

May 7, 2019

Commissioner Kartevold opened the meeting at 10:00 a.m., with Gary Kartevold, Dennis Zander, and Joe Sharbono present. Also present were Jerry Krushensky J&S Construction, Mary Jo Gehmert, a representative from Century Paving, Jon Decker Ranger Review Reporter and Shirley Kreiman Clerk & Recorder.

Prior Meeting Minutes:

A motion was made to approve the minutes for March 19, 2019. The motion was seconded. All voted in favor. Motion carried.

Items to be added to the agenda:

A motion was made to add the following items

Under Previously Approved Adm. Items

- Board Appointments

Under Correspondence

- MDOT Notice

The motion was seconded. All voted in favor. Motion carried.

Previously Approved Administrative Items:

**Resignations:** Cody Preston, rescind of resignation

**Retirements:** Fayette Miller, Museum Curator, 9-7-19, Patty Atwell, Senior Center Director, 9-12-19; Pixine Zieske

**New Hires:** Damien Rosier, Cemetery laborer III, 6-4-19; Christine Ingram, MVC Treasurer, 5-10-19; Stephen Eaton, DCCF C/O 5-10-19; Hailey Forcella, Deputy Attorney, 6-3-19

**Board Appointments-:** Raymond Raisl, Richey Cemetery Board; Frontier Gateway Museum, Matt Sadorf and Greg Hagenston (Cheryl Stansbury member appointed) Richey Historical Society, Jim Crockett and Tate Vaira; Tom Jones River Road Irrigation Pipeline RSID

**Service Agreement:** A service agreement was approved with BOSS for the copy machine on the upper level for \$1,000/year.

1)Service Agreement BOSS Copy machine

**Transfer of Funds-**A transfer of \$32,632.00 from the General fund to the Road Fund was approved on May 2, 2019 for pothole repairs that were not included in the Road Budget.

2)Transfer Funds to Road

**River Road RSID#47-**A notice to proceed was issued to Kuehn Trenching. Change order #1 for \$19,149 was approved. The contractor's application for payment #1 was approved. It has been noted that the River Road Irrigation Pipeline Board approved these

3)River Road RSID #47

New Administrative Items:

**April Payroll-** The board of Commissioners certified the payroll warrants register total and the Invoice Journal total for the month of April 2019 and noted they were in agreement.

PAYROLL EXPENSE FOR PERIOD OF Apr 1 - Apr 30, 2019  
 (Employer Costs Includes Gross plus taxes and benefits including Health & Life Insurance for 2 pay periods)

FUND	ACCT	DEPT	DEPARTMENT	Amount	FUND	ACCT	DEPT	DEPARTMENT	Amount
1000	410100	10	Commissioner	17,132.93	2300	420100	110	Public Safety-Sheriff	54,377.67
1000	410340	20	Justice Court	8,554.30	2300	420100	120	Sheriff OVT	
1000	410540	30	Treasurer	17,897.09	2300	420130	133	Public Safety-Cty Pri	
1000	410600	40	Elections	3,020.91	2300	420230	133	Public Safety-Co. Jail	37,216.94
1000	410800	45	Human Resources	5,101.14	2300	420140		Stonegarden Grant	1,440.32
1000	410940	60	Clerk & Recorder	20,342.86	2300		122	STEP Grant	
1000	411100	70	Attorney	23,127.49	2300	420343	493	Prob Compliance Gr	
1000	411136	76	Victim Witn Adv		2371	410551	548	Ins Fund Gen Govt	16,694.70
1000	411230	80	Maintenance	4,021.95	2371	420551	548	Ins Fund Public Safety	13,761.52
1000	411235	85	Safety Director		2371	430551	548	Ins Fund Public Works	15,460.87
1000	411600	100	Supt of Schools	5,131.40	2371	440551	548	Ins Fund Public Health	5,491.53
1000	420600	140	D.E.S.	5,267.64	2371	450551	548	Ins Fund Social & Economic Svcs	3,253.95

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1000	420643	143	Home Preparedness		2371	460551	548	Ins Fund Culture & Recreation	3,670.80
1000	420800	150	County Coroner	792.52	2388	411136		Victim Witness Adv	1,922.91
1000	430912	155	Cemetery	13,379.46	2390	420142	126	Drug Forfeiture	
1000	440140	170	Public Health	27,683.81	2404	430263	635	4M FP Lighting	55.94
1000	440160	180	Sanitarian	7,209.05	2407	430263	650	7M HP Lighting	16.18
1000	450410	230	County Agent	2,865.64	2505	431200	645	5M WG Dike	2,421.95
1000	460433	240	Parks	1,716.41	2510	430600	660	WG Public Works	6,465.42
1000	460452	250	Glendive Museum	295.58	2514	430500	665	14M HP Irrig	49.39
1000	460453	255	Richey Museum		2524	430500	675	24M FP Water	4,933.67
2110	430230	325	Road	55,650.28	2531	430600		31 M HP Sewer	1,448.30
2110	430247	320	Gas Tax		2546	430595	697	46M FP Irrigation	1,763.49
2130	430244	405	Bridge		2830	430800	552	Junk Vehicle	1,255.94
2140	431100	415	Weed Weed Summer Help	4,455.47	2960	440100	810	BCHP Grant	
2140	431100	114			2960	440112	812	PHSI Grant Emergency Preparedness	2,550.09
2160	460210	430	Fair Airport Maintenance	3,547.46	2960	440150	828		
2170	430310	460		5,767.03	2960	440170	800	Nurse MCH Grant	995.97
2180	410331	470	Clerk of Court	9,896.82	2960	440171	840	MEICHV Grant	6,956.58
2180	410334	480	Bailiff		2960	440172	825	Immunization Grant	459.82
2200	440700	510	Mosquito Mosquito Summer Help	1,212.19	2960	440173	830	WIC Grant	2,085.73
2200	440700	115			2960	440175	832	Miami Health Grant	
2220	460110	500	Library	11,930.81	2960	440176	826	Immun Infrass Grant	
2220	460111	500	Library-Richey	1,512.83	2960	440177	833	Tobacco Grant	3,918.82
2250	411010	530	County Planning		2960	440190	890	Family Planning	6,195.07
2252	411010	606	Flood Plain		2960		829	PHER Grant	
2253	431392	611	Forest Park Zoning Highland Park Zoning		2960	450328	842	Stepping On Gr Hlthy Com-Parent Resource Center	1,614.56
2254	431394	614			2962	440114	850		
2280	450310	537	Sr. Citizens Center	5,384.37	5310	430601	691	MSSD #1	
2280	450320	538	Homemaker Grants	1,668.70	5712	420210	135	Public Safety-Admin	32,038.02
2280	450321	531	Respite Care Congregate Meals Grant	1,836.73	5712	420230	130	Public Safety-St. Pri	211,554.14
2280	450323	533		5,846.64	7370	450312	600	Urban Transportation	17,536.04
2280	450329	529	Health Screening	336.75					
				272,586.26	Subtotal				457,606.33
					Total				730,192.59

**March Claims-** All claims against the County were audited and approved for the month of March 2019. This list contains all claims against the County including payroll withholdings, deductions and contribution warrants.

Check Number	Date	Payee	Amount	Status
97612	3/21/2019	STOCKMAN BANK417	\$22.62	Printed
97613	3/26/2019	SPURGEON, JOHN	\$541.32	Printed
97614	3/31/2019	ADDCO OFFICE SYSTEMS	\$25.35	Printed
97615	3/31/2019	ADVANCED CHEMICAL SOLUTIONS	\$70.12	Printed
97616	3/31/2019	AHLERS & ASSOCIATES	\$625.00	Printed
97617	3/31/2019	ALBERTSONS	\$30.14	Printed
97618	3/31/2019	AMAZON	\$126.17	Printed
97619	3/31/2019	AMERICAN WELDING & GAS, INC.	\$62.97	Printed
97620	3/31/2019	AMERIPRIDE LINEN & APPAREL SERVICES	\$85.50	Printed
97621	3/31/2019	ARNDT, ANDREW	\$184.31	Printed
97622	3/31/2019	AUTO VALUE PARTS STORES	\$973.22	Printed
97623	3/31/2019	BALCO UNIFORM	\$11,288.27	Printed
97624	3/31/2019	BEE TESTED	\$240.00	Printed

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97625	3/31/2019	BENCO EQUIPMENT COMPANY	\$34,191.50	Printed
97626	3/31/2019	BENNETT, SALLY	\$53.46	Printed
97627	3/31/2019	BERG TIRE	\$390.00	Printed
97628	3/31/2019	BERRY, BRENDA	\$1,196.40	Printed
97629	3/31/2019	BIG SKY HARDWARE	\$183.08	Printed
97630	3/31/2019	BLUE CROSS MEDICARE ADVANTAGE	\$221.80	Printed
97631	3/31/2019	BLUE SKY STORAGE	\$522.50	Printed
97632	3/31/2019	BOB BARKER COMPANY INC	\$141.42	Printed
97633	3/31/2019	BOND, CINDY	\$900.00	Printed
97634	3/31/2019	BORDER STEEL & RECYCLING	\$317.64	Printed
97635	3/31/2019	BOSS OFFICE & COMPUTER PRODUCTS, INC.	\$0.00	Void
97636	3/31/2019	BRAND FUND SHERIFF'S OFFICE	\$236.48	Printed
97637	3/31/2019	BULLER, JESS	\$5.99	Printed
97638	3/31/2019	BURMAN, TIM	\$10.00	Printed
97639	3/31/2019	BUTLER MACHINERY COMPANY	\$62.00	Printed
97640	3/31/2019	C & B OPERATIONS, LLC	\$176.64	Printed
97641	3/31/2019	CANEN, ADDIE	\$25.00	Printed
97642	3/31/2019	CASCADE COUNTY REGIONAL YOUTH SERVICES	\$7,153.02	Printed
97643	3/31/2019	CBM FOOD SERVICE	\$24,290.11	Printed
97644	3/31/2019	CENTER FOR DISEASE DETECTION	\$900.95	Printed
97645	3/31/2019	CENTURY LINK	\$124.52	Printed
97646	3/31/2019	CINTAS CORPORATION	\$190.42	Printed
97647	3/31/2019	CITY OF GLENDIVE	\$5.00	Printed
97648	3/31/2019	CITY OF GLENDIVE	\$48,119.12	Printed
97649	3/31/2019	CITY OF GLENDIVE360	\$2,296.09	Printed
97650	3/31/2019	COMPUTER SYSTEMS ASSOCIATES INC..	\$173.00	Printed
97651	3/31/2019	CON-MAT SUPPLY	\$222.00	Printed
97652	3/31/2019	CROSS PETROLEUM	\$4,570.15	Printed
97653	3/31/2019	CUDMORE TRUCKING, INC.	\$255.00	Printed
97654	3/31/2019	D. C. LAW ENFORCEMENT SHOOTING ASSN.	\$300.00	Printed
97655	3/31/2019	DACOTAH PAPER CO	\$1,108.49	Printed
97656	3/31/2019	DATA IMAGING SYSTEM	\$3,318.57	Printed
97657	3/31/2019	DAWSON COUNTY TREASURER	\$200.00	Printed
97658	3/31/2019	DAWSON COUNTY VETERINARY CLINIC	\$150.00	Printed
97659	3/31/2019	DCCF - CRIMINAL BOND ACCOUNT	\$1,360.84	Printed
97660	3/31/2019	DESHAW, DARYL	\$10.00	Printed
97661	3/31/2019	DIAMOND MEDICAL SUPPLY	\$5.99	Printed
97662	3/31/2019	DIAMOND PHARMACY SERVICES	\$1,629.07	Printed
97663	3/31/2019	DIAMOND PRODUCTS INC	\$90.50	Printed
97664	3/31/2019	DINGES, MAREK	\$35.00	Printed
97665	3/31/2019	DORSEY, MISTY	\$72.00	Printed
97666	3/31/2019	DPC INDUSTRIES	\$376.92	Printed
97667	3/31/2019	EASTERN MT COMMUNITY MENTAL HEALTH CENTR	\$4,640.00	Printed
97668	3/31/2019	ELM USA INC.	\$35.85	Printed
97669	3/31/2019	ENERGY LABORATORIES	\$359.00	Printed
97670	3/31/2019	FARMERS ELEVATOR EASTERN MONTANA OPERAT	\$3,924.22	Printed
97671	3/31/2019	FISHER SAND AND GRAVEL	\$1,564.99	Printed
97672	3/31/2019	GABERT MEDICAL SERVICES INC	\$300.00	Printed
97673	3/31/2019	GEHNERT, MARY JO	\$371.92	Printed
97674	3/31/2019	GENERAL DISTRIBUTING COMPANY	\$296.30	Printed
97675	3/31/2019	GILLILAND, MARK	\$1,725.00	Printed
97676	3/31/2019	GLAXOSMITHKLINE PHARMACEUTICALS	\$1,386.00	Printed
97677	3/31/2019	GLENDIVE MEDICAL CENTER	\$5,487.30	Printed
97678	3/31/2019	GLENDIVE SENIOR CITIZEN'S CENTER	\$4,496.50	Printed
97679	3/31/2019	GUELFF LUMBER	\$326.11	Printed
97680	3/31/2019	HANSEN HEATING & COOLING, LLC.	\$5,034.50	Printed
97681	3/31/2019	HANSEN, PEGGY	\$10.00	Printed
97682	3/31/2019	HART, TAMMY ANN	\$1,100.00	Printed
97683	3/31/2019	HEAFIELD, RENASU	\$34.80	Printed
97684	3/31/2019	HOAG & SONS	\$156.89	Printed
97685	3/31/2019	HOBART SALES & SERVICE	\$1,243.80	Printed
97686	3/31/2019	HOLDEN ELECTRIC LLC	\$2,530.01	Printed
97687	3/31/2019	HOSTETLER, CRAIG	\$751.23	Printed
97688	3/31/2019	HOVERSLAND, JENNIFER	\$100.00	Printed
97689	3/31/2019	HUBERT COMPANY	\$139.86	Printed
97690	3/31/2019	HULL, ANNA	\$100.00	Printed
97691	3/31/2019	INGRAM LIBRARY SERVICES	\$187.47	Printed
97692	3/31/2019	INTERSTATE ENGINEERING	\$304.00	Printed
97693	3/31/2019	IRIGOIN, BRETT	\$744.72	Printed
97694	3/31/2019	ISTATE TRUCK CENTER	\$346.99	Printed
97695	3/31/2019	KADRMAS LEE & JACKSON INC	\$2,251.02	Printed

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97696	3/31/2019	KGLE 590 AM	\$339.50	Printed
97697	3/31/2019	KINGSTAD, DAWN	\$310.95	Printed
97698	3/31/2019	KOCH FURNITURE	\$322.00	Printed
97699	3/31/2019	KURTZ SANITATION	\$252.21	Printed
97700	3/31/2019	KXGN/KDZN-FM	\$391.00	Printed
97701	3/31/2019	LOBDELL, MICHELLE	\$515.00	Printed
97702	3/31/2019	MACO HEALTH CARE TRUST	\$2,644.30	Printed
97703	3/31/2019	MACo PCT	\$4,300.00	Printed
97704	3/31/2019	MARLOW, CAROL	\$600.00	Printed
97705	3/31/2019	MECHANICAL TECHNOLOGY INC	\$1,854.44	Printed
97706	3/31/2019	MERCK & CO INC	\$2,778.16	Printed
97707	3/31/2019	METZGER, JEFFRY	\$0.00	Void
97708	3/31/2019	MID RIVERS TELEPHONE	\$6,144.37	Printed
97709	3/31/2019	MILLS, KATIE	\$49.99	Printed
97710	3/31/2019	MINDT MACHINE CO	\$325.70	Printed
97711	3/31/2019	MITCHELL, KEITH	\$20.00	Printed
97712	3/31/2019	MON-DAK CONSTRUCTION SUPPLY	\$250.00	Printed
97713	3/31/2019	MONTANA AIR CARTAGE	\$180.00	Printed
97714	3/31/2019	MONTANA ASSOCIATION OF WIC AGENCIES	\$30.00	Printed
97715	3/31/2019	MONTANA CORONERS' ASSOCIATION	\$175.00	Printed
97716	3/31/2019	MONTANA CORRECTIONAL ENTERPRISES	\$77.00	Printed
97717	3/31/2019	MONTANA DAKOTA UTILITIES	\$16,927.00	Printed
97718	3/31/2019	MONTANA PUBLIC HEALTH ASSOCIATION	\$150.00	Printed
97719	3/31/2019	MONTANA SUPREME COURT	\$300.00	Printed
97720	3/31/2019	MORT DISTRIBUTING	\$184.96	Printed
97721	3/31/2019	MSC INDUSTRIAL SUPPLY COMPANY	\$526.70	Printed
97722	3/31/2019	NAPA AUTO PARTS	\$1,427.90	Printed
97723	3/31/2019	NATIONAL CRIMINAL ENFORCEMENT ASSN.	\$350.00	Printed
97724	3/31/2019	NEWMAN SIGNS	\$55.88	Printed
97725	3/31/2019	NEWNAM, LYNN	\$597.72	Printed
97726	3/31/2019	NICHOLS, LINDA	\$247.08	Printed
97727	3/31/2019	NORMONT EQUIPMENT	\$1,012.30	Printed
97728	3/31/2019	NORTHWEST COATING & PAINTING	\$845.70	Printed
97729	3/31/2019	O'BRIEN, PAMELA L.	\$91.06	Printed
97730	3/31/2019	OPTUM 360	\$87.16	Printed
97731	3/31/2019	PARTNERS N GRIME	\$3,250.00	Printed
97732	3/31/2019	PENA, KEVIN	\$1,721.53	Printed
97733	3/31/2019	PENWORTHY	\$113.90	Printed
97734	3/31/2019	PLAINS SYNERGY HEALTHCARE	\$200.00	Printed
97735	3/31/2019	POWELL, JEFF	\$20.00	Printed
97736	3/31/2019	PROFORCE LAW ENFORCEMENT	\$3,855.00	Printed
97737	3/31/2019	QUALITY PLUMBING PARTS, INC.	\$94.00	Printed
97738	3/31/2019	R & S NORTHEAST, LLC.	\$615.81	Printed
97739	3/31/2019	RANCH & FARM WHOLESALE	\$364.04	Printed
97740	3/31/2019	RANGER REVIEW	\$378.96	Printed
97741	3/31/2019	RAYMOND, ANDEEN	\$66.12	Printed
97742	3/31/2019	RCS EXTINGUISHERS SERVI	\$1,182.50	Printed
97743	3/31/2019	RDJ SPECIALTIES, INC.	\$402.68	Printed
97744	3/31/2019	RDO EQUIPMENT COMPANY	\$9,585.46	Printed
97745	3/31/2019	RELX, INC.	\$85.00	Printed
97746	3/31/2019	REYNOLDS MARKET	\$0.00	Void
97747	3/31/2019	RICHLAND COUNTY HEALTH DEPT	\$3,000.00	Printed
97748	3/31/2019	ROBINS SERVICE	\$46.75	Printed
97749	3/31/2019	ROLLING RUBBER TIRE FACTORY	\$155.85	Printed
97750	3/31/2019	RUNNINGS SUPPLY, INC.	\$735.75	Printed
97751	3/31/2019	RUSS'S MAINTENANCE & REPAIR	\$1,300.00	Printed
97752	3/31/2019	SANOFI PASTEUR INC	\$401.81	Printed
97753	3/31/2019	SCHLEVE, GAYLE	\$162.00	Printed
97754	3/31/2019	SILHA FUNERAL HOMES & CREMATORY	\$244.04	Printed
97755	3/31/2019	SKERRITT, MELISSA ANN	\$625.00	Printed
97756	3/31/2019	STATE OF MT-DOA-ITSD	\$370.87	Printed
97757	3/31/2019	STEINBRON, RENEE	\$914.18	Printed
97758	3/31/2019	SUPER 8 BUTTE	\$239.40	Printed
97759	3/31/2019	SUPERIOR WATER TREATMENT	\$28.00	Printed
97760	3/31/2019	SUSAN B. SWIMLEY, INC.	\$563.75	Printed
97761	3/31/2019	SWARNY, BRUCE	\$150.00	Printed
97762	3/31/2019	THERACOM, A CAREMARK COMPANY	\$1,173.06	Printed
97763	3/31/2019	TOWN OF RICHEY	\$485.60	Printed
97764	3/31/2019	TRACTOR & EQUIPMENT CO	\$45.68	Printed
97765	3/31/2019	TRAIL STAR TRUCK STOP	\$4,967.67	Printed
97766	3/31/2019	TRUCK SUPPLIERS	\$1,598.53	Printed

97767	3/31/2019	U S POSTAL SERVICE	\$22,000.00	Printed
97768	3/31/2019	U.S. BANK	\$2,097.05	Printed
97769	3/31/2019	ULINE	\$137.62	Printed
97770	3/31/2019	ULRICH, MARTIN	\$10.00	Printed
97771	3/31/2019	UNDEM, CONNIE	\$68.70	Printed
97772	3/31/2019	UNRUH, SHARON	\$10.00	Printed
97773	3/31/2019	US FOODSERVICE, INC.	\$3,422.10	Printed
97774	3/31/2019	UTILITIES UNDERGROUND	\$44.25	Printed
97775	3/31/2019	VERIZON WIRELESS	\$617.92	Printed
97776	3/31/2019	WARNE CHEMICAL & EQUIP	\$132.88	Printed
97777	3/31/2019	WINDSHIELDS PLUS	\$345.00	Printed
97778	3/31/2019	WRIGHT, NAOME	\$554.68	Printed
97779	3/31/2019	YELLOWSTONE CO YOUTH SERVICES CENTER	\$2,300.00	Printed
97780	3/31/2019	YELLOWSTONE PLUMBING	\$605.00	Printed
97781	3/31/2019	YOUNG, PHYLLIS	\$10.00	Printed
97782	3/31/2019	ZIESKE, PIXINE	\$59.16	Printed
97783	3/31/2019	BERG TIRE	\$75.95	Printed
97784	3/31/2019	BIG SKY HARDWARE	\$1,151.24	Printed
97785	3/31/2019	BOB BARKER COMPANY INC	\$1,182.69	Printed
97786	3/31/2019	BOSS OFFICE & COMPUTER PRODUCTS, INC.	\$2,461.23	Printed
97787	3/31/2019	BUSINESS CARD	\$99.99	Printed
97788	3/31/2019	CBM FOOD SERVICE	\$7,880.86	Printed
97789	3/31/2019	CHOICE SCREENING	\$116.00	Printed
97790	3/31/2019	DAWSON COUNTY CLERK & RECORDER	\$48.94	Printed
97791	3/31/2019	HELMUTH, TAMMERA J	\$300.00	Printed
97792	3/31/2019	KREIMAN, SHIRLEY	\$135.86	Printed
97793	3/31/2019	MCCONE ELECTRIC CO-OP	\$2,515.60	Printed
97794	3/31/2019	MT LAW ENFORCEMENT ACADEMY	\$500.00	Printed
97795	3/31/2019	NORTHWEST PIPE FITTINGS	\$18.00	Printed
97796	3/31/2019	RANCH & FARM WHOLESale	\$26.13	Printed
97797	3/31/2019	RANEY, MIKE	\$81.00	Printed
97798	3/31/2019	TAB ELECTRONICS	\$167.15	Printed
97799	3/31/2019	WEX BANK	\$5,503.09	Printed
97800	3/31/2019	KELLER, KARI	\$81.00	Printed
97801	3/31/2019	RANGER REVIEW	\$1,630.56	Printed
97802	3/31/2019	REYNOLDS MARKET	\$1,196.16	Printed
			\$330,905.97	
			\$398,875.69	payroll
			\$729,781.66	

Old Business:

**Board Appointments Needed**

- |                                      |                     |
|--------------------------------------|---------------------|
| Bell Street Bridge Committee         | HP Irrigation Board |
| River Road Irrigation Pipeline Board | Board of Appeals    |

**Public Arts Committee request for Policy-Item** was tabled.

**Credit Card Policy & Purchasing Policy-**This item was tabled waiting for further review of the draft policy.

**Bid-Communications Tower-** Mary Jo Gehmert was present and stated that this project was awarded to Mesquite Valley Communications on April 29, 2019. Some items were changed and the County will be doing part of the work and additional grant funding will come from the state.

4) Comm. Tower Bid award

New Business

**Alcohol Earmarked tax monies-**Commissioner Zander stated that they had visited with District II about the services they were providing. The commissioners emphasized they felt there was more need for prevention vs treatment. They are working towards getting a program in the middle school. A motion was made to designate District II Alcohol and Drug Program 100% of the earmarked alcohol tax monies. The motion was seconded. Commissioner Kartevold abstained from voting as his wife works part-time for District II. All voted in favor. Motion carried.

5)Alcohol tax monies District II

**Bid Opening-Pothole and Street repair, Forest Park-**Two bids were received.

- 1) Century paving for \$240,799 for the 2 blocks and \$32.50 per sq. ft. for patching.
- 2) J&S Construction \$242,500 for the 2 blocks and \$6.15 per sq. ft. for patching

The commissioners asked the contractors since both were present if their bids for the two streets and patching were tied together, as they requested them bid separately. J&S replied that his bid was together and he would not separate them out. A motion was made table the bid award until

6)Forest Park Pothole Strt repair bid opening

they could review the bids with the Forest Park Street Advisory Committee. The motion was seconded. All voted in favor.

7) Courthouse  
Roof repair  
bid

**Courthouse Roof Bid Award**-The commissioners stated that was an error on the square footage and one contractor bid it a lower number of square footage than the other. They were postponing awarding the bid.

8) MACo  
healthcare  
trust life ins  
renewal

**MACo Health Care Trust**-A notice was received that the additional life insurance of \$10,000 per employee that the county purchases for its employees is increasing from \$2.80 per month per employee to \$3.50. Commissioner Kartevold stated that they will table this item until they hear back from MACo about what it would cost to purchase a lower level of insurance.

9) COS Gavin  
Holden  
Family  
Transfer

**COS Final Plat Gavin Holden-Family Transfer**-A certificate of survey was received from Interstate Engineering proposing to create a parcel by family transfer in Section 33, T14N, R54E with a total acreage of 116.67 acres. The commissioners reviewed the staff report from County Planner, Forrest Sanderson. The commissioners noted that the planner’s conclusion was there was not a presumption of an attempt to evade subdivision review and recommended approval of the use of the claimed exemptions. A motion was made to approve the use of the claimed exemption and authorize the Clerk & Recorder to file the Certificate of Survey. The motion was seconded. All voted in favor. Motion carried.

10) Dist II  
Alcohol &  
Drug req for  
rent asst.

**District II Drug & Alcohol-Request for assistance**- A request was received from District II Drug and Alcohol for assistance with their rent of \$650 a month. The commissioners asked the clerk and recorder if they had ever assisted them in the past. The clerk responded she was not aware of it since she has been clerk. A motion was made to table the item. The motion was seconded. All voted in favor. Motion carried.

11) Joint  
Resolution  
City of  
Glendive and  
Dawson  
County  
Authorizing  
Creation of  
RSID

**Joint Resolution City of Glendive and Dawson County Authorizing the creation of a Rural Special Improvement District**-The commissioners stated they have reviewed the draft and agreeable to it. The document was not present. A motion was made to approve the joint resolution and forward it to the City for their approval. The motion was seconded. All voted in favor. Motion carried.

Correspondence/Information:

- MDOT-Notice of closure of Bridge-Clear Creek 027 on Road 238 19 miles west of Glendive - April 17 for public safety, failed pile under the northeast end of the bridge
- MDU Notice of replacement of existing gas mains and services in the city of Glendive
- Notice from MSH Capital Advisors LLC of any conflicts of interest
- Swimley-Notice of potential settlement Bollwitt et al v Dawson County
- MDOT-Notice of change to the Glendive District Secondary Roads Priority List to add Whitetail North to the list.

Public Comment:

12) Forest  
Park Pothole  
and paving  
project

**Forest Park Subdivision Paving Project**-The representative from Century paving asked what the engineers estimate was on the paving project. There was none. He stated that his bid was higher because they were cutting larger holes and doing a cross section for patching, so the bids are not comparing apples to apples. Is the other company patching, just cleaning out and packing. J&S replied yes that is what they would be doing. Century replied that would be the difference in the price and it makes a big difference.

Meeting adjourned at 10:45 a.m.

DATED this 7th day of May 2019.

\_\_\_\_\_  
Gary Kartevold, Chairman

\_\_\_\_\_  
Dennis Zander, Member

\_\_\_\_\_  
Joe Sharbono, Member

ATTEST: \_\_\_\_\_  
Shirley A. Kreiman, Clerk & Recorder

May 21, 2019

Commissioner Kartevold opened the meeting at 5:30 p.m., with Gary Kartevold, Dennis Zander, and Joe Sharbono present. Also present were Chad Knudsen, Ranger Review Reporter, and Shirley Kreiman Clerk & Recorder.

Prior Meeting Minutes:

A motion was made to approve the minutes for May 7, 2019. The motion was seconded. All voted in favor. Motion carried.

Items to be added to the agenda:

A motion was made to add the following items

Under Previously Approved Adm. Items

- Resignations, New Hires
- Board Appointment
- Health Dept Closure
- Interest Clearing Transfer

Under New Administrative Items

- Encroachment Permit
- Health Department Master Contract DPHHS
- Vehicle Quotes

Under Correspondence

- Census Title 13 Materials
- BLM Proposed Action to lease
- Notice of Grant Award
- JP Out of Office

The motion was seconded. All voted in favor. Motion carried.

Previously Approved Administrative Items:

**Resignations:** Monica Jones, DCCF 5-18-19; Terena Kuehn, Museum 5-31-19; Ruth Torres, Sr. Citizen Kitchen; 5-31-19

**New Hires:** Kelly Murray, Cemetery 5-10-19; Amy Lee DCCF Cntl Room 5-17-19; Alicia Keller 5-31-19

**J&S Construction Contract-**A contractor agreement with J&S Construction for Forest Park Street and Pothole repair was approved on May 10, 2019

13) Forest  
Park Street  
repair  
contract

**Travel Requests:**

- Mary Jo Gehmert to Helena for Benefit Cost Analysis Training June 3-6
- Mary Jo Gehmert to Butte for Hazard Mitigation Assistance-Developing quality application elements

**Board Appointment-**Appointment of Craig Hostetler to Essential Air Task Force

14)Essential  
Air Task  
Force

**Health Department Closure-**The commissioners approved the closure of the Health Department on June 12<sup>th</sup> for annual planning.

15)Health  
Dept  
Closure

**Transfer of Interest-** A motion was made to transfer funds from Interest Clearing fund to cover interest from investments to the appropriate designated funds in the amount of \$21,361.46 for the month of April 2019. The motion was seconded. All voted in favor. The motion carried.

New Administrative Items:

**NACo-Voting Credentials-**The commissioners noted they would not be attending the NACo Convention, therefore no return of the form is needed.

**Encroachment Permit-Gavin Holden-**The commissioners reviewed the application. It was noted that the road supervisor had not approved it yet. A motion was made to approve the application pending the approval of the road supervisor. The motion was seconded. All voted in favor. Motion carried.

16)Encroac  
hment  
permit-  
Gavin  
Holden

17)Health  
Contract-  
DPHHS  
master  
contract

**Health-Master Contract Department of Public Health and Human Services-**The commissioners stated that Timber Dempewolf had reviewed this contract with them earlier. A motion was made to approve the Master Contract for July 1, 2019 through June 30, 2026 for providing health related services required by specific task orders issued under this contract. The motion was seconded. All voted in favor. Motion carried.

18)Vehicle  
Bids

**Vehicle Quotes-**The commissioners reviewed quotes for vehicles in regards to trading in one of the current 3 county vehicles. Quotes from:

- **HKT**  
2019 Chevy Equinox AWD  
11,700 miles  
    \$19,429 with trade in of 2012 Equinox  
    \$16,929 with trade in of 2013 Equinox  
2019 Dodge Durango  
12,700 miles  
    \$28,900 with trade in of 2012 Equinox  
    \$25,400 with trade in of 2013 Equinox  
2018 Chevrolet Impala  
32,000 miles  
    \$16,620 with trade in of 2012 Equinox  
    \$13,129 with trade in of 2013 Equinox  
2019 Ram 1500 SLT/Bighorn Crew 4x4 5.7L Hemi Ram Box PKG  
16,000 miles  
    \$22,500 Difference with trading 2011 Ford F-150
- **American Ford**  
2017 Ford Taurus  
5,300 miles  
    \$11,144 with trade in of 2012 Equinox (\$7,000 & fee \$159)  
    \$8,644 with trade in of 2013 Equinox (\$9,500 & fee \$159)  
2019 Ford F-130  
    \$24,180 with trade in of 2011 Ford F-150  
2019 Ford Edge  
    \$19,326 with trade in of 2013 Equinox (\$9500 & fee \$159)

The commissioners reviewed the options and noted that employees seemed to drive the older 2012 Equinox more than the 2013 Equinox. A motion was made to trade the 2013 Equinox for the 2017 Ford Taurus. The motion was seconded. All voted in favor. Motion carried.

Old Business:

**Board Appointments needed:** Bell Street Bridge Committee, HP Irrigation Board, Board of Appeals

**Public Arts Committee request for Policy:** The commissioners noted they are waiting for the city to adopt a policy.

**Resolution 2019-\_\_ -Credit Card Policy and Purchasing Policy-**A draft has been made and reviewed and it has been forwarded to the policy committee for their input.

19)Forest  
Park Street  
Maint Bid  
Award

**Bid Award Pothole Repair-Forest Park Subdivision-**The commission noted that the bids were reviewed by the Forest Park Street Maintenance Advisory Committee and they awarded the bid to J&S Construction.

20)Bid award  
Courthouse  
Roof

**Bid Award, Courthouse Roof-**It was noted that Richard Schwartz Construction had been contacted in regards to his bid and he is to give them a reply by Thursday whether or not he will do the job for the amount quoted or withdraw his bid.

21)MACo  
Health Care  
Trust-Life  
Insurance

**MACo Health Care Trust-Renewal of Life Insurance-**The county received notice that the additional life insurance that they purchase for employees of \$10,000 was increasing from \$2.80 per month per employee to \$3.50/per month per employee. The commissioners discussed the fact they know that the health insurance is going up by 8% and it may be worthwhile to drop the additional life insurance to apply the savings towards the health insurance increase. Employees on the health insurance would continue to have a \$25,000 life insurance policy, but those not on the



health insurance plan would no longer have any life insurance. Commissioner Zander noted he was one of the employees that would be effected as he does not have the health insurance. He made a motion to not renew the additional life insurance coverage. The motion was seconded. All voted in favor. Motion carried.

**District II Drug & Alcohol Request for assistance**-Commissioner Zander noted that the county has not supplied rental assistance for the District II or any other program in the past. A motion was made to deny the request for assistance with District II’s office rent. The motion was seconded. All voted in favor. Motion carried.

22) District II Drug & Alcohol request

**Joint Resolution City of Glendive and Dawson County Authorizing the Creation of a Rural Special Improvement District**-The commissioners have approved, but are waiting on approval from the City Council. This item was tabled.

23)City/Cou nty Joint Resolution authorizing creation of RSID

New Business:

**City of Glendive Street Sweeping Agreement**-The commissioners received an agreement with City to provide street sweeping services for the Forest Park and Highland Park Subdivisions at a rate of \$80/hr or \$640/day for the machine plus \$28/hr or \$224/day for the operator. The commissioners noted that they deed not want to exceed 1 week without giving prior consent. They re-read the agreement and felt that the language covered that. A motion was made to approve the agreement. The motion was seconded. All voted in favor. Motion carried.

24)City of Glendive Street Sweeping Agreement

Correspondence/Information:

- Treasurer’s Quarterly Cash Report for March 31, 2019
- Recommendation from Compensation Committee for elected officials to receive 2.4% cola plus 1% increase to base pay
- Memorandum from DNRC Subordinate Lien Sewer System Revenue Bond was forgiven on March 27, 2019
- Hearing on formation of Rural Fire District, June 4, 2019 during Commissioner Session at 10:00 a.m.
- Census form for Return of Title 13 materials was sent to the Census Bureau
- Notice from BLM of proposed action to lease 12 parcels in the Billings, Miles City & ND field offices. The comment period is from May 17 through June 16<sup>th</sup>
- Notice of a grant award from MT DES for the Glendive Tower, additional \$135,299.94
- Notice from Justice of Peace that she will be out of the office May 22 & 23. Judge Burman will be covering.

Meeting adjourned at 5:55 p.m.

DATED this 21st day of May 2019.

\_\_\_\_\_  
Gary Kartevold, Chairman

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Dennis Zander, Member

\_\_\_\_\_  
Joe Sharbono, Member

ATTEST: \_\_\_\_\_  
Shirley A. Kreiman, Clerk & Recorder