March 5, 2019

Commissioner Kartevold opened the meeting at 10:00 a.m., with Gary Kartevold, Dennis Zander, and Joe Sharbono present. Also present were Sandy Silha, Art Gehnert, and Jon Decker Ranger Review Reporter and Shirley Kreiman Clerk & Recorder.

Prior Meeting Minutes:
A motion was made to approve the minutes for February 19 & 20, 2019. The motion was seconded. All voted in favor. Motion carried.

Items to be added to the agenda:
A motion was made to add the following items
Under New Administrative Items
  ➢ Encroachment permit Mid-Rivers
Under Correspondence
  ➢ MDOT Vision Zero Project prioritization Meade Ave
The motion was seconded. All voted in favor. Motion carried.

Previously Approved Administrative Items:
New Hires: Kelly Hafemann, Road Operator starting 4-1-19, Shyann McClain Road Operator starting 4-1-19 in Richey

New Administrative Items:
Travel Authorizations—A motion was made to approve the following travel authorizations:
  ➢ Barb Roehl to Miles City March 13, 2019 for MACo Training
  ➢ Cheryl Shaffer to Miles City March 13, 2019, for MACo Training
The motion was seconded. All voted in favor. Motion carried.

January 2019 Payroll—The board of Commissioners certified the payroll warrants register total and the Invoice Journal total for the month of January 2019 and noted they were in agreement.

PAYROLL EXPENSE FOR PERIOD OF Jan 1 - Jan 31, 2019
(Employer Costs Includes Gross plus taxes and benefits including Health & Life Insurance for 3 pay periods)

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The motion was seconded. All voted in favor. Motion carried.
February 2019 Payroll- The board of Commissioners certified the payroll warrants register total and the Invoice Journal total for the month of February 2019 and noted they were in agreement.

PAYROLL EXPENSE FOR PERIOD OF Feb 1 - Feb 28, 2019
(Employer Costs Includes Gross plus taxes and benefits including Health & Life Insurance for 2 pay periods)

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Total Amount: 1,065,952.74
Encroachment Permit-Mid Rivers-Following review, a motion was made to approve an encroachment permit for a bore crossing on County Road 540, T18, R54, Section 1&2. The motion was seconded. All voted in favor. Motion carried.

Old Business:

Board Appointments Needed
- Bell Street Bridge Committee
- Richey Cemetery Board
- Tax Appeal Board
- River Road Irrigation Pipeline Board
- FP Street Maintenance Advisory Council
- Frontier Gateway Museum Board

Youth Garden Contract-Commissioner Zander stated that the Fair Board has agreed to sponsor and oversee the youth garden, so they will not need to draw up a contract

New Business

Bid Opening Roof Repair Courthouse-Commissioner Sharbo no noted that the specs of the project are changing and the project will be rebid. The item was tabled.

Sandy Silha- Public Arts Committee-Mrs. Silha stated that she was present today to bring forward a discussion concerning the county having a policy in regards to placing art on public property. A sample was given to the commissioners. She has also approached the city and they are reviewing the matter as well. She stated that she is a member of the Dawson County Arts unlimited Gallery on main street. The group has requested that artwork be added to the Master plan that the city had drawn up for downtown Glendive. They were approached about the matter by Pamela Harr, a local artist and was encouraging their involvement, so that there would be coordination for artwork that would be desired to be placed in the community. They formed a
committee that includes one member from the Gallery and 4 other community members. Their vision would be to facilitate efforts between artists and government so that art wanting to be placed within community would not be placed in the wrong spot. Commissioner Zander asked who was on the committee and how they were appointed. She stated that Jamie Shanks, a local artist, Kyla ?, Chad Knudson and Sharon Doll were the members. At this point she made the contacts to form the committee. Commissioner Zander encouraged her to set some sort of by-laws for appointment and organization of the group. The commissioners agreed that it was a good suggestion and they will consider establishing a policy.

**Encroachment Permits-Mid Rivers-**
Following review of the permits, a motion was made to approve the following encroachment permits:

- Parallel Line, County Road 219, T14N R52E S4,5, & 6
- Parallel Line & Bore Crossing, County Road 229, T14N R52E S10
- Parallel Line & Bore Crossing, Bad Route Road (248) T13N R53E S9

The motion was seconded. All voted in favor. Motion carried.

**Correspondence/Information:**
- Notice from DEQ of an extension of comment period on proposed amendment regarding amendment of ARM pertaining to ground water standards. Hearing on March 19, 2019 in Helena. Comments may be submitted no later than 5:00 p.m. on March 25, 2019.
- Notice from MDOT that the Montana Aeronautics Board has approved funding in support of rehabilitating taxiway, apron, and runway

**Public Comment:**
**Art Gehnert-Flooding on Yellowstone**-Art Gehnert stated he wanted to bring attention to the serious conditions on the Yellowstone River. Some of the conditions have been caused by BNSF. They have made major changes to the river on my property and cedar creek that could cause flooding. Someone needs to oversee what is happening on the river. I hope to get some help from the Corp of Engineers.

Commissioner Zander noted that they have received notice that the Corp is considering the 205 permit again this year.

Art Gehnert stated that we haven’t been able to move forward and Dawson County has to be in charge of the floodplain issue. If we see a historic flood, and it could happen, the river will come through Glendive and it could stay there for a week. We need to fix the flood protection. The Marsh Road dike is community supported and we still do our own maintenance. I cannot continue to do this and somebody needs to take it over when I can’t do it. Very little work has been done to improve it. The West Glendive dike needs to be improved.

**Meeting with Richland County**-Commissioner Zander noted that on Tuesday February 26th, the Commissioners met with the Richland County Commissioners and their road supervisor to discuss road maintenance on roads overlapping counties. No decisions were made. They discussed having a formal contract drawn up by Richland County civil attorney.

Meeting adjourned at 10:30 a.m.

DATED this 5th day of March 2019.

________________________________________
Gary Kartevold, Chairman

________________________________________
Dennis Zander, Member

______________________________
Joe Sharbono

**ATTEST:**
Shirley A. Kreiman, Clerk & Recorder
March 18, 2019

Commissioner Kartevold opened the conference call at 2:00 p.m., with Gary Kartevold, Dennis Zander, and Joe Sharbono present. Also present were Brett Irigoin, Jerry Jimison, Kevin Dorwart, Jack Rice, Vickie Boje, and Shirley Kreiman Clerk & Recorder. Present via phone were Susan Swimley and Tara DePuy.

Tara DePuy stated that the reason for the meeting was to discuss the need for an updated interlocal agreement with the city in regards to the Metropolitan Sanitary Sewer District #1 as there no longer is a Metropolitan Sanitary Sewer District. A draft of a new interlocal agreement will be forwarded to both entities for review.

Meeting adjourned at 2:30 p.m.

DATED this 18th day of March 2019.

________________________________________
Gary Kartevold, Chairman

________________________________________
Dennis Zander, Member

________________________________________
Joe Sharbono

ATTEST:________________________________
Shirley A. Kreiman, Clerk & Recorder
March 19, 2019

Commissioner Kartevold opened the meeting at 10:00 a.m., with Gary Kartevold, Dennis Zander, and Joe Sharbono present. Also present were Mary Jo Gehnert, Jerry Jimison, Glendive Mayor, Jon Decker Ranger Review Reporter and Shirley Kreiman Clerk & Recorder.

Prior Meeting Minutes:
A motion was made to approve the minutes for March 5 & 18, 2019. The motion was seconded. All voted in favor. Motion carried.

Items to be added to the agenda:
A motion was made to add the following items
Under Previously approved Administrative items:
- Board Appointments
- Interest Clearing Transfer
- Travel Requests
Under New Administrative Items:
- Resolution 2019-5 Meal Reimbursement Policy
- DNRC Compliance Certificate
- MACo Property & Casualty, Workers Comp Trust By-law changes
Under Correspondence & Information:
- Press release flooding
- Letter to cancel unsolicited magazine subscription
The motion was seconded. All voted in favor. Motion carried.

Previously Approved Administrative Items:
Resignations:
- Leonard Deines – Road Department – Glendive – Resigned 3/5/19
New Hires:
- Dan Sullivan – Road Department- Glendive starting 4/1/19
- Shawn Tennant – Road Department – Glendive starting 4/1/19
- Everette Haggerty – Cemetery Seasonal – Glendive starting 04/01/19

Board Appointments:
- Lonnie Cross was appointed to the Tax Appeal Board

Transfer of Interest- The commissioners approved a transfer of funds from Interest Clearing fund to cover interest from investments to the appropriate designated funds in the amount of $23,029.87 for the month of February 2019.

Travel Requests:
The following travel requests were approved by the commissioners:
- Heath Craig to Bozeman, March 25 & 26 for MWCA meeting
- Naomi Wright to Helena, March 13-15 for Strategic Nat’l Stockpile
- Jackie Stinnett to Billings May 14-15 for Extension Conference on Volunteerism

New Administrative Items:
Travel Requests: A motion was made to approve the following travel requests:
- Renee Steinbron- Health Dept. to Bozeman 4/29/19 to 5/2/19 for 2019 Annual meeting for HMF.
- Joy Partridge- Health Dept. to Bozeman 4/29/19 to 5/2/19 for 2019 Annual meeting for HMF.
The motion was seconded. All voted in favor. Motion carried.

Wex Fuel Credit Card Policy- The item was tabled.

Amendment #2 for DNRC Grant Agreement- A motion was made to approve the Grant Amendment extending the time to July 31, 2019 to complete the project and work. The motion was seconded. All voted in favor. Motion carried.

Resolution #2019-5 Meal Reimbursement- The commissioners noted that in order to fairly compensate employees for meals, they were amending the meal reimbursement portion that set
forth in Resolution #2019-1. A motion was made to approve Resolution #2019-5 Amending Meal Reimbursement Rates for 2019. The amendment will require a receipt for all meal reimbursements and they will reimburse the actual cost, not including tips or alcohol, up to $11 for the morning meal, $12 for the midday meal, and $23 for the evening meal. Effective 4-1-2019. The motion was seconded. All voted in favor. Motion carried.

Montana Association of County Workers Compensation Trust, Property and Casualty Trust-Amended ByLaws-Commissioner Zander noted that at the Mid-Winter conference Bylaws for the Workers Compensation Trust and Property and Casualty Trust were amended. The change had to do with the role of the Executive director and he was in favor of the change. A motion was made to attest to amended by-laws. The motion was seconded. All voted in favor. Motion carried.

Old Business:
Board appointments needed:
  Bell Street Bridge Committee
  HP Irrigation Board
  Richey Cemetery Board
  Richey Museum Board
  Tax Appeal Board
  River Road Irrigation Pipeline
  FP Street Maintenance Advisory Council
  Frontier Gateway Museum Board

Public Arts Committee request for policy-The commissioners felt this was a good idea and they will try to work up a draft policy.

New Business:
BARSA application (71219)-Dry Creek Road 2018 HB473-The commissioners stated they will continue to use any of the gas tax dollars for Dry Creek Road and to go ahead with a do a resolution to request distribution.

Bids for the Roof Repair – This item is going to be rebid, but the commissioners are waiting for someone to look at the roof with them.

Joint Resolution of the City of Glendive and Dawson County Authorizing the Creation of a Rural Special Improvement District- This item is on hold as a new interlocal agreement will need to be completed first.

Action for Eastern Montana – modified contract for 2018/2019 Area I Agency on Aging Match-The commissioners had some questions in regards to local increase match increasing by nearly $20,000. The item was tabled.

AmTrust Surety Developers Surety and Indemnity Company – Performance Evaluation for Kuehn Trenching on River Road RSID- A motion was made to complete the performance form for AMTrust Surety. The motion was seconded. All voted in favor. Motion carried.

Bid Opening Communications Tower-
One bid was received. It was from Mesquite Valley Communications, Inc. in Havre Montana. The Bid amount was $405,181.51. A certificate of Liability Insurance and subcontractor list was included. The commissioners and DES Coordinator will review the bid. It was noted that the grant for about half of the bid, therefore it may not be feasible to move forward with the project.

Correspondence/Information:
  • Discontinuance of Microfilm Archiving and Processing- DIS Technologies
  • Letter of Support- Workforce Innovation and Opportunity Act (WIOA) Title I Adult Program Funding Proposal.
  • DEQ- Public Hearing for adding to the Montana Numeric Water Quality Standards (DEQ-7)
  • Montana Department of Transportation- Approval letter for Glendive Federal/ 2020-Grant
  • Montana Department of Transportation- Surface Transportation Program-Urban (STPU)-Project Prioritization- Meade Ave
DAWSON COUNTY BOARD OF COUNTY COMMISSIONERS
COUNTY OF DAWSON
GLENDIVE MT – March 2019

- Bureau of Land Management – Notice of interest to sell Federal oil & gas leases
- USDA – Notice of Agricultural Foreign Investment Act report
- A letter was sent to Automobile magazine regarding the unsolicited magazine and invoice that was received.
- A press release was sent to radio media regarding flooding asking residents not to drive through roadways flooded with water.

Public Comment:
Jerry Jimison, Glendive Mayor, said he wanted to say Thank You for the support of the Dawson County Commissioners for their support in the City of Glendive request to borrow transportation funding for 10 years to complete the Meade Avenue project. It was approved last Thursday. It opened the door for other communities to do bigger projects. Thank you to Dawson County for allotting their funding in exchange for City funding in the future. “Thank you for your help and cooperation.”

Meeting adjourned at 6:00 p.m.

DATED this 19th day of March 2019.

________________________________________
Gary Kartevold, Chairman

________________________________________
Dennis Zander, Member

________________________________________
Joe Sharbono

ATTEST: __________________________________
Shirley A. Kreiman, Clerk & Recorder