February 6, 2019

Commissioner Kartevold opened the meeting at 10:00 a.m., with Gary Kartevold, Dennis Zander, and Joe Sharbono present. Also present were Timber Dempewolf, John Schreiber, Chad Knudson, and Jon Decker. Ranger Review Reporters and Shirley Kreiman Clerk & Recorder.

Prior Meeting Minutes:
A motion was made to approve the minutes for January 15 & 28, 2018. The motion was seconded. All voted in favor. Motion carried.

Items to be added to the agenda:
A motion was made to add the following items
Under New Administrative Items
  ➢ Travel Requests, Dennis Zander
  ➢ Memorandum of Understanding, Glendive Medical Center
Under Correspondence
  ➢ CSFP food program
  ➢ BLM Notice of preference, coal mining
The motion was seconded. All voted in favor. Motion carried.

Previously Approved Administrative Items:
Resignations: Betty Lou Eggert-River Road Irrigation Pipeline Board, Corbin Snyder Correction Officer.
Board Appointments-Jen Rieger, Fair Board to complete term for Brady Smelser

Travel Authorizations-
• Jackie Stinnett to Miles City, January 29-30 for 4H institute
• Pam O’Brien to Helena, Jan 23-24 for Early Childhood Grant Kickoff meeting

Transfer of Funds-On December 26, 2018, the commissioners approved the transfer of $3,220.00 from the St Allocated Mineral Fund #2894 to the RR Irrigation Pipeline Fund #2547 for Pipeline expenses incurred for additional expenses incurred in December 2018.

Commercial Lease Agreement-A Commercial Lease agreement with Hyannis Air Service, Inc. dba Cape Air was approved on January 2, 2019, for 2,000 sq. ft. exclusive hanger space for $1,500.00 per month.

New Administrative Items:
Travel Authorizations-A motion was made to approve the following travel authorizations:
  ➢ Barb Roehl to Fairmont for SHRM Conference April 30-May 3, 2019.
  ➢ Dennis Zander to MACo Mid-Winter Conference in Helena, Feb 11-14.
The motion was seconded. All voted in favor. Motion carried.

Memorandum of Understanding. The health department presented a memorandum of understanding with the Glendive Medical Center. The memorandum of understanding is an addendum to the current Family Planning Agreement. It agrees that in the case of an emergency the Gabert Clinic will provide space for Family Planning Clinic and the Dawson County Health Department will staff it. A motion was made to approve the Memorandum of Understanding. The motion was seconded. All voted in favor. Motion carried.

Old Business: Board Appointments Needed
Bell Street Bridge Committee HP Irrigation Board
Compensation Committee Richey Cemetery Board
County Council on Aging Tax Appeal Board
DUI Task Force Zoning & Planning Commission, FP Resident
River Road Irrigation Pipeline Board Zoning Board of Adjustments
FP Street Maintenance Advisory Council Frontier Gateway Museum Board

1) Transfer of funds St Alloc Min Fund to RR Irrig Pipeline
2) Lease Cape Air/Hyannis Air
3) MOU Glendive Medical Center
Safe Kids-Pediatric ambulance transport child restraint request—The commissioners stated that they had talked to Mary Jo Gehnert who is an ambulance driver and they think they have a resource for the child restraints.

New Business

Capital Outlay Authorization—John Schreiber, Road Supervisor, was present and explained the need for the hoist at the road department. They have been laying on their backs for much of the mechanical work and this is a safety issue. The building was designed to put one in. They received a quote for hoist from Benco equipment for a 35,000 pound hoist for $34,191.50. A motion was made to approve the purchase of the hoist. The motion was seconded. All voted in favor. Motion carried.

Joint Resolution with City of Glendive—A motion was made to table this item until the 19th, after the city meets.

Youth Garden—Bailey Palmer presented a request for a youth garden club that she is organizing to have a youth garden located at the fairgrounds. The commissioners discussed the fact that the fair board is in favor of it, but they would like the location changed a bit. They will ask the county attorney to draw up a contract regarding it. They also noted that they thought this was a good idea and hoped it would be successful. A motion was made to approve the youth garden located at the fairgrounds, subject to the approval of the contract. The motion was seconded. All voted in favor. Motion carried.

December Claims—All claims against the County were audited and approved for the month of December 2018. This list contains all claims against the County including payroll withholdings, deductions and contribution warrants. $732,019.65

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97118 12/31/2018 MINDT, WAYNE $243.60 Printed
97119 12/31/2018 MONTANA AIR CARTAGE $180.00 Printed
97120 12/31/2018 MSU EXTENSION SERVICE $633.10 Printed
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97158 12/31/2018 RING, GAIL S. $26.09 Printed
97159 12/31/2018 ROBINS SERVICE $512.59 Printed
Correspondence/Information:

- Thank you from Chrissy Holly Family
- Notice from MDT for Glendive District TCP Annual Meeting, Feb 26, 2019 1-4 pm
- Letter from Mark & Sara Taliaferro about bad road conditions on Hodges Road
- Treasurer’s Quarterly Cash Report
- Notice to River Road Residents concerning the dissolution of the Zoning District
- Support letter for Makoshika State Park
- Notice from Local Government Services that 2018 Annual Report is due
- Response to Olness & Associates of corrective actions for Audit Report
● Letter to Legislature in Opposition to HB271 and Senate Bill 97
● Copy of a notice sent to Commodity Supplemental Food Program from Patty Atwell, Sr. Citizen Director, stating she will no be able to do the supplemental food program.
● Copy of request from BLM for a preference on coal development.

Public Comment: None

Meeting adjourned at 10:20 a.m.

DATED this 5th day of February 2019.

________________________________________
Gary Kartevold, Chairman

________________________________________
Dennis Zander, Member

________________________________________
Joe Sharbono

ATTEST: ____________________
Shirley A. Kreiman, Clerk & Recorder
February 19, 2019

Commissioner Kartevold opened the meeting at 5:30 p.m., with Gary Kartevold, Dennis Zander, and Joe Sharbono present. Also present were Jon Decker Ranger Review Reporters and Shirley Kreiman Clerk & Recorder.

Prior Meeting Minutes:
A motion was made to approve the minutes for February 6, 2019. The motion was seconded. All voted in favor. Motion carried.

Items to be added to the agenda:
A motion was made to add the following items to the agenda:
- Adm. Item-Encroachment permit
- Correspondence-Lions Club Support letter
The motion was seconded. All voted in favor. Motion carried.

Previously approved Administrative Items:
- Resignations: Corbin Snyder resignation 2-13-19
- Board Appointments: Linda Kassner reappointed to Zoning & Planning Commission; Bruce Raymond and Bill LaBree reappointed to Zoning Board of Adjustments; Steve Olson reappointed to Compensation board; Trevor Houck appointed to Dawson County Land Advisory Board by Judge Rieger
- Travel Requests: Renee Steinbron to travel to St. Louis for PAT training March 10-14

New Administrative Items:
Travel Requests: A motion was made to approve the following travel request:
- Andrew Arndt and Michael Bacon to Great Falls for MACRS Meeting April 1-4
The motion was seconded. All voted in favor. Motion carried.

Encroachment Permit: The commissioners reviewed an encroachment permit from Spring Hill Ranch for an approach onto County Road 159. They noted they were moving the approach from a hill to a flatter area. A motion was made to approve the permit. The motion was seconded. All voted in favor. Motion carried.

Old Business:
Board appointments needed:
- Bell Street Bridge Committee
- HP Irrigation Board
- Richey Cemetery Board
- Richey Museum Board
- Tax Appeal Board
- River Road Irrigation Pipeline
- FP Street Maintenance Advisory Council
- Frontier Gateway Museum Board

Youth Garden Contract: The item was tabled until a contract is written by the county attorney.

New Business:
Joint Resolution with City of Glendive authorizing the creation of a rural special improvement district: The commissioners noted that this item is on hold.

Bid Opening Roof Repair Courthouse: The commissioners noted they are putting this item on hold until they determine more specifics.

Resolution 2019-04 Adopting Amendments to County Policy 4.12 Health and Life Insurance Eligibility for Employee Flex Plan and Health Savings Accounts: Commissioner Kartevold read the resolution.
Changes to Section B. Flex Plan
a. For pre-tax group insurance premiums, only eligibility is the same as the group health eligibility waiting period.
b. For Health/Dependent Care flexible spending plans, eligibility is the same as the group health eligibility waiting period. Enrollment in the flex plan is available to all new hires during the annual open enrollment with an effective date of January 1 each benefit year.

Addition of Section C. HSA
a. For HAS plans, eligibility is the same as the group health eligibility waiting period.

Section C will now become Section D: Life Insurance with no changes.

A motion was made to approve the resolution. The motion was seconded. All voted in favor. Motion carried.

Correspondence/Information:
- Annual Report Submitted February 13, 2019
- DEQ Public Notice of intent to issue a General Permit for statewide Portable Suction Dredging for 5 years to allow portable recreational suction dredging that meet effluent limits to any state waters.
- Lobbying Financial Report filed 2-12-19
- Sandy Silha on March 3 Agenda for Public Arts Committee
- Notice to commissioners from Justice of Peace Nerison that the following persons are approved to act as substitute judges in her absence: Kerry Burman, Ed Williamson, Sheana Rose and Jennifer Bithell
- Letter of Support for the Lions Club

Public Comment: None

The meeting was adjourned at 5:42 p.m.

DATED this 19th day of February 2019.

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Gary Kartevold, Chairman

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Dennis Zander, Member

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Joe Sharbono

ATTEST: ______________________
Shirley A. Kreiman, Clerk & Recorder

February 20, 2019

Commissioner Kartevold opened the meeting at 1:30 p.m., with Gary Kartevold, Dennis Zander, and Joe Sharbono present. Also present were Vickie Boje, Treasurer, Shirley Kreiman Clerk & Recorder, via phone Susan Swimley, Tara DePuy, and Forrest Sanderson.

Commissioner Kartevold stated the reason for the meeting to discuss litigation regarding Metropolitan Sanitary Sewer District with legal counsel. Commissioner Zander made a motion to close the meeting to the public. The motion was seconded. All voted in favor. Motion carried. Legal Counsel will keep minutes.

The meeting was adjourned at 2:30 p.m.
DATED this 20th day of February 2019.

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Gary Kartevold, Chairman

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Dennis Zander, Member

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Joe Sharbono

ATTEST: ______________________
Shirley A. Kreiman, Clerk & Recorder