Sheriff	53,821.36
1000	410340	20	Justice Court	8,928.45	2300	420100	120	Sheriff OVT	
1000	410540	30	Treasurer	19,365.34	2300	420130	133	Public Safety-Cty Pri	
1000	410600	40	Elections	2,793.61	2300	420230	133	Public Safety-Co. Jail	35,850.58
1000	410800	45	Human Resources	5,204.82	2300	420140		Stonegarden Grant	530.32
1000	410940	60	Clerk & Recorder	20,203.83	2300		122	STEP Grant	
1000	411100	70	Attorney	23,857.24	2300	420343	493	Prob Compliance Gr	
1000	411136	76	Victim Witn Adv		2371	410551	548	Ins Fund Gen Govt	15,220.25
1000	411230	80	Maintenance	3,893.32	2371	420551	548	Ins Fund Public Safety	12,273.02
1000	411235	85	Safety Director		2371	430551	548	Ins Fund Public Works	13,129.71
1000	411600	100	Supt of Schools	5,444.11	2371	440551	548	Ins Fund Public Health	4,930.24
1000	420600	140	D.E.S.	5,181.93	2371	450551	548	Ins Fund Social & Economic Svcs	3,724.83
1000	420643	143	Home Preparedness		2371	460551	548	Ins Fund Culture & Recreation	2,923.63
1000	420800	150	County Coroner	909.04	2388	411136		Victim Witness Adv	1,845.08
1000	430912	155	Cemetery	19,156.78	2390	420142	126	Drug Forfeiture	961.38
1000	440140	170	Public Health	25,718.73	2404	430263	635	4M FP Lighting	64.15
1000	440160	180	Sanitarian	7,643.91	2407	430263	650	7M HP Lighting	18.24
1000	450410	230	County Agent	2,938.85	2505	431200	645	5M WG Dike	1,069.84
1000	460433	240	Parks	1,985.03	2510	430600	660	WG Public Works	
1000	460452	250	Glendive Museum	2,798.99	2514	430500	665	14M HP Irrig	3,267.31
1000	460453	255	Richey Museum	453.99	2524	430500	675	24M FP Water	5,607.90
2110	430230	325	Road	59,960.43	2546	430595	697	46M FP Irrigation	2,150.63
2110	430247	320	Gas Tax		2830	430800	552	Junk Vehicle	1,258.70
2130	430244	405	Bridge		2960	440100	810	BCHP Grant	
2140	431100	415	Weed	7,795.90	2960	440112	812	PHSI Grant	
2140	431100	114	Weed Summer Help		2960	440150	828	Emergency Preparedness	141.94
2160	460210	430	Fair	4,149.82	2960	440170	800	Nurse MCH Grant	1,240.09
2170	430310	460	Airport Maintenance	6,120.82	2960	440171	840	MEICHV Grant	4,440.07
2180	410331	470	Clerk of Court	10,505.24	2960	440172	825	Immunization Grant	449.67
2180	410334	480	Bailiff		2960	440173	830	WIC Grant	2,045.35
2200	440700	510	Mosquito Mosquito Summer Help	1,525.99	2960	440175	832	Miami Health Grant	
2200	440700	115			2960	440176	826	Immun Infrass Grant	
2220	460110	500	Library	14,453.43	2960	440177	833	Tobacco Grant	3,963.16
2220	460111	500	Library-Richey	1,041.89	2960	440190	890	Family Planning	5,458.21
2250	411010	530	County Planning		2960		829	PHER Grant	
2252	411010	606	Flood Plain		2960	450328	842	Stepping On Gr	92.17
2253	431392	611	Forest Park Zoning		2962	440114	850	Hlthy Com-Parent Resource Center	1,598.81
2254	431394	614	Highland Park Zoning		5310	430601	691	MSSD #1	
2280	450310	537	Sr. Citizens Center						

				5,070.43						13,122.06	
2280	450320	538	Homemaker Grants	2,258.13	5712	420210	135	Public Safety-Admin		32,487.54	
2280	450321	531	Respite Care Congregate Meals	1,228.38	5712	420230	130	Public Safety-St. Pri		204,166.33	
2280	450323	533	Grant	7,284.19	7370	450312	600	Urban Transportation		16,711.01	
2280	450329	529	Health Screening	355.20							
				295,021.45					Subtotal		444,563.58
								Total			739,585.03

Correspondence/Information:

- Notice that due to Election next Commissioner Session is on Thursday, November 8th @ 10:00 a.m., not on Tuesday the 6th
- Notice from City of Glendive of Resolution of Intention to Create Special Improvement District No. 2018-1 for the purpose of undertaking improvements to portion so Colorado Boulevard and Washington Drive
- Notice that Judge Williamson would be out of the Office on October 15, 2018

Public Comment: None

DATED this 16th day of October 2018.

 Gary Kartevold, Chairman

 Dennis Zander, Member

 Douglas A. Buxbaum, Member

ATTEST: _____
 Shirley A. Kreiman, Clerk & Recorder

October 25, 2018

Commissioner Kartevold opened the meeting at 12:02 a.m., with Gary Kartevold, Dennis Zander, & Douglas Buxbaum present. Also present was Shirley Kreiman Clerk & Recorder.

Commissioner Kartevold stated that upon the resignation of Lance Silha as County Coroner they needed to appoint a replacement until newly elected Coroner takes office January 1, 2019. A motion was made to appoint Tyler Silha as Coroner. The motion was seconded. All voted in favor. Motion carried.

21) Coroner
Appointme
nt-Tyler
Silha

DATED this 25th day of October 2018.

Gary Kartevold, Chairman

Dennis Zander, Member

Douglas A. Buxbaum, Member

ATTEST: _____
Shirley A. Kreiman, Clerk & Recorder