

June 4, 2019

Commissioner Kartevold opened the meeting at 10:00 a.m., with Gary Kartevold, Dennis Zander, and Joe Sharbono present. Also present were Matt Litwiller, Clayton Litwiller, Marnie Rau, Dean Rau, Amanda Hoffman, Don & Penny Zimmerman, Pamela Harr, Timber Dempewolf, Randy Frank Darran Ryan, Jamie Ausk Crisafulli, Richie Crisafulli, Shawna Sargent, Shay Williamson, Brad Sharbono, Marianne Lassle, Robin E. Robins, Warren R. Pierce, Chad Knudson Ranger Review Reporter and Shirley Kreiman Clerk & Recorder. Commissioner Kartevold stated he had laryngitis and Commissioner Zander would take over as Chair for the meeting.

Prior Meeting Minutes:

A motion was made to approve the minutes for May 21, 2019. The motion was seconded. All voted in favor. Motion carried.

Public Hearing-Petition to Create Rural Fire District-Commissioner Zander reported that they had received a petition of over 40% of the landowners in Dawson County outside of the City of Glendive and West Glendive Fire District as well as those landowners represented over 40% of the taxable value of the properties, to create a rural fire district. This was a hearing regarding the creation of such district and opened the hearing to comments from the public.

Amanda Hoffman-I am representative that served on the committee for the formation of the district. We had positive results. We received 42% and support from the community to provide fire suppression for structures and other fires. Most comments were supportive and some even expressed interest in serving on the board. You should be able to have someone on the board from all corners of the county.

Penny Zimmerman-I was on the committee as well and was pleased with the support of large businesses that were approached. I approached one large one who with no questions asked stated that he felt it was important and supportive.

Steve Hinebauch-I have a couple of concerns and expressing why I was not in support. There are some unknowns. 1) I think this is giving a lot of power to DNRC who will tell us who can or can't fight a fire and certain authorities can rule out different equipment for fighting fires. 2) This gives the fire chief authority to go to your property to see if there is anything there that will enhance a fire. I think this is throwing property rights away. 3) We have gotten along with fund raisers. My experience in government, every time they get power, it gets out of hand. As far as I live out, I don't think the insurance will make any difference.

Commissioner Zander thanked him for his comments and stated his concerns would be taken into consideration. He also stated that he received an email from Don Idso, who stated that he lived 1 mile out of the city limits and was not able to be at the hearing, but he was in support of the district and the fire protection for structures that it would provide. Zander noted that they would be making a decision on the creation of the Fire District in their next session on June 18<sup>th</sup> at 5:30 p.m.

Items to be added to the agenda:

A motion was made to add the following items

Under Administrative Items

- Health Department Write-offs
- Family Planning Master Contract

The motion was seconded. All voted in favor. Motion carried.

Previously Approved Administrative Items:

**Resignations:** : Jennifer Olmstead-School Nurse-resignation 6-7-19; Fred Carpenter, Seasonal Cemetery Laborer resignation 5-23-19

**New Hires:** Gaige Hodous, Seasonal Cemetery laborer 5-21-19, Janice Vaira Opp Seasonal Environmental Specialist, Sanitarian 6-3-19, Brittnee Schwindt, Taylor Sherman, Logan Alkire Seasonal Weed Sprayers, 5-28-19; Casey Veroy Seasonal Mosquito Sprayer 5-28-19; Jean Hill Museum partime seasonal worker 6-3-19; Rockcie Vergeson CookII/Director Richey Sr. Center; Deb Madsen, DCCF Corrections 6-15-19; Deanna Baker Senior Citizen Center Director 7-19-19

1) Public Hearing Petition to create Rural Fire District

**Capital Outlay Authorization-**The commission approved the purchase of a pickup for the Sheriff department on March 28, 2019

2)Capital Outlay authorization pickup Sheriff Dept

**Travel Request-**A travel request was approved for Mary Jo Gehmert to travel to Miles City on June 13 for a district meeting.

New Administrative Items:

**Transfer of Funds-**A motion was made to approve the transfer of \$90,988.58 from the River Road Irrigation Pipeline District #2547 to the State Allocated Mineral Fund #2894 to repay the expenses incurred by the District (\$88,388.18 principle and \$2,600.40 interest) The motion was seconded. All voted in favor. Motion carried.

3)Transf Funds-River Road Irr Ppln #47/St Allc Min Fund

**April Payroll-** The board of Commissioners certified the payroll warrants register total and the Invoice Journal total for the month of April 2019 and noted they were in agreement.

PAYROLL EXPENSE FOR PERIOD OF May 1 - May 31, 2019  
 (Employer Costs Includes Gross plus taxes and benefits including Health & Life Insurance for 2 pay periods)

FUND	ACCT	DEPT	DEPARTMENT	Amount	FUND	ACCT	DEPT	DEPARTMENT	Amount
1000	410100	10	Commissioner	16,507.94	2300	420100	110	Public Safety-Sheriff	53,104.17
1000	410340	20	Justice Court	8,494.76	2300	420100	120	Sheriff OVT	
1000	410540	30	Treasurer	18,630.42	2300	420130	133	Public Safety-Cty Pri	
1000	410600	40	Elections	2,880.81	2300	420230	133	Public Safety-Co. Jail	32,764.39
1000	410800	45	Human Resources	5,112.49	2300	420140		Stonegarden Grant	296.50
1000	410940	60	Clerk & Recorder	19,300.72	2300		122	STEP Grant	
1000	411100	70	Attorney	26,173.47	2300	420343	493	Prob Compliance Gr	
1000	411136	76	Victim Witn Adv		2371	410551	548	Ins Fund Gen Govt	15,920.86
1000	411230	80	Maintenance	4,698.63	2371	420551	548	Ins Fund Public Safety	13,502.21
1000	411235	85	Safety Director		2371	430551	548	Ins Fund Public Works	16,632.81
1000	411600	100	Supt of Schools	5,131.40	2371	440551	548	Ins Fund Public Health	5,719.35
1000	420600	140	D.E.S.	5,008.36	2371	450551	548	Ins Fund Social & Economic Svcs	3,253.95
1000	420643	143	Home Preparedness		2371	460551	548	Ins Fund Culture & Recreation	3,697.05
1000	420800	150	County Coroner	792.52	2388	411136		Victim Witness Adv	2,120.85
1000	430912	155	Cemetery	14,803.01	2390	420142	126	Drug Forfeiture	
1000	440140	170	Public Health	27,438.81	2404	430263	635	4M FP Lighting	56.90
1000	440160	180	Sanitarian	7,361.65	2407	430263	650	7M HP Lighting	16.31
1000	450410	230	County Agent	2,865.64	2505	431200	645	5M WG Dike	810.51
1000	460433	240	Parks	1,718.21	2510	430600	660	WG Public Works	6,361.25
1000	460452	250	Glendive Museum	897.79	2514	430500	665	14M HP Irrig	3,262.00
1000	460453	255	Richey Museum	399.67	2524	430500	675	24M FP Water	5,000.71
2110	430230	325	Road	-	2531	430600		31 M HP Sewer	1,467.89
2110	430247	320	Gas Tax		2546	430595	697	46M FP Irrigation	1,788.11
2130	430244	405	Bridge	67,035.85	2830	430800	552	Junk Vehicle	1,227.22
2140	431100	415	Weed	3,560.09	2960	440100	810	BCHP Grant	
2140	431100	114	Weed Summer Help		2960	440112	812	PHSI Grant	
2160	460210	430	Fair	3,547.46	2960	440150	828	Emergency Preparedness	2,550.10
2170	430310	460	Airport Maintenance	5,914.35	2960	440170	800	Nurse MCH Grant	845.44
2180	410331	470	Clerk of Court	9,896.82	2960	440171	840	MEICHV Grant	6,427.32
2180	410334	480	Bailiff		2960	440172	825	Immunization Grant	704.15
2200	440700	510	Mosquito	1,185.33	2960	440173	830	WIC Grant	1,709.70
2200	440700	115	Mosquito Summer Help		2960	440175	832	Miami Health Grant	
2220	460110	500	Library	11,991.70	2960	440176	826	Immun Infrs Grant	
2220	460111	500	Library-Richey	1,313.88	2960	440177	833	Tobacco Grant	3,918.81
2250	411010	530	County Planning		2960	440190	890	Family Planning	

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2252	411010	606	Flood Plain		2960		829	PHER Grant		6,576.17	
2253	431392	611	Forest Park Zoning		2960	450328	842	Stepping On Gr			
2254	431394	614	Highland Park Zoning		2962	440114	850	Hlthy Com-Parent Resource Center		2,590.06	
2280	450310	537	Sr. Citizens Center	5,893.20	5310	430601	691	MSSD #1			
2280	450320	538	Homemaker Grants	1,524.05	5712	420210	135	Public Safety-Admin		32,084.07	
2280	450321	531	Respite Care Congregate Meals	1,668.17	5712	420230	130	Public Safety-St. Pri		184,831.41	
2280	450323	533	Grant	5,628.72	7370	450312	600	Urban Transportation		16,573.28	
2280	450329	529	Health Screening	382.78							
				287,758.70					Subtotal		425,813.55
								Total			713,572.25

**April Claims-** All claims against the County were audited and approved for the month of April 2019. This list contains all claims against the County including payroll withholdings, deductions and contribution warrants.

Check Number	Date	Payee	Amount	Status
97803	4/17/2019	U. S. POSTMASTER	\$748.55	Printed
97804	4/30/2019	ADVANCED CHEMICAL SOLUTIONS	\$985.02	Printed
97805	4/30/2019	AHLERS & ASSOCIATES	\$625.00	Printed
97806	4/30/2019	ALLISON, DAVID	\$79.55	Printed
97807	4/30/2019	AMAZON	\$699.34	Printed
97808	4/30/2019	AMERICAN FORD	\$131.40	Printed
97809	4/30/2019	AMERICAN LIBRARY ASSOCIATION	\$52.00	Printed
97810	4/30/2019	AMERICAN WELDING & GAS, INC.	\$68.19	Printed
97811	4/30/2019	AMERIPRIDE LINEN & APPAREL SERVICES	\$86.00	Printed
97812	4/30/2019	AUTO VALUE PARTS STORES	\$1,625.51	Printed
97813	4/30/2019	BALCO UNIFORM	\$1,225.68	Printed
97814	4/30/2019	BENNETT, BRYAN	\$250.00	Printed
97815	4/30/2019	BERG TIRE	\$874.12	Printed
97816	4/30/2019	BERRY, BRENDA	\$1,219.02	Printed
97817	4/30/2019	BIG SKY HARDWARE	\$130.21	Printed
97818	4/30/2019	BLUE CROSS MEDICARE ADVANTAGE	\$221.80	Printed
97819	4/30/2019	BOB BARKER COMPANY INC	\$654.97	Printed
97820	4/30/2019	BOBS BODY SHOP	\$343.32	Printed
97821	4/30/2019	BOJE, VICKIE	\$431.61	Printed
97822	4/30/2019	BOOTHILL INN & SUITES	\$820.64	Printed
97823	4/30/2019	BORDER STEEL & RECYCLING	\$1,394.06	Printed
97824	4/30/2019	BOSS OFFICE & COMPUTER PRODUCTS, INC.	\$9,605.05	Printed
97825	4/30/2019	BROEDER ELECTRIC AND REFRIGERATION	\$315.16	Printed
97826	4/30/2019	BUILDERS FIRST SOURCE	\$39.98	Printed
97827	4/30/2019	BULLER, JESS	\$63.22	Printed
97828	4/30/2019	BUSINESS CARD	\$3,058.60	Printed
97829	4/30/2019	BUTLER MACHINERY COMPANY	\$987.92	Printed
97830	4/30/2019	C & B OPERATIONS, LLC	\$26.46	Printed
97831	4/30/2019	CANEN, ADDIE	\$367.95	Printed
97832	4/30/2019	CASCADE COUNTY REGIONAL YOUTH SERVICES	\$3,971.06	Printed
97833	4/30/2019	CBM FOOD SERVICE	\$31,037.24	Printed
97834	4/30/2019	CCCS, INC.	\$52.50	Printed
97835	4/30/2019	CENTER FOR DISEASE DETECTION	\$0.00	void
97836	4/30/2019	CENTURY LINK	\$124.52	Printed
97837	4/30/2019	CINTAS CORPORATION	\$270.69	Printed
97838	4/30/2019	CITY OF GLENDIVE	\$9,334.00	Printed
97839	4/30/2019	CITY OF GLENDIVE360	\$2,360.56	Printed
97840	4/30/2019	CITY SERVICE VALCON	\$11,609.84	Printed
97841	4/30/2019	CON-MAT SUPPLY	\$711.26	Printed
97842	4/30/2019	COPPERMINE FIRE SUPPRESSION SYSTEMS, LLC	\$1,421.00	Printed
97843	4/30/2019	CORNELL, MATT	\$376.21	Printed
97844	4/30/2019	CRAV'NS	\$50.00	Printed
97845	4/30/2019	CROSS PETROLEUM	\$3,915.75	Printed
97846	4/30/2019	CURTISS REPAIR	\$31.79	Printed
97847	4/30/2019	DACOTAH PAPER CO	\$1,390.90	Printed
97848	4/30/2019	DATA IMAGING SYSTEM	\$7,410.00	Printed
97849	4/30/2019	DAWSON COUNTY TREASURER	\$0.00	void
97850	4/30/2019	DAWSON COUNTY VETERINARY CLINIC	\$150.00	Printed
97851	4/30/2019	DCCF - CRIMINAL BOND ACCOUNT	\$1,607.92	Printed

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97852	4/30/2019	DEER CREEK DESIGN	\$140.00	Printed
97853	4/30/2019	DEMCO	\$83.53	Printed
97854	4/30/2019	DEPARTMENT OF REVENUE	\$365.92	Printed
97855	4/30/2019	DIAMOND MEDICAL SUPPLY	\$60.56	Printed
97856	4/30/2019	DIAMOND PHARMACY SERVICES	\$1,697.89	Printed
97857	4/30/2019	DIAMOND PRODUCTS INC	\$90.50	Printed
97858	4/30/2019	DINGES, MAREK	\$101.85	Printed
97859	4/30/2019	DISTRICT II ALCOHOL & DRUG	\$5,067.00	Printed
97860	4/30/2019	DORSEY, MISTY	\$108.00	Printed
97861	4/30/2019	DPC INDUSTRIES	\$20.00	Printed
97862	4/30/2019	E.R. CAR WASH, INC.	\$10.00	Printed
97863	4/30/2019	EISSINGER EQUIPMENT	\$4,151.94	Printed
97864	4/30/2019	ENERGY LABORATORIES	\$327.00	Printed
97865	4/30/2019	FARMERS ELEVATOR	\$1,949.15	Printed
97866	4/30/2019	FARMERS ELEVATOR EASTERN MONTANA OPERAT	\$362.68	Printed
97867	4/30/2019	FLOWER BASKET	\$28.00	Printed
97868	4/30/2019	FRANK, SUSIE	\$270.16	Printed
97869	4/30/2019	FROST, MICHAEL	\$4,800.00	Printed
97870	4/30/2019	GABERT MEDICAL SERVICES INC	\$500.00	Printed
97871	4/30/2019	GAEDE, LARRY	\$88.56	Printed
97872	4/30/2019	GLAXOSMITHKLINE PHARMACEUTICALS	\$2,458.50	Printed
97873	4/30/2019	GLENDIVE MEDICAL CENTER	\$5,191.90	Printed
97874	4/30/2019	GLENDIVE SALES CORPORATION	\$24,000.00	Printed
97875	4/30/2019	GLENDIVE SENIOR CITIZEN'S CENTER	\$5,057.50	Printed
97876	4/30/2019	GLOBAL EQUIPMENT COMPANY INC	\$153.80	Printed
97877	4/30/2019	GOLDHAHN, PAT	\$447.76	Printed
97878	4/30/2019	GREAT WEST ENGINEERING	\$9,786.43	Printed
97879	4/30/2019	GUELF LUMBER	\$31.55	Printed
97880	4/30/2019	GUELF, MIKE	\$397.50	Printed
97881	4/30/2019	HANSEN HEATING & COOLING, LLC.	\$675.32	Printed
97882	4/30/2019	HART, TAMMY ANN	\$600.00	Printed
97883	4/30/2019	HEAFIELD, RENASU	\$31.32	Printed
97884	4/30/2019	HKT BIG SKY MOTORS	\$4,519.81	Printed
97885	4/30/2019	HOLDEN ELECTRIC LLC	\$187.53	Printed
97886	4/30/2019	HOSTETLER, CRAIG	\$95.12	Printed
97887	4/30/2019	INGRAM LIBRARY SERVICES	\$165.01	Printed
97888	4/30/2019	IRON MOUNTAIN	\$60.00	Printed
97889	4/30/2019	ISTATE TRUCK CENTER	\$1,131.51	Printed
97890	4/30/2019	J & S CONSTRUCTION, INC.	\$36,225.63	Printed
97891	4/30/2019	KADRMAS LEE & JACKSON INC	\$3,406.85	Printed
97892	4/30/2019	KEISER, TROY	\$66.31	Printed
97893	4/30/2019	KGLE 590 AM	\$60.50	Printed
97894	4/30/2019	KXGN/KDZN-FM	\$85.00	Printed
97895	4/30/2019	LABREE, BILL	\$273.29	Printed
97896	4/30/2019	LOBDELL, MICHELLE	\$515.00	Printed
97897	4/30/2019	MACO HEALTH CARE TRUST	\$2,644.30	Printed
97898	4/30/2019	MAILFINANCE	\$1,248.09	Printed
97899	4/30/2019	MARLOW, CAROL	\$725.00	Printed
97900	4/30/2019	MCCONE ELECTRIC CO-OP	\$2,658.67	Printed
97901	4/30/2019	MERCK & CO INC	\$3,280.77	Printed
97902	4/30/2019	MESQUITE VALLEY COMMUNICATIONS, INC	\$175,528.96	Printed
97903	4/30/2019	MID RIVERS TELEPHONE	\$6,204.79	Printed
97904	4/30/2019	MONTANA AIR CARTAGE	\$135.00	Printed
97905	4/30/2019	MONTANA CORRECTIONAL ENTERPRISES	\$975.00	Printed
97906	4/30/2019	MONTANA DAKOTA UTILITIES	\$18,367.17	Printed
97907	4/30/2019	MSU EXTENSION SERVICE	\$13,845.01	Printed
97908	4/30/2019	MT DEPARTMENT OF REVENUE	\$1,773.02	Printed
97909	4/30/2019	MT DEPT ENVIRON QLTY - ENFORCEMENT DIVIS	\$1,125.00	Printed
97910	4/30/2019	MT LAW ENFORCEMENT ACADEMY	\$250.00	Printed
97911	4/30/2019	MT WEED CONTROL ASSOC	\$75.00	Printed
97912	4/30/2019	NAPA AUTO PARTS	\$754.26	Printed
97913	4/30/2019	NERISON, STACEY	\$52.94	Printed
97914	4/30/2019	NICHOLS, LINDA	\$260.42	Printed
97915	4/30/2019	NORTHWEST PIPE FITTINGS	\$907.93	Printed
97916	4/30/2019	O'BRIEN, PAMELA L.	\$41.80	Printed
97917	4/30/2019	PARTNERS N GRIME	\$3,250.00	Printed
97918	4/30/2019	PATTERSON, BRETT	\$46.00	Printed
97919	4/30/2019	PENA, KEVIN	\$943.75	Printed
97920	4/30/2019	PLAINS SYNERGY HEALTHCARE	\$200.00	Printed
97921	4/30/2019	PRAIRIE AG CO-OP	\$800.44	Printed
97922	4/30/2019	QUAD-K SUPPLY	\$641.25	Printed

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97923	4/30/2019	R & S NORTHEAST, LLC.	\$407.36	Printed
97924	4/30/2019	RANCH & FARM WHOLESAL	\$1,950.64	Printed
97925	4/30/2019	RAYMOND, BRUCE	\$47.99	Printed
97926	4/30/2019	RCS EXTINGUISHERS SERVI	\$181.00	Printed
97927	4/30/2019	RDO EQUIPMENT COMPANY	\$2,997.22	Printed
97928	4/30/2019	RDO EQUIPMENT	\$1,483.38	Printed
97929	4/30/2019	REDWOOD TOXICOLOGY LABORATORY, INC	\$213.75	Printed
97930	4/30/2019	RELX, INC.	\$85.00	Printed
97931	4/30/2019	REVIZE, LLC.	\$1,800.00	Printed
97932	4/30/2019	REYNOLDS MARKET	\$1,226.04	Printed
97933	4/30/2019	RICHLAND COUNTY HEALTH DEPT	\$3,000.00	Printed
97934	4/30/2019	ROBINS SERVICE	\$60.00	Printed
97935	4/30/2019	RUNNINGS SUPPLY, INC.	\$1,183.17	Printed
97936	4/30/2019	SANOFI PASTEUR INC	\$2,235.29	Printed
97937	4/30/2019	SCHEIN, HENRY	\$59.56	Printed
97938	4/30/2019	SCHLEVE, GAYLE	\$242.00	Printed
97939	4/30/2019	SIDNEY HERALD LEADER	\$148.50	Printed
97940	4/30/2019	SILHA FUNERAL HOMES & CREMATORY	\$1,701.00	Printed
97941	4/30/2019	SIRCHIE FINGER PRINT LABORATORIES	\$746.79	Printed
97942	4/30/2019	SKERRITT, MELISSA ANN	\$575.00	Printed
97943	4/30/2019	STATE OF MT-DOA-ITSD	\$370.87	Printed
97944	4/30/2019	STERICYCLE, INC.	\$393.12	Printed
97945	4/30/2019	STUMP, KYLEE	\$100.00	Printed
97946	4/30/2019	SULLIVAN, AGNES	\$27.99	Printed
97947	4/30/2019	SUPERIOR WATER TREATMENT	\$49.00	Printed
97948	4/30/2019	SUSAN B. SWIMLEY, INC.	\$145.50	Printed
97949	4/30/2019	SWARNY, BRUCE	\$150.00	Printed
97950	4/30/2019	SYN-TECH SYSTEMS, INC.	\$825.00	Printed
97951	4/30/2019	TAB ELECTRONICS	\$1,138.45	Printed
97952	4/30/2019	TARA DEPUY	\$438.75	Printed
97953	4/30/2019	THERACOM, A CAREMARK COMPANY	\$1,015.59	Printed
97954	4/30/2019	TIRE-RAMA GLENDIVE	\$646.81	Printed
97955	4/30/2019	TRAIL STAR TRUCK STOP	\$7,571.04	Printed
97956	4/30/2019	TRUGREEN	\$51.00	Printed
97957	4/30/2019	U.S. BANK	\$4,050.91	Printed
97958	4/30/2019	US FOODSERVICE, INC.	\$2,977.65	Printed
97959	4/30/2019	UTILITIES UNDERGROUND	\$85.07	Printed
97960	4/30/2019	VANDYKE, CHRISTA	\$120.00	Printed
97961	4/30/2019	VERIZON WIRELESS	\$458.34	Printed
97962	4/30/2019	VIKING GLASS OF ND	\$691.00	Printed
97963	4/30/2019	WATCHGUARD VIDEO	\$433.50	Printed
97964	4/30/2019	WEST GLENDIVE FIRE DISTRICT	\$682.31	Printed
97965	4/30/2019	WIBAUX COUNTY HEALTH DEPT	\$594.55	Printed
97966	4/30/2019	WINDSHIELDS PLUS	\$505.00	Printed
97967	4/30/2019	YELLOWSTONE CO YOUTH SERVICES CENTER	\$2,621.96	Printed
97968	4/30/2019	YELLOWSTONE RECREATION CENTER	\$13.20	Printed
97969	4/30/2019	ZIESKE, PIXINE	\$59.16	Printed
97970	4/30/2019	AXON ENTERPRISE, INC	\$186.00	Printed
97971	4/30/2019	BIG SKY HARDWARE	\$510.22	Printed
97972	4/30/2019	BOSS OFFICE & COMPUTER PRODUCTS, INC.	\$1,470.99	Printed
97973	4/30/2019	C & B OPERATIONS, LLC	\$105.93	Printed
97974	4/30/2019	CCCS, INC.	\$122.50	Printed
97975	4/30/2019	CITY SERVICE VALCON	\$28,312.72	Printed
97976	4/30/2019	DAWSON COUNTY CLERK & RECORDER	\$87.98	Printed
97977	4/30/2019	DAWSON COUNTY TREASURER	\$14,844.03	Printed
97978	4/30/2019	E.R. CAR WASH, INC.	\$10.00	Printed
97979	4/30/2019	GEHNERT, MARY JO	\$85.84	Printed
97980	4/30/2019	GUELFF LUMBER	\$138.81	Printed
97981	4/30/2019	MINDT MACHINE CO	\$305.75	Printed
97982	4/30/2019	MT LAW ENFORCEMENT ACADEMY	\$0.00	void
97983	4/30/2019	MT SHERIFFS & PEACE OFFICERS ASSOCIATION	\$520.00	Printed
97984	4/30/2019	NAPA AUTO PARTS	\$86.97	Printed
97985	4/30/2019	NORTHWEST PIPE FITTINGS	\$72.00	Printed
97986	4/30/2019	PURFOODS	\$300.00	Printed
97987	4/30/2019	RANCH & FARM WHOLESAL	\$17.97	Printed
97988	4/30/2019	RANGER REVIEW	\$1,192.55	Printed
97989	4/30/2019	RUNNINGS SUPPLY, INC.	\$214.62	Printed
97990	4/30/2019	TOWN OF RICHEY	\$485.60	Printed
97991	4/30/2019	WEX BANK	\$6,995.80	Printed
97992	4/30/2019	CENTER FOR DISEASE DETECTION	\$24,368.50	Printed
			\$582,530.26	

\$400,714.43 Payroll  
\$983,244.69

**Travel Request**-A motion was made to approve a travel request for Barb Roehl to travel to Big Sky for a Conference on Workers comp, Aug 20-23. The motion was seconded. All voted in favor. Motion carried.

**Health Department Write-Offs**-A motion was made to approve Health Department Write-offs in the amount of \$32.08. The motion was seconded. All voted in favor. Motion carried.

**Family Planning Master Contract**-Timber Dempewolf was present and stated this is a combination of federal and state dollars and renewal of their existing contract. The plan covers the period of July 1, 2012-June 30, 2019. They oversee satellite offices and service, Richland, Valley, Fallon, Roosevelt, Daniels, Sheridan, McCone, Pinaire and Wibaux counties. A motion was made to approve the contract. The motion was seconded. All voted in favor. Motion carried.

4)Health  
Contract  
Family  
Planning

Old Business:

**Board Appointments Needed**

Bell Street Bridge Committee	HP Irrigation Board
River Road Irrigation Pipeline Board	Board of Appeals

**Public Arts Committee request for Policy**-Item was tabled.

**Resolution #2019-8 Credit Card Policy & Purchasing Policy**-The commissioners stated that they have reviewed the policy along with the policy committee. The clerk and recorder noted that there were no change suggestions received from the policy committee. Commissioner Zander read the resolution and stated the attached policies were available and open for review. There was no public comment. A motion was made to approve Resolution #2019-8 Credit Card and Purchasing Policies. The motion was seconded. All voted in favor. Motion carried.

5)Resolut  
ion  
#2019-8  
Credit  
Card &  
Prchsng  
Policy

**Bid Award Courthouse Roof**-Commissioner Zander stated that they had received three bids for the repair on the courthouse. Richard Schwartz Inc. \$98,500; Thiel Brothers Roofing, Inc. \$126,829; and Metal Works of Montana at a significantly higher amount. They bid it at approximately 10,340 sq ft. The actual measurement taken by Thiel Brothers was 10,678. The commissioners had contacted Richard Schwartz, Inc. noting the actual measurement taken. As bids had already been opened, he had the option to complete the project at the quoted cost or withdraw his bid. He notified the commissioners he would complete the project at the bid amount. A motion was made to award the bid to Richard Schwartz, Inc. The motion was seconded. All voted in favor. Motion carried.

6)Bid  
Award  
Courthse  
Roof

**Joint Resolution City of Glendive and Dawson County Authorizing the Creation of a Rural Special Improvement District**-The commissioners noted that the attorneys have a conference call next week revising the drafted resolution.

New Business:

**Crockett-Boundary Line Adjustment Exempt Survey**-The Commissioners noted this was a Certificate of Survey proposing to relocate boundaries between existing tracts in the W1/2 of Section 14, T 17N, R55E. There are 2 existing tracts of record and with this survey two (2) tracts will remain. The total acreage involved in the survey is 320.02 acres. Tract 1 – 299.93 acres and Tract 2 – 20.09 acres. They reviewed the plat. They noted the County Planner recommended approval. A motion was made to approve the use the claimed exemptions and authorize the Clerk & Recorder to file the Certificate of Survey as provided in the Dawson County Subdivision Regulations.

7)Crocket  
t  
Boundary  
Line Adj  
Exmpt  
Survey

**Reynolds-Boundary Line Adjustment Exempt Survey**-The Commissioners noted this was a Certificate of Survey proposing to relocate boundaries between existing tracts in Section 32, T15N, R55E. There are 2 existing tracts of record and with this survey two (2) tracts will remain. The total acreage involved in the survey is 53.56 acres. Tract 1 – 46.95 acres and Tract 2 – 6.6 acres. They reviewed the plat. They noted the County Planner recommended approval. A motion was made to approve the use the claimed exemptions and authorize the Clerk & Recorder to file the Certificate of Survey as provided in the Dawson County Subdivision Regulations.

8)Reynol  
ds  
Boundary  
Line Adj  
Exmpt  
Survey

Correspondence/Information:

- A notice was sent to Richard Schwartz concerning the courthouse roof bid.

Public Comment: None

Meeting adjourned at 10:30 a.m.

DATED this 4th day of June 2019.

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Gary Kartevold, Chairman

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Dennis Zander, Member

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Joe Sharbono, Member

ATTEST: \_\_\_\_\_  
Shirley A. Kreiman, Clerk & Recorder

June 17, 2019

Commissioner Kartevold opened the meeting at 7:00 p.m. and the Richey Fire Hall, with Gary Kartevold, Dennis Zander, and Joe Sharbono present. Also present were Butch Raisl, Tim Buller, Kirk Winhofer, Kyle Senner, and Jim Crockett from the Richey Volunteer Fire Department, Shawna Sargent, Richie Crisafulli, Randy Frank, and Shay Williamson from the West Glendive Fire Department, and Shirley Kreiman Clerk & Recorder.

9) Mtg with  
Richey Vol  
Fire Dep re:  
Rural Fire  
Dist  
Formation

Following a tour of the fire hall and equipment, Commissioner Kartevold thanked everyone for coming and stated that organized this meeting in order to discuss the formation of a rural fire district and discuss any questions that they may have. Dennis Zander also emphasized that both of these volunteer fire departments have worked cooperatively in the past, it was appreciated and there was no effort to change things, the commissioners want them to continue their efforts to fight fires and they as commissioners be at an arms length.

Questions from the Richey Fire Department were in regards to 1) the organization of how it would work 2) funding of the department and 3) would the county continue the contract with West Glendive Fire. The Richey crew had met with West Glendive when the formation of the district first came up and they understood that West Glendive would maintain the contract for fire suppression and they would work under them or with them.

The commissioners explained that with the county wide rural fire district that there would be a formation of a board. That board would be appointed to begin with, and then would be elected positions going forward. That board would make the decisions and control the funds, but they could continue to contract with the West Glendive Fire Department for the fire suppression and the Richey volunteer fire department could continue to be the fire crew. The board would be making that decision. The commissioners will be making the decision in regards to forming the district the next evening, but from the positive public comment received, they feel they will be going forward with it. For the first year, the intention was to put together a contract with the West Glendive Fire Department rather than throw it all at the board when they are in the organizational phase. The board would be in charge of the funds. The commissioners are looking to get representation from all corners of the county, such as Bloomfield and Lindsay and other outlying areas. Once they are formed they can contract with West Glendive or they could go out and find another fire service if they chose. There will be five people on the board and they are taking suggestions. If they get more than five people wanting to be on the board, the commissioners will interview them, before appointing them to the board. The commissioners state that as far as they are concerned the Richey department can have input to the Rural Fire District Board and operate how they most feel comfortable.

Butch Raisl explained that the Town of Richey has no firemen. The Volunteer Fire department are the fireman for both the town of Richey and the rural area. The town pays them fuel and covers them with workers comp. Previously they've funded themselves with fundraisers and the help of West Glendive Fire Department. West Glendive said the have paid fuel and utilities that amount to about \$3,000/yr for the Richey department.

The Richey crew stated they won't feel comfortable sending out a donation letter once the rural fire district is formed, as the landowners will now be paying a higher tax for fire control. There was some discussion concerning possible fundraisers for special equipment, but not as a normal means of funding. The West Glendive firefighters have put their funding in a separate account, that they determine what it is used for. They also find that doing projects brings the fire fighters together.

Both entities discussed the equipment owned by the county and what was located at the Richey Fire Hall.owned by the Richey Volunteer fire department. It was agreed that things would have to be worked out regarding what vehicles would be owned by the Dawson County Rural Fire District. Tim Buller stated that they used donated money to rebuild the trucks and they don't know that they want to turn those over to the county. (Note: it would be the district rather than the county)

West Glendive expressed the fact that they have utmost respect for the Richey Fire Department and both entities have worked well together on rely on each other and they hope to continue that relationship. They also expressed their desire to have the newly formed rural fire district board meet at their hall, at the same time as them, in order to keep the communications open and know



what each other needs. Zander expressed that the reason the district was formed for funding, not a desire to restructure, but the petition to create was the easy part, and there will be some issues that will have to be resolved and worked out. Fire Chief Richie Crisafulli stated there will still be a need to get grants and they have three people who are willing to write grants.

The mill levy the first year was discussed. The commissioners stated that they were figuring it would be around \$80,000.00. The current contract with WG Fire is \$55,000. The commissioners are asking for a revised contract for structure and grass, and that emergency responses be billed differently as that should be spread over all residents.

Tim Buller asked if there would be a problem in going to fires in other counties as they often work in McCone or Richland Counties. They were told that the new district would need new mutual aid agreements in place and that should not be a problem.

It was noted that as things pop up, they'll have to be figured out. There was some discussion concerning the point brought up at the hearing that some individuals were concerned about property rights and giving more power to the fire marshall or being denied access to their own property to fight their own fires or that the district would adopt a let it burn policy. Richie Crisafulli commented that they as firefighters want to be off and turn control over to a landowner as soon as possible. When they need assistance they call the state and they have to have their help and frankly they're better at it and thank goodness they are there, just like when they needed them 2 years ago.

The commissioners asked the Richey Department to give name suggestions for people willing to serve on the new board. Butch Raisl was asked if he would be a yes. He said that he previously agreed that he would be willing and yes he was willing to serve on the board.

Meeting adjourned at 8:00 p.m.

DATED this 17th day of June 2019.

\_\_\_\_\_  
Gary Kartevold, Chairman

\_\_\_\_\_  
Dennis Zander, Member

\_\_\_\_\_  
Joe Sharbono, Member

ATTEST: \_\_\_\_\_  
Shirley A. Kreiman, Clerk & Recorder

June 18, 2019

Commissioner Kartevold opened the meeting at 5:30 p.m., with Gary Kartevold, Dennis Zander, and Joe Sharbono present. Also present were Sandra Silha, Randy Frank, Mandy Hoffman, Connie Mullet, Merle Mullet, Matt Litwiller, Timber Dempewolf, Richie Crisafulli, Shawna Sargent, Brad Sharbono, Marianne Lassle, Chad Knudson Ranger Review Reporter and Shirley Kreiman Clerk & Recorder.

Prior Meeting Minutes:

A motion was made to approve the minutes for June 4, 2019. The motion was seconded. All voted in favor. Motion carried.

Items to be added to the agenda:

A motion was made to add the following items

Under Administrative Items

- Unruh gravel agreement
- KLJ Engineering agreement, airport paving
- Health Department Write-offs
- Master Contract Home Visiting Program
- Master Contract Immunization
- Family Planning Agreements with Valley County, Roosevelt County, Sidney Health Center, Gabert Medical Services
- Woolgrowers Memorandum of Understanding

Under Correspondence:

- Notice of TSEP Grant Award
- Information from BLM and Affected Environmental Consequences

The motion was seconded. All voted in favor. Motion carried.

Previously Approved Administrative Items:

**Resignations:** Rob Tompkins, CH Maintenance 6-21-19

**New Hires:** Phyllis Engle, Kitchen Asst 6-5-19; Shanon Hellman Asst. Curator 6-5-19; Michelle White, DCCF Corrections 6-12-19; Maria Cox DCCF C/O 6-13-19; Anthony Berg, Seasonal Road laborer 6-17-19; Micah Buller, Seasonal Weed Laborer, 6-17-19; Tiahna Radke, DCCF Control Room Operator 6-21-19

**Retirement:** Sally Bennett, DCCF Accounting Supvr. 9-12-19

**Board Appointments:** Roseanne Bos and Patty Atwell reappointed to the Frontier Gateway Museum Board.

**Collective Bargaining Agreement, Teamsters Correction Facility** – The Agreement was signed on June 13, 2019 and the contract for July 1, 2019 through June 30, 2024.

10)Collectiv  
Bargn  
Agrmt  
Teamsters/C  
orrections

**Travel Request-**A travel request was approved on June 10<sup>th</sup> for Mary Jo Gehmert to travel to Miles City for mitigation planning class June 25-26.

New Administrative Items:

**Commissioner Report, Malta MACo-**Commissioner Zander reported that he and Commissioner Kartevold traveled to Malto to a district MACo meeting. They received an update on the past legislative session. They also received some information on SB35 requiring the creation of a School Safety Team. They are following through and have sent letters to the respective entities for representation on this team. Once they hear back from them, the commissioners will be appointing the members.

**Fair Transfer of Funds-** The largest portion of the funds being transferred came from a Masons donation. A motion was made to transfer \$33,905 from the fair capital improvement fund to the fair fund for roof repairs done on the fairgrounds exhibit building.

11)Fair  
Transfer of  
Funds

**Unruh Gravel Agreement-**The commissioners noted that this is an update to an existing gravel agreement. It is a permitted 24 acres opencut mining. The price the county will pay for gravel used

12)Unruh  
Gravel  
Agreement

is \$2.50 per ton, renegotiable in 2 years. A motion was made to approve the agreement. The motion was seconded. All voted in favor. Motion carried.

13)KLJ Eng  
Agreement  
Paving/  
Airport

**KLJ Agreement-Paving at Airport**-The county attorney has reviewed and approved this contract. The contract is for engineering on the Dawson County Airport Pavement maintenance and rehabilitation of airfield pavement. The project is grant funded with a county match of \$70,000. A motion was made to approve the contract. The motion was seconded. All voted in favor. Motion carried.

14)Woolgro  
wers Mem  
of  
Understandi  
ng

**Woolgrowers Memorandum of Understanding**-Commissioner Kartevold noted this is an annual renewal of the funds collected for the protection of sheep at .60 per head through PAC south. The clerk and recorder noted she had changed the number of sheep on tax rolls following a call to the assessor's office. A motion was made to approve the memorandum of understanding. The motion was seconded. All voted in favor. Motion carried.

15)Health  
Contract  
MT  
Families  
Home  
Visiting  
Program

**Master Contract-Healthy Montana Families Home Visiting Program**-Timber Dempewolf reviewed the contract with the commissioners noting the program uses the parents as teachers model to prenatal women, young children and their families. The program employees 3 home visitors and some funding comes from the state tobacco funds. A motion was made to approve the contract. The motion was seconded. All voted in favor. Motion carried.

16)health  
contract-  
family  
planning  
agreements  
Valley Co.  
Roosevelt  
Co.  
Sidney  
Health  
Center,  
Gabert  
Medical  
Services

**Family Planning Agreements for July 1, 2019 through June 30, 2020 between Dawson County Family Planning and Valley County, Roosevelt County, Sidney Health Center, and Gabert Medical Services**-Timber Dempewolf reviewed the contracts with the commissioners and noted the differences in services provided to each entity. Valley County will be reimbursed the amount of \$1,375 per quarter for RN, reception, clinician and administration of the Family Planning Services for a total of \$5,500. Valley county will keep fees and donations collected from clients. Third party reimbursements will remain with Dawson County. For Roosevelt County, Dawson County Family planning agrees to carry out all administrative and supervisory responsibilities and provide fiscal management of the Roosevelt County family planning program, provide training to the clinical staff and office staff, provide them with the clinic consumables and submit claims for Roosevelt County clients who are insured through third parties and public health insurance. Roosevelt county will provide Family Planning Services, a R.N., receptionist and provide space for the program including janitorial, telephone, utilities and office supplies. Roosevelt will implement Medicaid Family Planning Waiver, ensure that all fees and donations collected from clients are submitted to Dawson County and Roosevelt County agrees to bill clients quarterly for outstanding balances. Sidney Health Center agreement, Sidney Health Center provides physical and examinations and tests, Dawson County will reimburse Sidney Health Center at the rate of \$25/per exam. Gabert Medical Services agreement, Gabert Medical Services will provide physician and examinations and tests, Dawson County will reimburse Gabert Medical Services at the rate of \$200 per half day clinic. A motion was made to approve the Family Planning agreements with Valley County, Roosevelt County, Sidney Health Center, and Gabert Medical Services. The motion was seconded. All voted in favor. Motion carried.

17)Health  
Contract  
Immunizati  
on

**Immunization Master Contract**-Timber Dempewolf reviewed the contract with the commissioners. She noted that this contract provides payment for most of the staff at the health department. Through this contract they provide immunization services for the county. A motion was made to approve the Immunization Contract. The motion was seconded. All voted in favor. Motion carried.

**Health Department Write-offs**-A motion was made to approve the request from the health department to write off \$242.05 for April, 2019 and \$135.71 for May 2019. The motion was seconded. All voted in favor. Motion carried.

Old Business:

**Board appointments needed:**

- Bell Street Bridge Committee
- HP Irrigation Board
- Board of Appeals

18)Public  
Arts

**Public Arts Committee request for policy**-Commissioner Zander noted that the city has adopted a policy and he will review it and draft a county policy that will complement the city policy. He

thanked Sandy Silha for providing the information he had requested from the Arts Committee. A motion was made to approve the drafting of the resolution of a policy for arts displayed on county public grounds. The motion was seconded. All voted in favor. Motion carried.

**Joint Resolution City of Glendive and Dawson County Authorizing the creation of a Rural Special Improvement District**-Commissioner Kartevold noted that they will hopefully have more information following a meeting with legal counsel tomorrow.

19)Joint Resolution City of Glendive Rural Impr Distr

New Business:

**Road 523 & 540 Traffic/Intersection-Connie & Merle Mullet**-Merle and Connie Mullet were present to discuss the speed of traffic through an intersection located on the road by their farmstead. He brought a drawing of the location. There are dips near the intersection that create a blind spot for oncoming traffic. There are no signs. The traffic is primarily on Road 523. Recently an oilfield was transporting a portable shed eastbound on 540 and went roaring through the intersection. They feel that intersection signs would be a good reminder to folks that they need to slow down. They also feel that there should be a speed limit of 35 mph or preferable 25 mph. They feel that this would be a reasonable request as this is a safety issue. The commissioners stated that they had been to a meeting in Richey the night before and they drove through the intersection to physically view it. Commissioner Sharbono agreed that they could do a cautionary sign. When asked if they were voting on it, the commissioners agreed they were all in favor of it and Commissioner Sharbono said, "It will get done."

20)Road 523 &540 Mullets speed limit Signage

**Zuroff Agriculture Exempt Survey**-This is a COS proposing to create a parcel by the use of the agricultural Exemption in Section 20, T22N, R52E. The proposal will separate the existing dwelling with 12.1 acres from the approximately 570 acres of productive agricultural lands outside the Town of Richey. Tract A 569.76 acres and Tract B 12.1 acres. The Commissioners reviewed the survey and the planner's staff report, whose recommendation was to approve. A motion was made to approve the use of the claimed exemption and authorize the Clerk and Recorder to file the certificate of survey as provided in the Dawson County Subdivision regulations.

21)Zuroff Ag Exempt Survey

**Resolution #2019-9 Fees for Services**-The commissioners noted that they review fees annually prior to the new fiscal year and receive input from departments recommending fees to charge for services. Departments recommending increases were C&R birth and death increase per legislative change to MCA and increase in Registered Voter labels from .03/ea to .04/ea. The Family Planning/Health Depart clinic fee increases for various types of office visits with rates increasing from \$5 to \$37. Wart Treatment fees increasing by \$11 to \$15 and IUD insertion and removal decreasing. Implant removals increasing by \$55. The road department was recommending increasing in cattle guard installation from \$3,500 to \$4,000 plus cost of labor & equipment. The Sheriff Department recommending fee increases for summons and complaints, small claims, by \$10, Writs of Execution by \$10. Posting notices and defendant not found returns by \$5. Increasing the Writ of Assistance additional fee from \$15 to \$20 per hour per deputy if a deputy is required to standby for eviction in excess of one hour. Sheriff's sale increase from \$200 to \$300. Also adding mileage in addition to all services. A motion was made to approve Resolution #2019-9 and accept the rate increases and other fees for services at previous rates. The motion was seconded. All voted in favor. Motion carried.

22) Res#2019-9 Fees for Services

**Resolution #2019-10 Establishing the Dawson County Rural Fire District**-The commissioners stated that a public hearing was held on June 4<sup>th</sup> to take comment on the creation of the district following a petition received from at least 40% of the landowners in the county including 40% of the taxable value. They've received comments from the public and the majority of the public appear to be in favor of creation of the district. They commented that they had met with the Richey Volunteer Fire Department along with the Fire Chief, Richie Crisafulli, and other members of the West Glendive Fire Department, the night before in Richey to answer any questions they may have regarding the formation of the district and encourage their continued cooperation during the transition to working with a new rural fire district board. They felt it was a good meeting. Commissioner Zander stated that during the public hearing questions were brought up concerning DNRC and they called and spoke to them and felt comfortable that the concerns were addressed. DNRC trucks or equipment that the state owns will still remain in Dawson County. Richie Crisafulli stated that they DNRC only comes in when asked to and when they have them to come, they need them, and they have the resources they need to help them. Commissioner Zander also stated that for capital replacement, they felt this was the most equitable tax structure for it and the response from those in favor of it seems to weigh in favor of it. A motion was made to approve

23) Res#2019-10 Dawson County Rural Fire District

Resolution #2019-10 Establishing a Dawson County Rural Fire District. Commissioner Zander thanked Mandy Hoffman for the effort of her and the citizen group that spearheaded the petitions as they felt the rural fire district was in the best interest of the public for funding for fire suppression and response. The motion was seconded. Ira Zuroff asked about the whistle in Richey. He stated it use to blow whenever there was a fire. Is there some way you can have your name put on a list to be contacted if the fire is on your property? Richie Crisafulli stated that the typical protocol is that either the fire department or dispatch would call the landowner. He stated that he would not be in favor of the whistle as often everyone comes running and causes commotion that may interfere with the response. Commissioner Zander commented that once the resolution is passed the commissioners would be appointing a board and they would be taking names for citizens/landowners from all areas of the county to serve. All commissioners voted in favor of adopting the resolution. Motion carried.

24)Res #2019-11 State of MT Surplus Program

**Resolution 2019-11 State of Montana Surplus Program**-Commissioner Kartevold stated that the county needs to authorize an employee to acquire surplus property from the federal or state surplus property program. The commissioners have agreed to authorize Commissioner Sharbono. A motion was made to adopt Resolution #2019-11 authorizing Joe Sharbono to acquire property on behalf of Dawson County through the State of Montana Surplus Property Program. The motion was seconded. All voted in favor. Motion carried.

25) partners N grime contract

**Partners-N-Grime**-A request was received for an increase in the contract for janitorial services-The commissioners discussed that they feel they should put the contract out for bids. They have also received notice that the contractor who cleans the county attorney building will be moving, so we need to put both contracts out for bid.

26)Olness & Associates Audit Contract

**Olness & Associates, Audit Contract**-Olness & Associates, PC submitted a 3 year contract to provide auditing services for Dawson County and the Montana Department of Administration, Local Government Services for the fiscal years of July 1, 2018 to June 30, 2021. \$18,000 for FY10, \$18,850 for FY20 and \$19,400 for FY21. A motion was made to approve the contract. The motion was seconded. All voted in favor. Motion carried.

Correspondence/Information:

27)School Safety Team

- Copy of Policy for Art on public land in the City of Glendive as adopted by City council Resolution #3024
- Notices sent to Youth Court Services, Dawson County Sheriff, Dawson County Attorney, Dawson County Supt of Schools, MT Dept. of Corrections, Glendive Chief of Police, MT DPHHS CSED Region 3, Glendive School Board, Lindsay School Board, Deer Creek School Board, Richey School Board, Bloomfield School Board regarding the formation of an Interdisciplinary Child Information and School Safety Team.
- Notice of Grant Extension-Victim Witness Grant extended to September 30, 2019
- Notice of TSEP Grant Award of \$15,000 for Wastewater preliminary engineering report.
- Letter of support was sent on behalf of the Health Department for national accreditation.
- Information was received from the Dawson County Arts Public Arts Committee regarding their formation and purpose.

28)TSEP Award

Meeting adjourned at 6:10 p.m.

DATED this 18th day of June 2019.

\_\_\_\_\_  
Gary Kartevold, Chairman

\_\_\_\_\_  
Dennis Zander, Member

\_\_\_\_\_  
Joe Sharbono, Member

ATTEST: \_\_\_\_\_  
Shirley A. Kreiman, Clerk & Recorder

June 19, 2019

Commissioner Kartevold opened the meeting at 1:00 p.m., with Gary Kartevold, Dennis Zander, and Joe Sharbono present. Also present were Susan Swimley, Tara DePuy, Nathan Bilyea bond council (via phone), Brett Irigoin, Earl Corneliusen, Scott Bollwit, and Shirley Kreiman Clerk & Recorder.

Susan Swimley, legal council stated that she was present to review revised inter-local agreement with the city in regards to the recreation of the Metropolitan Sanitary Sewer District to a Rural Improvement District as a result of litigation. Bond Counsel asked about the payment that was being made for June 2019. The Clerk and Recorder, Shirley Kreiman stated that she had been in contact with DNRC and they would be making a partial payment with the reserves that were left, which would be the interest plus \$2,000. She had received a revised invoice and she has asked for a revised amortization, but has not received it yet.

29) Re-creation of Metropolitan Sanitary Sewer District

Swimley reviewed the situation that the county would be creating a rural improvement district with the same boundaries for the construction to join to the city wastewater treatment plant. The maintenance would be a separate rural improvement district and encompass the present collection system for both previous RID's as well as any maintenance on the new construction. The county has asked the city to sign a joint resolution as a portion of the district contains property within the city limits. At this point they have received nothing but push back from the city and most of it concerning the inter-local agreement not the joint resolution. The rural improvement district proposal was sent to Nathan. The joint resolution has been presented to the city. The bond council has agreed we can go forward with the creation of the district. The city is to consider the resolution at their meeting on July 2<sup>nd</sup>. She advised the county to hold a special session on July 3<sup>rd</sup> to create the rural improvement district, one for the cost of the infrastructure and one for the creation of a maintenance district. We are up against the deadline for creation of the districts in order to assess the properties. If the city doesn't sign the resolution, the only option would be to create the district, only including the county properties and excluding any properties within the city limits. On the July 3<sup>rd</sup> special session there would be 1) a joint resolution with the city, it would need to be signed, 2) a resolution to create a rural improvement district, and if needed, 3) a resolution to create a district if the city did not sign the joint resolution, that would create a district with only county properties. We can't let the timing slip any further. Questions were asked regarding if the city did not sign the joint resolution. The city residents would have the benefit, but they would not have to pay for it. This being the construction portion. There will be another rural improvement district for maintenance. If the city does sign the joint resolution, the issues of the inter-local agreement will need to be resolved. There will need to be two resolutions on the agenda one referencing the inter-local agreement and one that doesn't. The bottom line is, if the city doesn't sign, it will cost the users outside the city limits more money. The city seems to be stuck on who is responsible for setting rates. The county does, once the inter-local is signed. Essentially, after working with Forrest Sanderson with K LJ, it will approximately go back to what the rates were before. There is a water infiltration study being done. Once that infiltration is in the system, you're paying for that volume. If you can reduce the infiltration, it will reduce the volume and the rate. This plan will work into the cost. The rate may be different than the rate the city sets. We would have to account for a reasonableness for the rate. If we can't get the city to sign giving us the ability to charge rates, we still need to make the payment to the city, so it seems it would be in their favor to come to an agreement. The city is refusing to do the billing. I've never had a city refuse to send bills to users who were outside of their limits. Black Mountain is the system most municipalities within the state use. It costs money and the county would have to purchase it and get it set up to do billing. It is not an easy system from what I've been told. It is imperative they get things moving forward. This needs to be in place by August 10<sup>th</sup>. Some strategy about communications with the city were discussed. Their concerns seem to be with the county setting the rates. Also, there may need to be some education on the part of the public, letting them know that this is what we are planning to do. Possibly have some meetings. It is our opinion, we can create the rural improvement district. We have to have a mechanism to collect the money for the bond payment. You can talk to city council members, it would be to the city's advantage to ensure stability of the sewer treatment plant. Things must get done in the right order. I've offered to include a hold harmless clause in the language. You can remind them that DNRC would not be approving this if they weren't secure in their opinion that the county was sound. They play a third party auditing role.

Earn Corneliusen asked concerning the financing part in regards to the property of this mother-in-law which is within the floodplain. Swimley stated that the only way this property could be developed is if is connected to a public system. It does allow the property to be developed to the extent of using stilts or whatever the regulations would mandate. It does allow development and would be benefited by being able to connect to the system. Corneliusen reviewed his situation and the subdivided land having numerous tracts that will be assessed per lot. Swimley stated he would have to make a decision. He can preserve the value of having individual lots or they could be aggregated into one lot, or possibly other groups of lots depending on how the subdivision is laid out. It would go to subdivision review. She can not advise him what to do. He could speak to the county planner who is also the city planner regarding the process. The only way it can be built on, is to be connected to the system. He can protest that it should be excluded, but it would need to be done at a noticed public meeting.

A question was brought up about what percentage of previous Metropolitan Sanitary Sewer District was in the city limits. Tara DePuy estimated it to be 11%. The construction costs are spread once the district is created. The maintenance may fluctuate. Once created it is the same cost per lot, so if 20 acre lots are split up, they would still pay a proportionate amount of the original lot. The next joint city/county planning board meeting is July 11<sup>th</sup>. If lots are aggregated prior to the formation of the district would effect how the cost is spread. Swimley noted that she may need to build some wording into the language of the notice.

DATED this 19th day of June 2019.

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Gary Kartevold, Chairman

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Dennis Zander, Member

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Joe Sharbono, Member

ATTEST: \_\_\_\_\_  
Shirley A. Kreiman, Clerk & Recorder

June 20, 2019

Commissioner Kartevold opened the meeting at 2:00 p.m., with Gary Kartevold, Dennis Zander, and Joe Sharbono present. Also present were Craig Hostetler, Craig Canfield (KLJ Engineer), and Shirley Kreiman Clerk & Recorder.

29) Bid  
Airport  
Paving

Commissioner Kartevold stated that the reason for the meeting was to open bids for the Airport Paving project. Four bids were received.

1. American Road Maintenance from Tucson AZ \$408,373.20
2. Maxwell Asphalt from Bountiful UT \$476,222.70
3. Astech Corporation from St. Cloud MN \$581,775.55
4. Road Products, Inc. from Spokane WA \$475,791.75

All bids contained a bid bond. The engineers estimate was \$560,353.90. The engineer estimated using \$365,000 of funding grants borrowed from other airports. Mostly from Terry. This would reduce the amount to about \$230,000 being what we would need to borrow. The engineer updated the commissioners that the FAA might find some other funds besides borrowed funds for the terminal project. The engineer said he would review the bids and get a recommendation out to the Airport Board and the Commissioners.

DATED this 20th day of June 2019.

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Gary Kartevold, Chairman

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Dennis Zander, Member

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Joe Sharbono, Member

ATTEST: \_\_\_\_\_  
Shirley A. Kreiman, Clerk & Recorder



June 28, 2019

Commissioner Zander opened the meeting at 10:00 a.m., with Dennis Zander, and Joe Sharbono present. Also present was Shirley Kreiman Clerk & Recorder.

Commissioner Zander stated the purpose of the meeting was to open bids for janitorial services for the County Courthouse and County Attorney Office Building.

30) Bid  
Opening  
Janitorial  
Services

Bids were received from:

1. Crystal Clean LLC
  - A. Courthouse \$43,200 Annual \$3,780/Mo
  - B. County Attorney Building \$7,800 Annual \$650/mo
  
2. Partners N Grime
  - A. Courthouse \$42,000 Annual \$3,500/Mo

Commissioner Sharbono made a motion to award the Bid for the Courthouse janitorial services to Partner N Grime and the County Attorney Building to Crystal Clean LLC. Commissioner Zander seconded the motion. All voted in favor. Motion carried.

DATED this 28th day of June 2019.

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Dennis Zander, Chairman

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Joe Sharbono, Member

ATTEST: \_\_\_\_\_  
Shirley A. Kreiman, Clerk & Recorder