January 2, 2018

Commissioner Zander opened the meeting at 10:00 a.m., with Douglas A. Buxbaum and Dennis Zander present. Also present were, Kyle Vuille, Ranger Review Reporter, and Shirley Kreiman, Clerk & Recorder.

Prior Meeting Minutes:
A motion was made to approve the minutes for December 19, 2017 The motion was seconded. All voted in favor. Motion carried.

Previously Approved Administrative Items:
- Travel request from Patti Robison to travel to Helena Jan 2-4 was approved on December 12, 2017.

Old Business:
Policy Committee replacement-The commissioners noted they have not yet found a replacement, but they intend to speak to Jayne Mitchell about the position.

New Business:
Roadway Engineering Proposals-Commissioner Zander noted that he has reviewed the proposals and has passed them on to Commissioner Kartevold, but they would like to sit down and review them with the Road Supervisor. They intend to schedule a date in the near future to do so.

MT Dept of Transportation Ballot 1&2- The commissioners reviewed the two ballots from the Montana Department Transportation. One being a request from McCone County to add an eight mile segment of County Road 201 to the Glendive District Priority List. The second request from Wibaux County to add a seven mile segment on County Road 413 and a 1.7 mile segment of Road 336 and the Beaver Creek Bridge to the Glendive District Priority list. The commissioners reviewed the current projects, the cost of the new projects and the priority of the other projects. A motion was made to add both projects to the priority list. The motion was seconded. Both commissioners voted in favor. Motion carried. There was further discussion on the placement of the projects on the list, Commissioner Zander suggested adding them at the bottom. They reviewed the request from both counties and noted that they had requested placement after item 8C and that apparently was requesting placement at the bottom and not to bump other items. A motion was made to request placement after item 8C. The motion was seconded. All voted in favor. Motion carried.

Resolution #2018-1-Commissioner Zander read the resolution noting that Gary Kartevold will named as Chairman for the Board of Commissioners and Dennis Zander will be named the Vice-Chairman. The public meeting dates will not change. They will continue to be at 10:00 a.m on the first Tuesday of the Month and 5:30 p.m. on the third Tuesday of the month. Commissioner hours will continue to be that at least one commissioner will be in the office Mon-Thurs 8:00 a.m. to 5:00 p.m. weekly, excluding holidays. The travel reimbursement rate will increase .01 along with the announced Internal Revenue Service rates of 54.5 cents per mile. The rate will be .33 cents less when an employee chooses to use their own vehicle when a county vehicle is available. The state lodging rate is $93, other than those places listed as high cost areas. The in state meal reimbursement rate will remain the same allowing $7 for the morning meal, $8 for midday meal and $14 for the evening meal. A motion was made to approve the resolution. The motion was seconded. All voted in favor. Motion carried.

Correspondence/Information:
- Protest Hearing on River Road RSID during Commissioner Session February 6
- Letter from Mary Kubesh regarding Road 454
- Letter sent to Jason Knight and Vicki Deveraux concerning fence on Property in violation of zoning regulations
- Dawson College Foundation Newsletter
- Notice from DEQ on proposed adoption of New Rule I variance from standard for water body conditions, January 22, 2018 at 10:00 a.m. public hearing in Room 111, Metcalf building 1520 East Sixth Avenue, Helena MT, Comments may be sent to sscherer@mt.gov no later than 5:00 p.m. February 9, 2018.
MT Fish Wildlife and Parks Public comments on proposals for 2018-2019 Deer, Elk, Antelope, Moose, Sheep, Goat, Bison and Bear, Lion, Wolf, Turkey, Upland Game Birds, Migratory Game Bird Hunting Seasons. 2018-2019 Proposes Biennial Quotas, Hunting Season Dates, Hunting District Boundary Changes, 2018-2019 Helena Urban Deer Plan Quotas, 2018-2019 Game Damage/Management/ Wildlife Health and Special CWD hunt Quota, Criteria for Exception on Ban on Ungulate Urine from Chronic Wasting Disease Positive States, Establish a 4 Day youth only deer season instead of the current 2 day in years when MEA days do not immediately precede the opening of the general big game season. Public Comments will be accepted until January 24th at 5 p.m. with final adoption at the February Commission Meeting.

Public Comment: None

The meeting adjourned at 10:25 a.m.

DATED this 2nd day of January, 2018.

________________________________________
Dennis Zander, Acting Chairman

________________________________________
Douglas A. Buxbaum, Member

ATTEST: __________________________________
Shirley A. Kreiman, Clerk & Recorder
January 16, 2018

Commissioner Kartevold opened the meeting at 5:30 p.m., with Gary Kartevold, Dennis Zander, and Douglas A. Buxbaum present. Also present were Doug Byron, Jim Skillestad, and Shirley Kreiman, Clerk & Recorder.

Prior Meeting Minutes:
A motion was made to approve the minutes for January 2, 2018. The motion was seconded. All voted in favor. Motion carried.

Items to be added to agenda:
A motion was made to add the following administrative items to the agenda.
Correspondence: Treasurer’s Quarterly Cash Report and Investment Distribution Report, LAC invitation to meeting regarding mental health, Great West 2017 Annual progress report on project completion, Notice of delinquent AFR. New Administrative item: December Claims verification. The motion was seconded. All voted in favor. Motion carried. The clerk and recorder also asked that the memorandum of Agreement for proposed communications tower be moved from new business to previously approved administrative items as it had been signed by the commissioners and the board appointments be moved from new administrative items to previously approved administrative item. This was noted and approved.

Previously Approved Administrative Items:
Travel Request- A travel request was approved for Jackie Stinnett to travel to Lewistown for 4-H State Update January 30th-Feb 1st.

Memorandum of Agreement-Federal Communications Commission, The Montana State Historic Preservation Office, The Federal Emergency Management Agency, Montana Disaster & Emergency Services, and Dawson County Disisater and Emergency Services Regarding a Communications Tower-An Agreement was signed on January 8th for collaboration regarding constructing a communications tower in Glendive.

Board Appointments-The following board appointments were made:
Kelsey Crawford – Reappointed to 3 yr term- Fair Board
Wade Nielsen – Reappointed to a 3 yr term- Fair Board
Stephen Schreibis – Reappointed to 3 yr term - Board of Health
Terry Skerritt – Reappointed to 3 yr term-County Council on Aging Board
Linda Steiger – Reappointed to 3 year term-County Council on Aging Board
Leslie Hunter – Reappointed to 3 year term-County Council on Aging Board
Art Gehnert – Reappointed to 3 yr term-Weed/Mosquito Board

New Administrative Items:
Travel Requests- A motion was made to approve the following travel requests:
• Mary Jo Gehnert to travel to Billings Feb. 12-14 for MaCo DES Meeting
• Addie Canen to Great Falls Feb1-4 for Library Tech Conference
• Bruce Smith to travel to St Cloud Minnesota for Minnesota Fruit & Vegetable Growers Convention
The motion was seconded. All voted in favor. Motion carried.

December Claims- All claims against the County were audited and approved for the month of December 2017. This list contains all claims against the County including payroll withholdings, deductions and contribution warrants.

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Old Business:

**Policy Committee**- A replacement is needed for Steve Engebretson. The commissioners stated they have not yet filled this position.

**Roadway Engineering Proposals**- The Commissioners received 6 proposals. Brosz Engineering from Bowman, ND Great West Engineering from Helena, MT Interstate Engineering from Sidney, MT KLJ Dickinson, ND Stahly Engineering from Helena, MT TD&H Engineering from Watford City, ND

The commissioners noted that they met with Joe Sharbono, Road Supervisor, and scored the proposals. Stahly Engineering received the highest score. A motion was made to award the project to Stahly Engineering. The motion was seconded. All voted in favor. Motion carried.

**New Business:**

**Cracker Box Creek Minor Subdivision Final Plat**- The Commissioners reviewed the staff report on the final plat. The preliminary plat was approved on December 19, 2017 and subject to 7 conditions. They reviewed the status of the 7 conditions – 1) The final plat be in accordance with the preliminary plat submitted-condition met. 2) The owners of the lots will need to waive the right of protect for the creation of a special improvement district or road improvement district-condition has been met. 3) A weed management plan for the subdivision will need to be submitted along with the final plat – a weed management plan was approved by the Dawson County Weed Coordinator and will be submitted along with the final plat. 4) Any proposed residential structure on Lot 2 shall not be located within the 100 year floodplain-The face of the plat contains the necessary statement to ensure that future structures are not located within the 100 year floodplain. 5) That plans for the provision of water, sewer, and solid waste to the lots in the subdivision, unless exempt, be reviewed and approved by MT DEQ-the face of the plat contains language to exempt the lots from review by DT DEQ and has a signature block for the County Sanitarian to certify that the final plat filing request is in conformance with the condition imposed. 6) The developer may bond for improvements required by this approval-The condition is not applicable as all of the required improvements has been completed. 7) The approval is valid for 3 years from the date of approval by the County Commissioners-The condition has been met, approval expires December 19, 2020. A motion was made to approve the staff report MNR-FP-17-04 as findings of fact and approve the final plat for the Cracker Box Minor Subdivision. The motion was seconded. All voted in favor. Motion carried.
Roethle Boundary Line Adjustment, Exempt Survey-A Certificate of Survey (COS) proposing to and relocate boundaries between existing tracts. The property is located in the NE ¼ of Section 30, T56N, R55E. There are three existing tracts of record and the total acreage involved in this survey is 161.60 acres. The commissioners reviewed the staff report from the County Planner. It was noted this is a relocation of boundary lines exemption survey. The submitted documentation supports the proposed relocation and the property has no history of the use of exemptions. None of the parcels involved pre or post this survey are greater than 160 acres. The planner recommended approval. A motion was made to approve the Roethle Boundary Line Adjustment and use of the claimed exemption. The motion was seconded. All voted in favor. Motion carried.

Bid Opening-Command Center Trailer-3 bids were received to provide the county with a 24' command center trailer. 1) Great Dane from Benton MO $83,486 2)Mobile Concepts from MT Pleasant PA $119,631 3)Nomad from Columbia Falls MT $84,991. A motion was made to table the awarding of the bid until such time as the DES Coordinator and the Commissioner could review the bids and specifications at length. The motion was seconded. All voted in favor. The item was tabled.

December Payroll- The board of Commissioners certified the payroll warrants register total and the Invoice Journal total for the month of December 2017 and noted they were in agreement.
Correspondence:

- Protest Hearing on River Road RSID during Commissioner Session February 6
- Public Hearing, February 6, on Budget Increases for Immunization Grant, WIC Grant, Best Beginnings Grant, Senior Citizen Grant, Victim Witness Grant, and General Fund Transfer
- Zoning & Planning Commission noted that Knight/Deveraux Fence is in compliance
- Notice from MT Dept of Rev. regarding settlement agreement with Plains Pipeline on centrally assessed property appeals
- TSEP Project Completion Report Signed on 1-9-18
- Letter from Maryln Vogele regarding county right of way at 849 Road 130
- Treasurer’s Quarterly Cash Report and Investment Distribution Report
- LAC Invitation to Meeting-Mental Health
- Great West 2017 Annual Progress Report-WG Wastewater Treatment Facility
- Notice of delinquent Annual Financial Report

Public Comment:

Jim Skillestad was present and stated that he was aware of the current controversy regarding the fair and changing the fair date from August to June. He stated that he would like to know when there was going to be another meeting regarding this. It was his opinion that the fair was for agriculture. There would be no way for steers to be ready in June. Nor would anyone be able to have flowers or vegetables in June. He would not like to see the fair date change to June. He has no problem with having a carnival in June. Commissioner Buxbaum stated that they would not be making a decision about permanently moving the fair date until after June.

The meeting adjourned at 6:00 p.m.

DATED this 16th day of January, 2018.

________________________________________
Gary Kartevold, Chairman

________________________________________
Dennis Zander, Member

________________________________________
Douglas A. Buxbaum, Member

ATTEST: _______________________________________
Shirley A. Kreiman, Clerk & Recorder