

February 2, 2021

Commissioner Zander opened the meeting at 10:00 a.m., with Dennis Zander, Brad Mitchell and Joe Sharbono present. Also present were, Hunter Herbaugh, Ranger Review Reporter, and Shirley Kreiman, Clerk & Recorder.

Public Hearing: Abandon Portion of Road 506-Commissioner Zander opened the floor for comments in support of or opposed to the abandonment of a portion of Road 506. There was no public comment. Commissioner Zander stated that they received one phone call opposed to it on the grounds of denying public access. Commissioner Zander sent him a map showing him that the roadway was moved and why this portion was being abandoned and felt that he was more comfortable with it after explaining to him the circumstances.

1) Public hearing abandon portion of Road 506

Prior Meeting Minutes:

A motion was made to approve the minutes for January 19, 2021. The motion was seconded. All voted in favor. Motion carried.

Previously Approved Administrative Items

- New Hires: Brad Mitchell, Commissioner 1-1-2021, Keith Olson Correction officer 1-4-2021
- Resignations: Hailey Forcella, Deputy County Attorney 2-5-2021
- Transfers: Lauren Murphree, to Interim Health Director; Valerie Meiers from C&R Claims to Health Dept Tobacco.
- USDA Form CCC-866 for land near airport farmed by N Triangle Ranch Inc signed by Commissioner Sharbono on January 21, 2021
- Agri Industries-Commercial Customer Application signed by Commissioner Sharbono on January 21, 2021
- Board Member Appointments-
 Richey Cemetery-Tim Buller
 River Road Irrigation Pipeline-Amending By-laws to 5 members instead of 7, Tom Jones has agreed to be an alternate and unfilled position won't be filled.
 Fair Board: Sean Wootan and Danny Henderson
 Forest Park Street Maintenance Advisory Council-Steve Berube

2) Board Appointments

Administrative Items:

January Payroll- The board of Commissioners certified the payroll warrants register total and the Invoice Journal total for the month of January 2021 and noted they were in agreement.

Payroll Costs for the Month ending January 31, 2021
 (Employer Costs Includes Gross plus taxes and benefits including Health & Life Insurance for 2 pay periods)

| FUND | ACCT | DEPT | DEPARTMENT | Amount | FUND | ACCT | DEPT | DEPARTMENT | Amount |
|------|--------|------|------------------|-----------|------|--------|------|---------------------------------|-----------|
| 1000 | 410100 | 10 | Commissioner | 16,339.79 | 2300 | 420100 | 110 | Public Safety-Sheriff | 56,888.25 |
| 1000 | 410340 | 20 | Justice Court | 8,569.09 | 2300 | 420100 | 120 | Sheriff OVT | |
| 1000 | 410540 | 30 | Treasurer | 16,260.52 | Jun | 420130 | 133 | Public Safety-Cty Pri | |
| 1000 | 410600 | 40 | Elections | 1,167.56 | 2300 | 420140 | | Stonegarden Grant | 1,983.32 |
| | | | | | 2300 | 420230 | 133 | Public Safety-Co. Jail | 39,071.38 |
| 1000 | 410940 | 60 | Clerk & Recorder | 20,509.85 | 2300 | | 122 | STEP Grant | |
| 1000 | 411100 | 70 | Attorney | 29,360.92 | 2300 | 420343 | 493 | Prob Compliance Gr | |
| 1000 | 411136 | 76 | Victim Witn Adv | | 2371 | 410551 | 548 | Ins Fund Gen Govt | 16,931.60 |
| 1000 | 411230 | 80 | Maintenance | 3,664.12 | 2371 | 420551 | 548 | Ins Fund Public Safety | 14,396.95 |
| 1000 | 411235 | 85 | Safety Director | | 2371 | 430551 | 548 | Ins Fund Public Works | 15,956.80 |
| 1000 | 411600 | 100 | Supt of Schools | 5,156.72 | 2371 | 440551 | 548 | Ins Fund Public Health | 7,094.42 |
| 1000 | 420600 | 140 | D.E.S. | 4,993.37 | 2371 | 450551 | 548 | Ins Fund Social & Economic Svcs | 2,632.59 |

DAWSON COUNTY BOARD OF COUNTY COMMISSIONERS
 COUNTY OF DAWSON
 GLENDIVE MT – February 2021

2561

| | | | | | | | | | |
|------|--------|-----|-------------------------|------------|----------|--------|-----|---------------------------------|------------|
| 1000 | 420643 | 143 | Home Preparedness | | 2371 | 460551 | 548 | Ins Fund Culture & Recreation | 3,144.50 |
| 1000 | 420800 | 150 | County Coroner | 793.68 | 2386 | 410371 | 73 | Victim Services | |
| 1000 | 430912 | 155 | Cemetery | 10,589.24 | 2388 | 411136 | 74 | Victim C C Grant | 1,195.56 |
| 1000 | 440140 | 170 | Public Health | 28,144.21 | 2390 | 420142 | 126 | Drug Forfeiture | |
| 1000 | 440160 | 180 | Sanitarian | 6,945.25 | 2404 | 430263 | 635 | 4M FP Lighting | 18.92 |
| 1000 | 450410 | 230 | County Agent | 2,979.07 | 2407 | 430263 | 650 | 7M HP Lighting | 5.41 |
| 1000 | 460433 | 240 | Parks Glendive | 611.82 | 2505 | 431200 | 645 | 5M WG Dike | 270.06 |
| 1000 | 460452 | 250 | Museum | | 2510 | 430600 | 660 | WG Public Works | |
| 1000 | 460453 | 255 | Richey Museum | | 2514 | 430500 | 665 | 14M HP Irrig | 16.37 |
| 2110 | 430230 | 325 | Road | 45,751.40 | 2524 | 430500 | 675 | 24M FP Water | 1,722.14 |
| 2110 | 430247 | 320 | Gas Tax | | 2546 | 430595 | 697 | 46M FP Irrigation | 634.59 |
| 2130 | 430244 | 405 | Bridge | 5,435.68 | 2548 | 430600 | 691 | 48 WG Sewer | 2,660.36 |
| 2140 | 431100 | 415 | Weed | 4,334.65 | 2830 | 430800 | 552 | Junk Vehicle | 1,225.30 |
| | | | | | 2960 | 440100 | 810 | BCHP Grant | |
| 2160 | 460210 | 430 | Fair Airport | 1,863.42 | 2960 | 440112 | 812 | PHSI Grant | |
| 2170 | 430310 | 460 | Maintenance | 5,879.93 | 2960 | 440150 | 828 | Emergency Preparedness | |
| 2180 | 410331 | 470 | Clerk of Court | 9,843.94 | 2969 | 440151 | 828 | Phep carryover | 7,300.18 |
| 2180 | 410334 | 480 | Bailiff | | 2960 | 440170 | 800 | Nurse MCH Grant | 198.61 |
| 2200 | 440700 | 510 | Mosquito | 481.15 | 2960 | 440171 | 840 | MEICHV Grant | 6,128.00 |
| | | | | | 2960 | 440172 | 825 | Immunization Grant | 129.95 |
| 2220 | 460110 | 500 | Library | 10,981.36 | 2960 | 440173 | 830 | WIC Grant | 2,224.54 |
| 2220 | 460111 | 500 | Library-Richey | 1,293.12 | 2960 | 440175 | 832 | Miami Health Grant | |
| 2250 | 411010 | 530 | County Planning | | 2960 | 440176 | 826 | Immun Infrs Grant | |
| 2252 | 411010 | 606 | Flood Plain Forest Park | | 2960 | 440177 | 833 | Tobacco Grant | 3,687.61 |
| 2253 | 431392 | 611 | Zoning Highland Park | | 2960 | 440190 | 890 | Family Planning | 6,738.90 |
| 2254 | 431394 | 614 | Zoning Sr. Citizens | | 2960 | | 829 | PHER Grant | |
| 2280 | 450310 | 537 | Center Homemaker | 4,435.74 | 2960 | 450328 | 842 | Stepping On Gr Hlthy Com-Parent | |
| 2280 | 450320 | 538 | Grants | 1,092.75 | 2962 | 440114 | 850 | Resource Center | 1,654.49 |
| 2280 | 450321 | 531 | Respite Care Congregate | 338.05 | 5712 | 420210 | 135 | Public Safety-Admin | 32,354.96 |
| 2280 | 450323 | 533 | Meals Grant Meals on | 4,261.94 | 5712 | 420230 | 130 | Public Safety-St. Pri | 224,929.73 |
| 2280 | 450326 | 526 | Wheels Health | 1,325.97 | 7370 | 450312 | 600 | Urban Transportation | 17,363.23 |
| 2280 | 450329 | 529 | Screening | 238.78 | | | | | |
| | | | | 253,643.09 | Subtotal | | | | 468,558.72 |
| | | | | | Total | | | | 722,201.81 |

Old Business:

Unfilled Board Positions:

Highland Park Irrigation Board-2 members
 Weed/Mosquito Board Member-1 member
 Bell Street Bridge Committee-3 members

New Business:

Resolution 2021-4-Resolution to Abandon Portion of County Road 506-Hearing no significant opposition during the public hearing, Chairman Zander asked for a motion. Commissioner

Sharbono made a motion to adopt Resolution 2021-4 abandoning the portion of County Road 506 described as:

That portion of County Road #506 to be abandoned is described as follows:
Commencing at the intersection of FAS 254 and continuing easterly on the section line common to Sections 5 and 8 in Township 21 North, Range 53 East, MPM, and being in the S2SW of Section 5 and the N2NW of Sections 8, and continuing easterly to a point adjoining the newly constructed portion of Road 506, as shown in attached Map Exhibit A is hereby abandoned pursuant to law, including all easements and rights of way previously granted to the county for purposes of providing a county road.

Commissioner Mitchell seconded the motion. All voted in favor. Motion carried.

Task Order Amendment Number One for COVID Immunization Services 21-07-4-31-111-0-
A task order amendment between Montana Department of Public Health and Human Services and the Dawson County Health Department. The task order has been amended to add additional funding to the local health jurisdiction to participate in COVID-19 vaccination. The additional funding of \$4,789.00 has been added, changing it from \$6,246 to \$11,035.00 for COVID Immunization Services. A motion was made to accept the amendment. The motion was seconded. All voted in favor. Motion carried.

4)
Amended
Task
Order
Health
Covid
Immnztn

Olness & Associates Audit Contract Amendment-An amendment to a standard Audit Contract and the Department of Administration was submitted increasing the cost for the audit for the audit period covering 7-1-2019 to 6-20-202 from \$18,850 to \$22,100 increasing the estimated hours from 225 to 295. A motion was made to accept the amendment. The motion was seconded. All voted in favor. Motion carried.

5)
Amended
Contract
Olness &
Assoc
Audit

Correspondence/Information:

- Public Hearing on Wynne Variance Request, Thursday February 11, 2021 at 5:15 p.m with Zoning & Planning Commission, Dawson County Courthouse Community Room
- Bid Opening for Security Control Upgrade on March 2, 2021 during session at 10:00 a.m.
- Commissioner Notice to Residents regarding COVID guidelines and practices
- Treasurer’s cash report December 2020
- Letter from Mike Carlson regarding Sewer Lagoons no longer in use
- Commissioner letter to MT Attorney General regarding cancellation of Keystone Pipeline Construction

Public Comment: None.

Meeting adjourned at 10:20 a.m.

Dated this 2nd day of February, 2021.

Dennis Zander, Chairman

Joe Sharbono, Member

Brad Mitchell, Member

Attest:

Shirley A. Kreiman, Clerk & Recorder

February 16, 2021

Commissioner Zander opened the meeting at 5:30 p.m., with Dennis Zander, Brad Mitchell and Joe Sharbono present. Also present were, Hunter Herbaugh, Ranger Review Reporter, and Shirley Kreiman, Clerk & Recorder.

Items to add to the Agenda: A motion was made to add the following items to the agenda.

- Correspondence: Notice from DNRC
- Previously Approved Adm. Items: Collective Bargaining Agreement

The motion was seconded. All voted in favor. Motion carried.

Prior Meeting Minutes:

A motion was made to approve the minutes for February 2, 2021. The motion was seconded. All voted in favor. Motion carried.

Previously Approved Administrative Items:

New Hires: Jeremy Albrecht 1-25-21 Correction Officer

Resignations: Jackie Stinnett 1-28-21 Adm. Asst. Extension

6) Transfer of
Funds St
Alloc Min
Fund to Road
Fund

Transfer of Funds-\$55,274.50 from State Allocated Mineral Fund #2894 to Fund #2110 Road fund for paving by J&S Construction for Harmon Street

7)Collective
Bargaining
Agreement -
Teamsters
Union

Collective Bargaining Agreement-Teamsters Union-A collective bargaining agreement between Dawson County (Sheriff's Office) and Teamsters Local No. 190 - Sheriff deputies for the period of July 1, 2019 through June 30, 2023 was signed on January 15, 2021.

Old Business:

Board Positions, remaining to be filled:

Highland Park Irrigation Board-2 members

Weed/Mosquito Board-1 member – Brant Gordon has agreed to serve

Bell Street Bridge Committee-3 members – The commissioners stated they believe these positions will be taken care of soon.

New Business: No new business

Correspondence/Information:

- Bid Opening for Security Control Upgrade on March 2, 2021 during session at 10:00 a.m.
- Public Hearing on Budget Increases, March 2, 2021 during session at 10:00 a.m.
- Mask Mandate Update for Dawson County Operations 2-12-2021
- Letter of Authorization for Dawson County Employee Fund
- Notice to Commissioners regarding Audited Financial Statements
- Olness & Associates Representation Letter in connection with audit
- Audited Financial Statement for FY ended 6-30-2020
- Annual Financial Report submitted to Montana Dept of Administration
- Notice to US Dept. of Commerce no boundary changes to our government.
- DES 21-22 Emergency Management Performance Grant Funding Commitment Letter
- Notice from DNRC that the Wastewater Revolving Fund is funded 100% from the State Principal Fund.

Public Comment: None

Meeting adjourned at 5:40 p.m.

Dated this 16th day of February 2021.

Dennis Zander, Chairman

Joe Sharbono, Member

Brad Mitchell, Member

Attest:

Shirley A. Kreiman, Clerk & Recorder