

November 5, 2019

Commissioner Kartevold opened the meeting at 10:00 a.m., with Gary Kartevold, Dennis Zander, and Joe Sharbono present. Also present were GL Tweten, Joe Kauffman, Chad Knudson, Ranger Review Reporter and Shirley Kreiman Clerk & Recorder.

Prior Meeting Minutes:

A motion was made to approve the minutes for October 15-22. The motion was seconded. All voted in favor. Motion carried.

Items to be added to the agenda:

A motion was made to add the following items to the agenda.

Administrative: Travel Requests

The motion was seconded. All voted in favor. Motion carried.

Previously Approved Administrative Items:

Resignations: Clarice Utgaard, School Nurse 10-9-19; Brandy Thornton, VWA 11-7-19; Richard Michelleto, Seasonal HP Irrigation, Kyle Millspaugh HP Irrigation Seasonal

New Hires Valerie Meiers, Deputy Elections Adm. 11-13-19; Dee Hall Fill-In Cook Sr. Center 11-1-19

503 Fir St-The commissioners acknowledged the estimated costs and fees for selling \$165,000.00 as approved on May 30, 2018.

1)503 Fir
Street FP

Administrative Items:

Travel Authorization-A motion was made to approve a travel request from:

- Mary Jo Gehmert to attend Safety Fest in Billings November 17-21.

The motion was seconded. All voted in favor. Motion carried.

A motion was made to approve travel requests for:

- Joy Partridge and Renee Steinbron to attend ASQ/SE Training as required for model fidelity in Great Falls November 17-18.
- Timber Dempewolf to attend the MT Public Health Association Executive Board Meeting in Bozeman December 4-6.

The motion was seconded. All voted in favor. Motion carried.

New Business:

Ordinance #11 Vicious Animal Ordinance-Commissioner Kartevold did the second reading of the ordinance. Gerald Tweten was present and stated that he felt the ordinance was too loose. He was previously bitten by a vicious dog and it was handled poorly. The owner of the dog was allowed to keep the animal in quarantine. It was 10 days and he never heard back from anyone. There needs to be a hard line of what happens. He often has to fend off dogs when walking. He does not like that the county has the option of placing the dog in another county. You should not push it off onto another county and you're still liable if you do that. You need steps to deal with them and not just a good old boy club. Is the state law referred to in the ordinance? There is law for it in 71-1-15. Commissioner Zander stated that he made a good point, but they felt that this still gives some discretion to the court depending on the circumstances, such as, the dog is taunted by someone with a stick. Euthanasia doesn't give the court any leeway depending on the circumstances. Tweten stated that there are a lot of dogs around at the school bus stops. Kartevold agreed that they need to allow the courts to give some consideration to the circumstances. Zander commented on an adequate facility. He agreed that it should not have been left in the owner's control, but they were not trying to create loopholes, rather they were trying to give some options such as in a case when the vet clinic is full or can't take them. Commissioner Zander made a motion to pass the second reading. Commissioner Sharbono seconded the motion. All voted in favor. Motion carried.

2)Ordinance #11
Vicious
Animal
Ordinance
Amendmnt

Ordinance #1 Vicious Dogs (Dogs at Large) – Commissioner Kartevold held the second reading of the ordinance. There were no additional comments. Commissioner Zander stated that Tweten made some good comments and he will bring them to the attention of the Sanitarian. Commissioner Zander made a motion to pass the second reading. Commissioner Sharbono seconded the motion. All voted in favor. Motion carried.

3) Ord#1
Vicious
Dogs-
Dogs at
Large Ord
Amend

4) Res#2019-39 Res to adopt amend ord #1 & #11

Resolution 2019-39 Resolution to Adopt Ordinances-Commissioner Zander read the Resolution to adopt the amended Ordinances #1 and #11 concerning Vicious Dogs and Animals. The Ordinances will be in effect on December 5, 2019. A motion was made to approve the resolution to adopt Amended Ordinance #1 and Amended Ordinance #11. The motion was seconded. All voted in favor. Motion carried.

5) Res #2019-40 Updated Policy Manual

Resolution 2019-40 Updated Policy & Procedure Manual-This item was tabled to ensure the latest draft is a final draft.

6)Res #2019-41 Res for Pros Asstnc

Resolution 2019-41 Resolution for Prosecutorial Assistance-The commissioners reviewed the request from the county attorney for assistance in the case of State v. Ashley Maria Howard. There will be no additional cost for the assistance. A motion was made to approve Resolution 2019-41 for a special deputy county attorney appointment for Dawson County from the prosecution services Bureau of the Department of Justice to assist with case. The motion was seconded. All voted in favor. Motion carried.

7)Thomas Reynolds Family Transfer Exempt Survey

Thomas Reynolds Family Transfer Exempt Survey-A certificate of survey proposing to create a parcel by family transfer in Section 32, T 15N, R55E was presented from surveyor Joe Kaufman. He was present to answer questions from the commission. Total acreage involved is 46.95 acres. The surveyor noted that Bill and Tom Reynolds own the property and Bill is not doing well. They want to give the parcel to the son Jeff. The commissioners reviewed the plat and the planner's recommendation to approve the claimed exemption as it does not appear to be an attempt to evade subdivision review. A motion was made to approve the use of the claimed exemption and authorize the Clerk & Recorder to file the Certificate of Survey as proved in the Dawson County and Town of Richey subdivision regulations.

8)Nagle Gravel Pit Agreement

Nagle Gravel Pit Agreement-The road department presented a gravel pit agreement updating the previous agreement in place. The pit is located on Section 22, T17N, R50E and owned by Jim Nagle. The county has approximately 32.8 acres of land permitted for an opencut mining gravel pit through the Department of Environmental Quality. In return for Nagle allowing the County to permit the premises the county agrees to pay Nagle a total of \$2.50 per ton for extracted gravel that it removes from the premises. The agreement may be reviewed and renegotiated every two (2) years. A motion was made to approve the agreement. The motion was seconded. All voted in favor. Motion carried.

October Payroll- The board of Commissioners certified the payroll warrants register total and the Invoice Journal total for the month of October 2019 and noted they were in agreement.

PAYROLL EXPENSE FOR PERIOD OF Oct 1 - Oct 31, 2019

(Employer Costs Includes Gross plus taxes and benefits including Health & Life Insurance for 2 pay periods)

<u>FUND</u>	<u>ACCT</u>	<u>DEPT</u>	<u>DEPARTMENT</u>	<u>Amount</u>	<u>FUND</u>	<u>ACCT</u>	<u>DEPT</u>	<u>DEPARTMENT</u>	<u>Amount</u>
1000	410100	10	Commissioner	16,532.15	2300	420100	110	Public Safety-Sheriff	55,589.14
1000	410340	20	Justice Court	8,491.47	2300	420100	120	Sheriff OVT	
1000	410540	30	Treasurer	18,485.89	2300	420130	133	Public Safety-Cty Pri	
1000	410600	40	Elections	2,534.13	2300	420140		Stonegarden Grant	2,285.10
1000	410800	45	Human Resources	5,095.68	2300	420230	133	Public Safety-Co. Jail	33,607.04
1000	410940	60	Clerk & Recorder	19,323.85	2300		122	STEP Grant	
1000	411100	70	Attorney	29,367.31	2300	420343	493	Prob Compliance Gr	
1000	411136	76	Victim Witn Adv		2371	410551	548	Ins Fund Gen Govt	16,374.05
1000	411230	80	Maintenance	3,762.31	2371	420551	548	Ins Fund Public Safety	13,606.59
1000	411235	85	Safety Director		2371	430551	548	Ins Fund Public Works	15,776.76
1000	411600	100	Supt of Schools	5,135.14	2371	440551	548	Ins Fund Public Health	5,990.35
1000	420600	140	D.E.S.	5,046.93	2371	450551	548	Ins Fund Social & Economic Svcs	2,941.30
1000	420643	143	Home Preparedness		2371	460551	548	Ins Fund Culture & Recreation	2,735.33
1000	420800	150	County Coroner		2388	411136		Victim Witness Adv	

DAWSON COUNTY BOARD OF COUNTY COMMISSIONERS
 COUNTY OF DAWSON
 GLENDIVE MT – November 2019

				792.40					2,354.20
1000	430912	155	Cemetery	11,605.16	2390	420142	126	Drug Forfeiture	182.36
1000	440140	170	Public Health	28,090.94	2404	430263	635	4M FP Lighting	60.20
1000	440160	180	Sanitarian	7,170.07	2407	430263	650	7M HP Lighting	17.20
1000	450410	230	County Agent	2,871.49	2505	431200	645	5M WG Dike	863.73
1000	460433	240	Parks	1,830.50	2510	430600	660	WG Public Works	
1000	460452	250	Glendive Museum	29.89	2514	430500	665	14M HP Irrig	3,255.18
1000	460453	255	Richey Museum	254.80	2524	430500	675	24M FP Water	5,232.98
2110	430230	325	Road	58,979.27	2531	430600		31 M HP Sewer	
2110	430247	320	Gas Tax		2546	430595	697	46M FP Irrigation	1,950.06
2130	430244	405	Bridge		2548	430600	691	48 WG Sewer	8,340.65
2140	431100	415	Weed	4,537.04	2830	430800	552	Junk Vehicle	1,232.61
					2960	440100	810	BCHP Grant	
2160	460210	430	Fair		2960	440112	812	PHSI Grant	
2170	430310	460	Airport Maintenance	5,796.00	2960	440150	828	Emergency Preparedness	2,332.83
2180	410331	470	Clerk of Court	9,896.16	2960	440170	800	Nurse MCH Grant	881.47
2180	410334	480	Bailiff	164.99	2960	440171	840	MEICHV Grant	7,376.40
2200	440700	510	Mosquito	1,182.35	2960	440172	825	Immunization Grant	
					2960	440173	830	WIC Grant	2,657.31
2220	460110	500	Library	10,329.05	2960	440175	832	Miami Health Grant	
2220	460111	500	Library-Richey	1,167.69	2960	440176	826	Immun Infrass Grant	
2250	411010	530	County Planning		2960	440177	833	Tobacco Grant	3,940.46
2252	411010	606	Flood Plain		2960	440190	890	Family Planning	7,707.12
2253	431392	611	Forest Park Zoning		2960		829	PHER Grant	
2254	431394	614	Highland Park Zoning		2960	450328	842	Stepping On Gr Hlthy Com-Parent Resource Center	28.95
2280	450310	537	Sr. Citizens Center	4,434.24	2962	440114	850		1,084.26
2280	450320	538	Homemaker Grants	4,151.05	5712	420210	135	Public Safety-Admin	31,783.25
2280	450321	531	Respite Care Congregate Meals	3,000.73	5712	420230	130	Public Safety-St. Pri	190,511.03
2280	450323	533	Grant	5,014.61	7370	450312	600	Urban Transportation	17,065.55
2280	450326	526	Meals on Wheels	470.83					
2280	450329	529	Health Screening	413.42					
				275,957.54				Subtotal	437,763.46
								Total	713,721.00

A motion was made certifying the payroll warrants register and invoice journal . The motion was seconded. All voted in favor. Motion carried.

Non Holiday Closures of Departments-The commission noted requests from departments wishing to close on the day after Thanksgiving, noting that staff is required to use vacation or comp time. A motion was made to approve the closure of Health Department, Human Resources, Disaster Emergency Services, Extension, Cemetery Library, and Senior Citizen Center. The Sr. Center will be closed, but they will work a portion of the day and provide Meals on Wheels. There were also requests from the following departments to close on the day before Christmas, Health, DES, Extension, Cemetery, Library, The motion was seconded all voted in favor. Motion carried.

9) Depts closing Nov 20 and Dec 24

MSU FY2020 Extension Services Agreement-A renewed contract was presented from the Extension office. A motion was made to approve the FY2020 Extension Services Agreement between Montana State University Extension and Dawson County for the budget and 50% reimbursement of the Extension agent salary and benefit. The motion was seconded. All voted in favor. Motion carried.

10)MSU Ext Svcs Agrmnt

11) Family
Planning
Agmt
Roosevelt
Clinic

Family Planning Agreement-Roosevelt County-The health department submitted an updated family planning agreement with the Roosevelt Satellite Clinic. This will extend the contract from September 10, 2019 through June 30, 2020 for the Roosevelt Satellite Clinic to provide family planning services with administration from Dawson County. A motion was made to approve the Family Planning Agreement with the Roosevelt County Clinic. The motion was seconded. All voted in favor. Motion carried.

Correspondence/Information:

- MDOR-Notice of protested tax settlement with Blackfoot Communications.
- Letter from Foster Care Project of Eastern Montana-awareness of their needs.
- Letter of support to CDBG planning grant for the Manor Apartment Complex.

Public Comment:

None

Meeting adjourned at 10:40 a.m.

DATED this 5th day of November 2019.

Gary Kartevold, Chairman

Dennis Zander, Member

Joe Sharbono, Member

ATTEST: _____
Shirley A. Kreiman, Clerk & Recorder

November 12, 2019

Commissioner Kartevold opened the meeting at 10:00 a.m., with Gary Kartevold, Dennis Zander, and Joe Sharbono present. Also present was Shirley Kreiman Clerk & Recorder/Election Administrator. Commissioner Kartevold stated they were meeting as the Canvassing Board for the Municipal Election held on November 5, 2019. Shirley Kreiman read Montana Code 13-15-401 in regards to Governing body as board of county canvassers. She presented them with the tally sheets from Election Judges on Election Night and informed the Commissioners that no provisional ballots were verified to be counted. The Board of Canvassers certified the results and declared Leon Baker, R. Michael Dryden and Tate Vaira to be candidates receiving the highest number of votes.

12)Election
 Canvass
 Municipal
 General
 Election



Canvass of Votes and Declaration of Results

TO BE FILED IN ELECTION OFFICE

CANVASS OF VOTES CAST AT THE MUNICIPAL ELECTION
 HELD IN DAWSON COUNTY
 ON THE 5TH DAY OF NOVEMBER, 2019.

PRECINCT/ DISTRICT/ WARD	NAME of CANDIDATE/ISSUE	OFFICE	NUMBER OF VOTES	TOTALS
Ward 3 Glendive	Leon Baker	Ward 3 Councilmember	102	102
	Kevin Thompson	Ward 3 Councilmember	88	
Ward 4 Glendive	R. Michael Dryden	Ward 4 Councilmember	177	177
	Tanner Roe	Ward 4 Councilmember	80	
Ward 1 Richey	Scott Carlson	Ward 1 Councilmember	6	
	Tate Vaira	Ward 1 Councilmember	35	35

STATE OF MONTANA
 County of Dawson

We hereby certify that this constitutes a full, true and complete canvass of the number of votes cast, and declaration of results in each precinct/ward/district of said Municipal for the offices/issues enumerated and we hereby declare
County/city/district
 nominated/elected the individuals listed receiving the highest number of votes.

Attest my hand and the seal of said County, hereto affixed this 12 day of November, 2019.

Board of Canvassers:

 Signature

 Signature

 Signature of Election Administrator

Signature

 Signature

(SEAL)

November 19 , 2019

Commissioner Kartevold opened the meeting at 10:00 a.m., with Gary Kartevold, Dennis Zander, and Joe Sharbono present. Also present were Brenden Heidner, Ranger Review Reporter and Shirley Kreiman Clerk & Recorder.

Prior Meeting Minutes:

A motion was made to approve the minutes for Nov 5 & 12. The motion was seconded. All voted in favor. Motion carried.

Items to be added to the agenda:

A motion was made to add the following items to the agenda.

Correspondence: Request for support from Healthy Community Trading Card Kids
 DEQ public notice Rosebud Mine

Previously approved: Airport lease amendment

The motion was seconded. All voted in favor. Motion carried.

Previously Approved Administrative Items:

- Retirements: Ron Nodland – DCCF Assistant Warden - retirement 11-5-19
- Resignations: Anthony Berg – Seasonal Road Laborer - 11-6-19
- Airport lease amendment to expand an additional 90 ft. increasing total annual rent to \$4,125.43

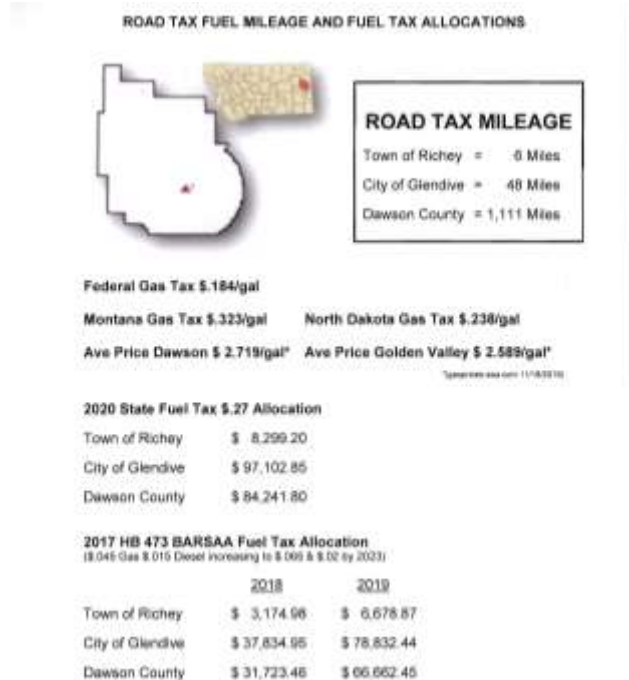
Old Business:

Resolution 2019-40 Resolution adopting an updated employee policy and procedure manual-

The commissioners noted that the updated manual has been reviewed by the policy committee. The main additions were including a revised credit card policy and a purchasing, procurement policy. Most of the changes were clean up items for grammar and placement. A motion was made to approve the updated policy and procedure manual. The motion was seconded. All voted in favor. Motion carried.

New Business:

Dick Carney Gas Tax-Dick Carney has asked to be on the agenda to place a 2 cent local gas tax on the ballot in the next election that would be used for infrastructure. Commissioner Kartevold noted that he contacted them but had decided not to attend the meeting. Commissioner Zander stated that this had come up in the past and since then legislature passed HB 473 which raises money for infrastructure. Commissioner Zander presented a spreadsheet he had done noting the increase in revenue from this and the price of gas in Glendive compared to the price of gas in Beach North Dakota. He stated that he felt an additional 2 cent local gas tax would be a hardship on local retailers competing for the gas market and the \$15,000 it would raise in taxes would not go very far on road infrastructure and didn't feel it was worth exploring and penalizing local residents.



13)Airport lease amendment

14)Res #2019-40 Update employee policy and procedure manual

15)Gas Tax Carney

Fire Warden Appointment-The commissioners stated that Richie Crisafulli has resigned as WG Fire Chief and the Dawson County Fire Warden. The commissioners intention was to wait until the WG Fire Department appointment a new Fire Chief before appointing a new Fire Warden. Brad Sharbono was appointed to be the WG Fire Chief. Commissioner Zander made a motion to appoint Brad Sharbono as the Dawson County Fire Warden. Commissioner Sharbono recused himself from the vote. Commissioner Kartevold seconded the motion. Commissioner Zander and Kartevold voted in favor of the motion. Motion carried.

16)Fire Warden Appointed-Brad Sharbono

Memorandum of Understanding-Military Affairs- A Memorandum of Understanding with the Department of Military Affairs was requested by the Clerk and Recorder for conduction of a cybersecurity assessment. This is at no cost to the county. A motion was made to approve the memorandum of understanding. The motion was seconded. All voted in favor. Motion carried.

17-Mem Of Understanding-Military Affairs-cybersecurity

Resolution 2019-42 2019 Subdivision Regulation Amendments-The county planner submitted a recommendation for updated subdivision regulations. Changes included an update from legislature with HB 124 for agricultural exemptions. Legislature provides that a parcel of land created by the use of the agriculture exemption can be changed to limited other “public uses” and establishes a procedure to revoke the required agricultural covenant necessary to claim the exemption. Other recommended changes include, replacing rebuttable presumption with review criteria as the standard of examination and road length standards with a separate standard for the road length in urban and rural developments. Commissioner Zander read aloud the information provided regarding the Huft Major Subdivision in Fallon County and recommended solution by splitting road length standards. A motion was made by Commissioner Zander to recommend the adoption of the staff report REGS-19-01 as finding of fact and adopt the described amendments into their respective subdivision regulations with Resolution 2019-42. The motion was seconded. All voted in favor. Motion carried.

18)Res #2019-42 Subdivision Regulation Amendments

Correspondence/Information:

- Treasurer’s cash report-September 30, 2019
- Notice from BLM on expression of interest to sell Federal oil & gas leases on eight parcels within the Miles City Field Office Area. Comments will be received until December 6, 2019.
- Request for support from Healthy Communities Trading Card kids
- DEQ public notice from Rosebud Mine Project. Comments will be received until December 20, 2019.

Public Comment:

Commissioner Zander noted that the period for accepting comment on the Keystone Pipeline Environmental Impact Statement ended yesterday, November 18th.

Meeting adjourned at 5:50 p.m.

DATED this 19th day of November 2019.

Gary Kartevold, Chairman

Dennis Zander, Member

Joe Sharbono, Member

ATTEST: _____
Shirley A. Kreiman, Clerk & Recorder