

March 5, 2019

Commissioner Kartevold opened the meeting at 10:00 a.m., with Gary Kartevold, Dennis Zander, and Joe Sharbono present. Also present were Sandy Silha, Art Gehmert, and Jon Decker Ranger Review Reporter and Shirley Kreiman Clerk & Recorder.

Prior Meeting Minutes:

A motion was made to approve the minutes for February 19 & 20, 2019. The motion was seconded. All voted in favor. Motion carried.

Items to be added to the agenda:

A motion was made to add the following items

Under New Administrative Items

- Encroachment permit Mid-Rivers

Under Correspondence

- MDOT Vision Zero Project prioritization Meade Ave

The motion was seconded. All voted in favor. Motion carried.

Previously Approved Administrative Items:

**New Hires:** Kelly Hafemann, Road Operator starting 4-1-19, Shyann McClain Road Operator starting 4-1-19 in Richey

New Administrative Items:

**Travel Authorizations-**A motion was made to approve the following travel authorizations:

- Barb Roehl to Miles City March 13, 2019 for MACo Training
- Cheryl Shaffer to Miles City March 13, for MACo Training

The motion was seconded. All voted in favor. Motion carried.

**January 2019 Payroll-** The board of Commissioners certified the payroll warrants register total and the Invoice Journal total for the month of January 2019 and noted they were in agreement.

PAYROLL EXPENSE FOR PERIOD OF Jan 1 - Jan 31, 2019

(Employer Costs Includes Gross plus taxes and benefits including Health & Life Insurance for 3 pay periods)

<u>FUND</u>	<u>ACCT</u>	<u>DEPT</u>	<u>DEPARTMENT</u>	<u>Amount</u>	<u>FUND</u>	<u>ACCT</u>	<u>DEPT</u>	<u>DEPARTMENT</u>	<u>Amount</u>
1000	410100	10	Commissioner	24,568.74	2300	420100	110	Public Safety-Sheriff	80,556.70
1000	410340	20	Justice Court	16,072.15	2300	420100	120	Sheriff OVT	
1000	410540	30	Treasurer	25,211.71	2300	420130	133	Public Safety-Cty Pri	
1000	410600	40	Elections Human Resources	4,332.38	2300	420230	133	Public Safety-Co. Jail	52,459.69
1000	410800	45		7,545.54	2300	420140		Stonegarden Grant	1,964.83
1000	410940	60	Clerk & Recorder	31,070.30	2300		122	STEP Grant Prob Compliance	
1000	411100	70	Attorney	34,723.64	2300	420343	493	Gr	
1000	411136	76	Victim Witn Adv		2371	410551	548	Ins Fund Gen Govt	15,824.26
1000	411230	80	Maintenance	5,667.92	2371	420551	548	Ins Fund Public Safety	13,832.63
1000	411235	85	Safety Director		2371	430551	548	Ins Fund Public Works	14,987.60
1000	411600	100	Supt of Schools	7,699.09	2371	440551	548	Ins Fund Public Health	5,346.72
1000	420600	140	D.E.S.	7,488.05	2371	450551	548	Ins Fund Social & Economic Svcs	3,253.95
1000	420643	143	Home Preparedness		2371	460551	548	Ins Fund Culture & Recreation	3,698.94
1000	420800	150	County Coroner	1,188.78	2388	411136		Victim Witness Adv	470.86
1000	430912	155	Cemetery	18,380.76	2390	420142	126	Drug Forfeiture	
1000	440140	170	Public Health	41,100.97	2404	430263	635	4M FP Lighting	80.92
1000	440160	180	Sanitarian	10,661.84	2407	430263	650	7M HP Lighting	23.36
1000	450410	230	County Agent	4,317.21	2505	431200	645	5M WG Dike	1,151.38
1000	460433	240	Parks Glendive	2,621.05	2510	430600	660	WG Public Works	9,173.48
1000	460452	250	Museum		2514	430500	665	14M HP Irrig	70.81
1000	460453	255	Richey Museum		2524	430500	675	24M FP Water	7,172.72
2110	430230	325	Road	121,479.08	2531	430600		31 M HP Sewer	1,911.31
2110	430247	320	Gas Tax		2546	430595	697	46M FP Irrigation	2,588.18

DAWSON COUNTY BOARD OF COUNTY COMMISSIONERS  
 COUNTY OF DAWSON  
 GLENDIVE MT – March 2019

2130	430244	405	Bridge		2830	430800	552	Junk Vehicle	1,755.00	
2140	431100	415	Weed	9,768.57	2960	440100	810	BCHP Grant		
2140	431100	114	Weed Summer Help		2960	440112	812	PHSI Grant		
2160	460210	430	Fair Airport	5,340.81	2960	440150	828	Emergency Preparedness	3,561.62	
2170	430310	460	Maintenance	9,366.22	2960	440170	800	Nurse MCH Grant	885.60	
2180	410331	470	Clerk of Court	14,856.97	2960	440171	840	MEICHV Grant	8,807.58	
2180	410334	480	Bailiff	1,007.98	2960	440172	825	Immunization Grant	459.23	
2200	440700	510	Mosquito	2,335.50	2960	440173	830	WIC Grant	5,135.01	
2200	440700	115	Mosquito Summer Help		2960	440175	832	Miami Health Grant		
2220	460110	500	Library	18,517.45	2960	440176	826	Immun Infrs Grant		
2220	460111	500	Library-Richey	1,052.76	2960	440177	833	Tobacco Grant	5,438.02	
2250	411010	530	County Planning		2960	440190	890	Family Planning	20,093.92	
2252	411010	606	Flood Plain Forest Park		2960		829	PHER Grant		
2253	431392	611	Zoning Highland Park		2960	450328	842	Stepping On Gr		
2254	431394	614	Zoning Sr. Citizens		2962	440114	850	Hlthy Com-Parent Resource Center	807.26	
2280	450310	537	Center Homemaker Grants	7,804.92	5310	430601	691	MSSD #1		
2280	450320	538		2,373.62	5712	420210	135	Public Safety-Admin	45,935.27	
2280	450321	531	Respite Care Congregate	2,418.32	5712	420230	130	Public Safety-St. Pri	286,683.35	
2280	450323	533	Meals Grant	8,505.34	7370	450312	600	Urban Transportation	23,792.23	
2280	450329	529	Health Screening	552.64						
				448,030.31					Subtotal	617,922.43
									Total	1,065,952.74

**February 2019 Payroll-** The board of Commissioners certified the payroll warrants register total and the Invoice Journal total for the month of February 2019 and noted they were in agreement.

PAYROLL EXPENSE FOR PERIOD OF Feb 1 - Feb 28, 2019  
 (Employer Costs Includes Gross plus taxes and benefits including Health & Life Insurance for 2 pay periods)

FUND	ACCT	DEPT	DEPARTMENT	Amount	FUND	ACCT	DEPT	DEPARTMENT	Amount
1000	410100	10	Commissioner	16,443.96	2300	420100	110	Public Safety-Sheriff	53,308.27
1000	410340	20	Justice Court	8,494.76	2300	420100	120	Sheriff OVT	
1000	410540	30	Treasurer	17,194.48	2300	420130	133	Public Safety-Cty Pri	
1000	410600	40	Elections	2,880.80	2300	420230	133	Public Safety-Co. Jail	35,729.98
1000	410800	45	Human Resources	5,101.14	2300	420140		Stonegarden Grant	2,217.64
1000	410940	60	Clerk & Recorder	20,757.10	2300		122	STEP Grant	
1000	411100	70	Attorney	23,123.90	2300	420343	493	Prob Compliance Gr	
1000	411136	76	Victim Witn Adv		2371	410551	548	Ins Fund Gen Govt	16,335.80
1000	411230	80	Maintenance	3,790.77	2371	420551	548	Ins Fund Public Safety	14,160.14
1000	411235	85	Safety Director		2371	430551	548	Ins Fund Public Works	14,615.58
1000	411600	100	Supt of Schools	5,131.40	2371	440551	548	Ins Fund Public Health	4,965.64
1000	420600	140	D.E.S.	5,008.34	2371	450551	548	Ins Fund Social & Economic Svcs	3,253.95
1000	420643	143	Home Preparedness		2371	460551	548	Ins Fund Culture & Recreation	3,700.68
1000	420800	150	County Coroner	792.52	2388	411136		Victim Witness Adv	659.82
1000	430912	155	Cemetery	12,292.70	2390	420142	126	Drug Forfeiture	
1000	440140	170	Public Health	28,832.12	2404	430263	635	4M FP Lighting	57.45
1000	440160	180	Sanitarian	4,614.66	2407	430263	650	7M HP Lighting	17.14
1000	450410	230	County Agent	2,865.64	2505	431200	645	5M WG Dike	807.08
1000	460433	240	Parks	1,734.71	2510	430600	660	WG Public Works	6,348.18

1000	460452	250	Glendive Museum		2514	430500	665	14M HP Irrig	49.43
1000	460453	255	Richey Museum		2524	430500	675	24M FP Water	5,016.29
2110	430230	325	Road	51,553.15	2531	430600		31 M HP Sewer	1,404.90
2110	430247	320	Gas Tax		2546	430595	697	46M FP Irrigation	1,806.06
2130	430244	405	Bridge		2830	430800	552	Junk Vehicle	726.32
2140	431100	415	Weed	4,374.04	2960	440100	810	BCHP Grant	
2140	431100	114	Weed Summer Help		2960	440112	812	PHSI Grant	
2160	460210	430	Fair	3,547.46	2960	440150	828	Emergency Preparedness	2,550.09
2170	430310	460	Airport Maintenance	6,034.15	2960	440170	800	Nurse MCH Grant	546.52
2180	410331	470	Clerk of Court		2960	440171	840	MEICHV Grant	6,965.80
2180	410334	480	Bailiff	9,896.82	2960	440172	825	Immunization Grant	459.80
2200	440700	510	Mosquito	1,185.32	2960	440173	830	WIC Grant	1,913.10
2200	440700	115	Mosquito Summer Help		2960	440175	832	Miami Health Grant	
2220	460110	500	Library	12,153.62	2960	440176	826	Immun Infrass Grant	
2220	460111	500	Library-Richey	1,143.96	2960	440177	833	Tobacco Grant	3,920.26
2250	411010	530	County Planning		2960	440190	890	Family Planning	6,375.93
2252	411010	606	Flood Plain		2960		829	PHER Grant	
2253	431392	611	Forest Park Zoning		2960	450328	842	Stepping On Gr	
2254	431394	614	Highland Park Zoning		2962	440114	850	Hlthy Com-Parent Resource Center	1,614.57
2280	450310	537	Sr. Citizens Center	5,877.82	5310	430601	691	MSSD #1	
2280	450320	538	Homemaker Grants	1,870.45	5712	420210	135	Public Safety-Admin	31,987.00
2280	450321	531	Respite Care	1,782.53	5712	420230	130	Public Safety-St. Pri	205,915.82
2280	450323	533	Congregate Meals Grant	5,465.35	7370	450312	600	Urban Transportation	16,654.61
2280	450329	529	Health Screening	233.05					
				264,176.72	Subtotal				444,083.85
					Total				708,260.57

**Encroachment Permit-Mid Rivers**-Following review, a motion was made to approve an encroachment permit for a bore crossing on County Road 540, T18, R54, Section 1&2. The motion was seconded. All voted in favor. Motion carried.

1)Encroachment permit  
 Mid-Rivers  
 County Road  
 540

Old Business:

**Board Appointments Needed**

Bell Street Bridge Committee

Richey Cemetery Board

Tax Appeal Board

River Road Irrigation Pipeline Board

FP Street Maintenance Advisory Council

Frontier Gateway Museum Board

HP Irrigation Board

Richey Museum Board

**Youth Garden Contract**-Commissioner Zander stated that the Fair Board has agreed to sponsor and oversee the youth garden, so they will not need to draw up a contract

2) Youth  
 Garden

New Business

**Bid Opening Roof Repair Courthouse**-Commissioner Sharbono noted that the specs of the project are changing and the project will be rebid. The item was tabled.

3)Roof  
 Repair Bid  
 Opening

**Sandy Silha- Public Arts Committee**-Mrs. Silha stated that she was present today to bring forward a discussion concerning the county having a policy in regards to placing art on public property. A sample was given to the commissioners. She has also approached the city and they are reviewing the matter as well. She stated that she is a member of the Dawson County Arts unlimited Gallery on main street. The group has requested that artwork be added to the Master plan that the city had drawn up for downtown Glendive. They were approached about the matter by Pamela Harr, a local artist and was encouraging their involvement, so that there would be coordination for artwork that would be desired to be placed in the community. They formed a

4)Sandy  
 Silha Arts  
 Committee

committee that includes one member from the Gallery and 4 other community members. Their vision would be to facilitate efforts between artists and government so that art wanting to be placed within community would not be placed in the wrong spot. Commissioner Zander asked who was on the committee and how they were appointed. She stated that Jamie Shanks, a local artist, Kyla ?, Chad Knudson and Sharon Doll were the members. At this point she made the contacts to form the committee. Commissioner Zander encouraged her to set some sort of by-laws for appointment and organization of the group. The commissioners agreed that it was a good suggestion and they will consider establishing a policy.

**Encroachment Permits-Mid Rivers-**

Following review of the permits, a motion was made to approve the following encroachment permits:

- Parallel Line, County Road 219, T14N R52E S4,5, & 6
- Parallel Line & Bore Crossing, County Road 229, T14N R52E S10
- Parallel Line & Bore Crossing, Bad Route Road (248) T13N R53E S9

The motion was seconded. All voted in favor. Motion carried.

Correspondence/Information:

- Notice from DEQ of an extension of comment period on proposed amendment regarding amendment of ARM pertaining to ground water standards. Hearing on March 19, 2019 in Helena. Comments may be submitted no later than 5:00 p.m. on March 25, 2019.
- Notice from MDOT that the Montana Aeronautics Board has approved funding in support of rehabilitating taxiway, apron, and runway

Public Comment:

**Art Gehnert-Flooding on Yellowstone-**Art Gehnert stated he wanted to bring attention to the serious conditions on the Yellowstone River. Some of the conditions have been caused by BNSF. They have made major changes to the river on my property and cedar creek that could cause flooding. Someone needs to oversee what is happening on the river. I hope to get some help from the Corp of Engineers.

Commissioner Zander noted that they have received notice that the Corp is considering the 205 permit again this year.

Art Gehnert stated that we haven't been able to move forward and Dawson County has to be in charge of the floodplain issue. If we see a historic flood, and it could happen, the river will come through Glendive and it could stay there for a week. We need to fix the flood protection. The Marsh Road dike is community supported and we still do our own maintenance. I cannot continue to do this and somebody needs to take it over when I can't do it. Very little work has been done to improve it. The West Glendive dike needs to be improved.

**Meeting with Richland County-**Commissioner Zander noted that on Tuesday February 26<sup>th</sup>, the Commissioners met with the Richland County Commissioners and their road supervisor to discuss road maintenance on roads overlapping counties. No decisions were made. They discussed having a formal contract drawn up by Richland County civil attorney.

Meeting adjourned at 10:30 a.m.

DATED this 5th day of March 2019.

\_\_\_\_\_  
Gary Kartevold, Chairman

\_\_\_\_\_  
Dennis Zander, Member

\_\_\_\_\_  
Joe Sharbono

ATTEST: \_\_\_\_\_  
Shirley A. Kreiman, Clerk & Recorder

5)Encroachment Permits  
Mid Rivers  
County Road  
219, 229,  
248

6)Art  
Gehnert  
Flooding  
Yellowstone

7)Richland  
County-  
Road  
maintenance  
mutual  
agreement

March 18, 2019

Commissioner Kartevold opened the conference call at 2:00 p.m., with Gary Kartevold, Dennis Zander, and Joe Sharbono present. Also present were Brett Irigoien, Jerry Jimison, Kevin Dorwart, Jack Rice, Vickie Boje, and Shirley Kreiman Clerk & Recorder. Present via phone were Susan Swimley and Tara DePuy.

8) City of  
Glendive  
updated Local  
Agreement

Tara DePuy stated that the reason for the meeting was to discuss the need for an updated inter-local agreement with the city in regards to the Metropolitan Sanitary Sewer District #1 as there no longer is a Metropolitan Sanitary Sewer District . A draft of a new interlocal agreement will be forwarded to both entities for review.

Meeting adjourned at 2:30 p.m.

DATED this 18th day of March 2019.

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Gary Kartevold, Chairman

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Dennis Zander, Member

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Joe Sharbono

ATTEST: \_\_\_\_\_  
Shirley A. Kreiman, Clerk & Recorder

March 19, 2019

Commissioner Kartevold opened the meeting at 10:00 a.m., with Gary Kartevold, Dennis Zander, and Joe Sharbono present. Also present were Mary Jo Gehmert, Jerry Jimison, Glendive Mayor, Jon Decker Ranger Review Reporter and Shirley Kreiman Clerk & Recorder.

Prior Meeting Minutes:

A motion was made to approve the minutes for March 5 & 18, 2019. The motion was seconded. All voted in favor. Motion carried.

Items to be added to the agenda:

A motion was made to add the following items

Under Previously approved Administrative items:

- Board Appointments
- Interest Clearing Transfer
- Travel Requests

Under New Administrative Items

- Resolution 2019-5 Meal Reimbursement Policy
- DNRC Compliance Certificate
- MACo Property & Casualty, Workers Comp Trust By-law changes

Under Correspondence & Information

- Press release flooding
- Letter to cancel unsolicited magazine subscription

The motion was seconded. All voted in favor. Motion carried.

Previously Approved Administrative Items:

**Resignations:**

- Leonard Deines – Road Department – Glendive – Resigned 3/5/19

**New Hires:**

- Dan Sullivan – Road Department- Glendive starting 4/1/19
- Shawn Tennant – Road Department – Glendive starting 4/1/19
- Everette Haggerty – Cemetery Seasonal – Glendive starting 04/01/19

**Board Appointments:**

- Lonnie Cross was appointed to the Tax Appeal Board

**Transfer of Interest-**The commissioners approved a transfer of funds from Interest Clearing fund to cover interest from investments to the appropriate designated funds in the amount of \$23,029.87 for the month of February 2019.

**Travel Requests:**

The following travel requests were approved by the commissioners:

- Heath Craig to Bozeman, March 25 & 26 for MWCA meeting
- Naomi Wright to Helena, March 13-15 for Strategic Nat'l Stockpile
- Jackie Stinnett to Billings May 14-15 for Extension Conference on Volunteerism

New Administrative Items:

**Travel Requests:** A motion was made to approve the following travel requests:

- Renee Steinbron- Health Dept. to Bozeman 4/29/19 to 5/2/19 for 2019 Annual meeting for HMF.
- Joy Partridge- Health Dept. to Bozeman 4/29/19 to 5/2/19 for 2019 Annual meeting for HMF.

The motion was seconded. All voted in favor. Motion carried.

**Wex Fuel Credit Card Policy-**The item was tabled.

**Amendment #2 for DNRC Grant Agreement-**A motion was made to approve the Grant Amendment extending the time to July 31, 2019 to complete the project and work. The motion was seconded. All voted in favor. Motion carried.

**Resolution #2019-5 Meal Reimbursement-**The commissioners noted that in order to fairly compensate employees for meals, they were amending the meal reimbursement portion that set

9)DNRC Grant

10) Res #2019-5 meal reimbursement

forth in Resolution #2019-1. A motion was made to approve Resolution #2019-5 Amending Meal Reimbursement Rates for 2019. The amendment will require a receipt for all meal reimbursements and they will reimburse the actual cost, not including tips or alcohol, up to \$11 for the morning meal, \$12 for the midday meal, and \$23 for the evening meal. Effective 4-1-2019. The motion was seconded. All voted in favor. Motion carried.

**Montana Association of County Workers Compensation Trust, Property and Casualty Trust-Amended ByLaws**-Commissioner Zander noted that at the Mid-Winter conference Bylaws for the Workers Compensation Trust and Property and Casualty Trust were amended. The change had to do with the role of the Executive director and he was in favor of the change. A motion was made to attest to amended by-laws. The motion was seconded. All voted in favor. Motion carried.

11)  
MACo  
amended  
by-laws

Old Business:

**Board appointments needed:**

- Bell Street Bridge Committee
- HP Irrigation Board
- Richey Cemetery Board
- Richey Museum Board
- Tax Appeal Board
- River Road Irrigation Pipeline
- FP Street Maintenance Advisory Council
- Frontier Gateway Museum Board

**Public Arts Committee request for policy**-The commissioners felt this was a good idea and they will try to work up a draft policy.

New Business:

**BARSA application (71219)**-Dry Creek Road 2018 HB473-The commissioners stated they will continue to use any of the gas tax dollars for Dry Creek Road and to go ahead with a do a resolution to request distribution.

12)Gas  
Tax Dry  
Creek  
Road

**Bids for the Roof Repair** – This item is going to be rebid, but the commissioners are waiting for someone to look at the roof with them.

**Joint Resolution of the City of Glendive and Dawson County Authorizing the Creation of a Rural Special Improvement District**- This item is on hold as a new interlocal agreement will need to be completed first.

**Action for Eastern Montana – modified contract for 2018/2019 Area I Agency on Aging Match**-The commissioners had some questions in regards to local increase match increasing by nearly \$20,000. The item was tabled.

**AmTrust Surety Developers Surety and Indemnity Company** – Performance Evaluation for Kuehn Trenching on River Road RSID- A motion was made to complete the performance form for AMTrust Surety. The motion was seconded. All voted in favor. Motion carried.

13)AmTr  
ust  
Surety-  
Kuehn  
Trenchin  
g

**Bid Opening Communications Tower-**

One bid was received. It was from Mesquite Valley Communications, Inc. in Havre Montana. The Bid amount was \$405,181.51. A certificate of Liability Insurance and subcontractor list was included. The commissioners and DES Coordinator will review the bid. It was noted that the grant for about half of the bid, therefore it may not be feasible to move forward with the project.

14)Bid  
Opening  
Commun  
Tower

Correspondence/Information:

- Discontinuance of Microfilm Archiving and Processing- DIS Technologies
- Letter of Support- Workforce Innovation and Opportunity Act (WIOA) Title I Adult Program Funding Proposal.
- DEQ- Public Hearing for adding to the Montana Numeric Water Quality Standards (DEQ-7)
- Montana Department of Transportation- Approval letter for Glendive Federal/ 2020-Grant
- Montana Department of Transportation- Surface Transportation Program-Urban (STPU)-Project Prioritization- Meade Ave

15) Flooding press release

- Bureau of Land Management – Notice of interest to sell Federal oil & gas leases
- USDA – Notice of Agricultural Foreign Investment Act report
- A letter was sent to Automobile magazine regarding the unsolicited magazine and invoice that was received.
- A press release was sent to radio media regarding flooding asking residents not to drive through roadways flooded with water.

Public Comment:

16) City of Glendive support for Meade Ave

Jerry Jimison, Glendive Mayor, said he wanted to say Thank You for the support of the Dawson County Commissioners for their support in the City of Glendive request to borrow transportation funding for 10 years to complete the Meade Avenue project. It was approved last Thursday. It opened the door for other communities to do bigger projects. Thank you to Dawson County for allotting their funding in exchange for City funding in the future. “Thank you for your help and cooperation.”

Meeting adjourned at 6:00 p.m.

DATED this 19th day of March 2019.

\_\_\_\_\_  
Gary Kartevold, Chairman

\_\_\_\_\_  
Dennis Zander, Member

\_\_\_\_\_  
Joe Sharbono

ATTEST: \_\_\_\_\_  
Shirley A. Kreiman, Clerk & Recorder