

December 3 , 2019

Commissioner Kartevold opened the meeting at 10:00 a.m., with Gary Kartevold, Dennis Zander, and Joe Sharbono present. Also present were Pamela Harr, Sandy Silha, Mary Jo Gehmert, Timber Dempewolf, Craig Wagner, Brendan Heidner, Ranger Review Reporter and Shirley Kreiman Clerk & Recorder.

1)Public
Hearing
Budget
Increases
DES
Grant/WIC
Grant

Public Hearing- Budget Increases for DES Pre-Disaster Mitigation Plan Grant, WIC Grant

Commissioner Kartevold opened the hearing, stating the purpose was to take public comment in regards to budget increases related to the two grants, DES Pre-disaster Mitigation Plan Grant and the WIC Grant and asked for any public comment. No public comment was made.

Prior Meeting Minutes:

A motion was made to approve the minutes for November 19. The motion was seconded. All voted in favor. Motion carried.

Items to be added to the agenda:

A motion was made to add the following items to the agenda.

Administrative: November payroll

New Business: Addition to Application for Cancellation on taxes of tax deed properties, a resolution ordering the sale of the properties.

The motion was seconded. All voted in favor. Motion carried.

Previously Approved Administrative Items:

2) Land
donation
Barnick
Inc/Carl
Barnick

Land Donation-The commissioners accepted a donation of small parcel of land bordering the levee from Barnick, Inc. and Carl Barnick.

Administrative Items:

November Payroll- The board of Commissioners certified the payroll warrants register total and the Invoice Journal total for the month of November 2019 and noted they were in agreement.

PAYROLL EXPENSE FOR PERIOD OF Nov 1 - Nov 30, 2019

(Employer Costs Includes Gross plus taxes and benefits including Health & Life Insurance for 2 pay periods)

<u>FUND</u>	<u>ACCT</u>	<u>DEPT</u>	<u>DEPARTMENT</u>	<u>Amount</u>	<u>FUND</u>	<u>ACCT</u>	<u>DEPT</u>	<u>DEPARTMENT</u>	<u>Amount</u>
1000	410100	10	Commissioner	16,169.66	2300	420100	110	Public Safety-Sheriff	55,773.84
1000	410340	20	Justice Court	8,504.26	2300	420100	120	Sheriff OVT	
1000	410540	30	Treasurer	18,348.78	2300	420130	133	Public Safety-Cty Pri	
1000	410600	40	Elections	1,436.11	2300	420140		Stonegarden Grant	2,400.34
1000	410800	45	Human Resources	5,095.68	2300	420230	133	Public Safety-Co. Jail	40,763.38
1000	410940	60	Clerk & Recorder	19,710.26	2300		122	STEP Grant	
1000	411100	70	Attorney	28,321.62	2300	420343	493	Prob Compliance Gr	
1000	411136	76	Victim Witn Adv		2371	410551	548	Ins Fund Gen Govt	16,039.39
1000	411230	80	Maintenance	3,762.31	2371	420551	548	Ins Fund Public Safety	13,503.52
1000	411235	85	Safety Director		2371	430551	548	Ins Fund Public Works	16,227.82
1000	411600	100	Supt of Schools	5,135.14	2371	440551	548	Ins Fund Public Health	6,095.39
1000	420600	140	D.E.S.	5,046.93	2371	450551	548	Ins Fund Social & Economic Svcs	3,248.60
1000	420643	143	Home Preparedness		2371	460551	548	Ins Fund Culture & Recreation	2,783.02
1000	420800	150	County Coroner	792.40	2388	411136		Victim Witness Adv	2,966.10
1000	430912	155	Cemetery	10,495.40	2390	420142	126	Drug Forfeiture	382.38
1000	440140	170	Public Health	28,623.12	2404	430263	635	4M FP Lighting	53.91
1000	440160	180	Sanitarian	7,123.67	2407	430263	650	7M HP Lighting	15.14
1000	450410	230	County Agent	2,892.58	2505	431200	645	5M WG Dike	773.34
1000	460433	240	Parks		2510	430600	660	WG Public Works	

				1,687.68					
1000	460452	250	Glendive Museum	142.00	2514	430500	665	14M HP Irrig	47.16
1000	460453	255	Richey Museum	-	2524	430500	675	24M FP Water	4,838.23
2110	430230	325	Road	59,665.35	2531	430600		31 M HP Sewer	
2110	430247	320	Gas Tax		2546	430595	697	46M FP Irrigation	1,753.43
2130	430244	405	Bridge		2548	430600	691	48 WG Sewer	7,477.27
2140	431100	415	Weed	3,551.29	2830	430800	552	Junk Vehicle	1,232.92
					2960	440100	810	BCHP Grant	
2160	460210	430	Fair		2960	440112	812	PHSI Grant	
2170	430310	460	Airport Maintenance	6,428.30	2960	440150	828	Emergency Preparedness	2,544.90
2180	410331	470	Clerk of Court	9,896.16	2960	440170	800	Nurse MCH Grant	993.80
2180	410334	480	Bailiff	-	2960	440171	840	MEICHV Grant	7,278.45
2200	440700	510	Mosquito	1,182.35	2960	440172	825	Immunization Grant	
					2960	440173	830	WIC Grant	2,532.34
2220	460110	500	Library	10,340.33	2960	440175	832	Miami Health Grant	
2220	460111	500	Library-Richey	1,225.65	2960	440176	826	Immun Infrass Grant	
2250	411010	530	County Planning		2960	440177	833	Tobacco Grant	3,940.46
2252	411010	606	Flood Plain		2960	440190	890	Family Planning	7,085.35
2253	431392	611	Forest Park Zoning		2960		829	PHER Grant	
2254	431394	614	Highland Park Zoning		2960	450328	842	Stepping On Gr Hlthy Com-Parent Resource Center	-
2280	450310	537	Sr. Citizens Center	4,310.98	2962	440114	850	Public Safety-Admin	1,016.51
2280	450320	538	Homemaker Grants	1,521.39	5712	420210	135	Public Safety-St. Pri	59,453.63
2280	450321	531	Respite Care	2,527.55	5712	420230	130	Urban Transportation	203,316.65
2280	450323	533	Congregate Meals Grant	5,532.97	7370	450312	600		17,529.98
2280	450326	526	Meals on Wheels	683.82					
2280	450329	529	Health Screening	294.92					
				270,448.66				Subtotal	482,067.25
								Total	752,515.91

New Business: Chairman Kartevold asked to move Pamela Harr and Walleye Unlimited to the first items of new business.

Pamela Harr-Pamela Harr stated that she was present and appreciated the suggestion from Commissioner Zander that one of her bronze statues be placed on the cement pedestal that remains after the communication tower was removed in courthouse parking lot on the intersection of Douglas and Meade. She stated that had already approached the Eslicks about placing one on the old Taco John lot, but there were easement issues. She submitted a drawing of the bronze piece called “Ground Tied” depicting a horse with three children and a dog sitting beside it. Sandy Silha, member of the Dawson County Arts Council stated that they had already reviewed the application and approved it. She noted that they had one item that they would like added to the application and that is the anticipated completion date of a project. Pamela Harr stated that she is anticipating completion by the end of the Summer 2020. The committee noted that the upkeep will be up to the county once the statue is placed. They also asked what the proper procedure is when there is a request for placement of art on county property. Will you decide today or invite public comment? Commissioner Zander stated that they would anticipate an artist would probably approach them prior to the application submitted to the Dawson County Arts Council. In this case that has already been done, but it would normally be 1) Submission to the Commissioners, 2) Application completed and submitted to the Dawson County Arts Council for recommendation 3) Placed on Commissioner Session for public comment. Commissioner Kartevold stated the item will be placed on the next agenda for public comment. Ms. Harr stated that she intends on placing a plaque on the bottom of the statue noting the significance of the location also being the old

3)Pamela
Harr Statue
On County
Property

watering hole where historically animals were tethered in Glendive. This will complete a loop of 10 of her sculptures placed in Glendive.

4)Walleye
Unlimited
Hollecker
Lake

Walleyes Unlimited-Hollecker Lake - Craig Wagner stated he was present representing Walleyes Unlimited requesting permission to drain Hollecker Lake, so that the junk fish can be removed and replaced with quality fish for fishing. They would be draining it and may need help from the public works department with the valve. They will pump the water out of the culvert. They want to do it now. The last time they drained it was in February and there were ponds left and they weren't able to get a complete drain. Any issues from down below will run into the canal. Commissioner Zander asked if they would be able to dredge the ponds left after draining it. Wagner noted that it may still be too boggy to get any equipment in to dredge it as they got a backhoe stuck in there in the past. They have some problems with vegetation and may look at coloring the water to keep the vegetation down. They could consider putting in a culvert to the left of the dock and aerate the lake with a pump since there is power there. The first step is to drain it. They asked if permission was needed from Buffalo Rapids. Commissioner Sharbono did not think they would need permission from them. Wagner stated they will probably need to put in a new valve and there would be no ice skating on Hollecker for the winter season. They discussed other available options at Whipkey Park and Hillcrest. Wagner noted the lake is not deep enough for trout. They may look at a screening system and will talk to public works prior to starting the project. The commissioners stated that Angie Hagen had approached them last year a beach area. Wagner wasn't sure if there was room, but it was something that could take a look at. They are likely to only have a couple of months in the spring to work on any projects, but now is the time to drain it. He asked if they were on board with it? Commissioner Sharbono expressed that they should get it done. Signs will need to be placed about it being temporarily closed especially as ice will be unstable and it will buckle. A motion was made to allow Walleyes Unlimited to drain and close Hollecker Lake while working with the WG Public works department and signage to be placed. The motion was seconded. All voted in favor. Motion carried.

5)Res
#2019-43
Bloodborne
Pathogens
Exposure
Control
Plan

Resolution 2019-43 Updating Bloodborne Pathogens Exposure Control Plan-Commissioner Kartevold noted that the health department director worked on the updates to the plan and it has been reviewed. A motion was made to approve Resolution 2019-43 and the Updated Bloodborne Pathogens Exposure Control Plan. The motion was seconded. All voted in favor. Motion carried.

6)Res
#2019-44
Budgetary
Amendment

Resolution 2019-44 Budgetary Amendment, DES Pre-Disaster Mitigation Plan Grant and WIC Grant- Commissioner Kartevold noted that there was no public comments against this amendment during the public hearing. A motion was made to approve the budgetary amendment. The motion was seconded. All voted in favor. Motion carried.

7)Tax Deed
Property
Application
for
cancellation
of taxes

Tax Deeds Property-Application for Cancellation of Taxes and Order for Sale of Property-The commission noted that tax deeds have now been recorded in the Clerk & Records office. A motion was made to approve the request from the Treasurer to cancel the taxes on the properties that a tax deed was taken on and do a resolution for sale of the properties, excluding the EOTT energy piece that a quiet title action will be needed for clear title. The motion was seconded. All voted in favor. Motion carried.

8)Res
2019-45
Order for
Sale of tax
deed
property

Resolution 2019-45 Order for Sale of Tax deed property-A motion was made to order a sale of the tax deed properties that were recorded in November. The clerk and recorder noted that the state has released the lien against the properties of Ron Miller per MCA. The motion was seconded. All voted in favor. Motion carried.

9)Encroach
ment
permits-
Midrivers

Encroachment Permits Mid Rivers-

The commissioners reviewed the following encroachment permits:

- Mid-Rivers Bore/Case Crossing on County Road 130, Marsh Road, T13N R53E S03
- Mid-Rivers Bore/Case Cross parallel line County Road 130, Marsh Road, T13N R53E S07 & 18

A motion was made to approve the permits. The motion was seconded. All voted in favor. Motion carried.

Correspondence/Information:

- Letter of Support for Victim of Crime Act Grant

- Notice from DEQ of completeness determination for Montana Pollutant Discharge Elimination System permit number MT0021733-West Glendive Wastewater Treatment

Public Comment:

None

Meeting adjourned at 10:45 a.m.

DATED this 3rd day of December 2019.

Gary Kartevold, Chairman

Dennis Zander, Member

Joe Sharbono, Member

ATTEST: _____
Shirley A. Kreiman, Clerk & Recorder

December 17, 2019

Commissioner Kartevold opened the meeting at 5:30 p.m., with Gary Kartevold, Dennis Zander, and Joe Sharbono present. Also present were Buck Dabill, Ed Amsler, Rob Schwab, Craig Brown, Carl Barnick, Albert Radtke, Curt Erhardt, Dan Metcalf, Albert Mittelstaed, Patricia Clark, Dan Ryan, Mark Tombre, Karen Ryan, Mary Jo Gehmert, Vickie Boje, Treasurer, Hailey Forcella, Deputy County Attorney, Brendan Heidner, Ranger Review Reporter and Shirley Kreiman Clerk & Recorder.

Commissioner Kartevold opened the meeting. He informed everyone that they would begin by holding an auction on the tax deed properties as listed on the handout. He asked anyone submitting the highest bid on a property to complete the sheet with the name they wanted on the deed, plus the address and phone number for the contact person. The minimum bid for the property that included all past due taxes, interest, penalties and county costs. Ten percent down tonight and the remaining due by 5:00 p.m. on Friday the 20th.

Property A: RTN6631 511 E Barry St. was removed from the auction due to an unresolved lien with US Bank.

Property B: RTN6437 422 N Sargent was sold for the minimum bid of \$4,357.03 to Rob & Talina Schwab.

Property C: RTN7877 414 N Nowlan was a no sale.

Property D & E & F: Contiguous Parcels RTN6721, RTN 6722, RTN 6723, 311 E Power, 221 ½ S. Pearson, 221 S. Pearson, No Sale.

Property G: RTN5536 217 S Sargent was sold to Albert Mittelstead and Patricia Clark for \$4,100.00.

Property H: RTN6087 was sold to Robert & Crystal Amsler for \$4,100.00.

Property I: RTN4711, 515 E Borden rear 50 ft, was sold to Rob & Talina Schwab.

Property J & L: Contiguous parcels RTN6402 RTN6404, no sale.

Property K: RTN6403 412 ½ N Nowlan rear of Lot 10, no sale.

Property M: RTN6405, 227 N Sargent Ave, no sale.

Property N: RTN5607, 617 E Power St, BlueBuck Properties for \$5,598.59.

Property O: RTN5032 311 N Sargent, BlueBuck Properties for \$5,690.35.

Property P: RTN4668 1013 S Taylor, BlueBuck Properties for \$4,383.01.

One bidder asked if he could bid on properties D, E, & F. The sale was reopened for bidding.

Property D & E & F: Contiguous Parcels RTN6721, RTN 6722, RTN 6723, 311 E Power, 221 ½ S. Pearson, 221 S. Pearson, Albert Radtke, \$15,770.43.

Prior Meeting Minutes:

A motion was made to approve the minutes for December 3. The motion was seconded. All voted in favor. Motion carried.

Items to be added to the agenda:

A motion was made to add the following items to the agenda.

- Correspondence: Legacy Bankruptcy; DEQ Wastewater Discharge (Frenchtown Mill) ; WBI Pipeline Safety Notice.
- Previously approved administrative item: Travel request

The motion was seconded. All voted in favor. Motion carried.

Previously Approved Administrative Items:

- New Hires: Jacob Rieger, DCCF C/O 12-20-2019
- Travel Request for Health Craig to travel to Great Falls January 13-17. Approved on December 12, 2019.

New Business:

Pamela Harr-Statue Placement, Courthouse parking lot. Commissioner Zander noted they did not receive any written or verbal public comment regarding the placement of a Pamela Harr Bonze Statue in the Courthouse parking lot. He noted the recommendation was for approval from the Arts Committee. He made a motion to approve the placement of the statue. The motion was seconded. All voted in favor. Motion carried.

11) Pamela Harr-Courthouse parking lot statue

RFP Mitigation Plans Bid Opening-

Two bids were received.

- 1) Integrated Solutions Consulting for \$65,000.00
- 2) KLJ Inc for \$99,990.

12) DES Mitigation Plan Bid Opening

Mary Jo Gehmert mentioned this is a four county-wide plan and there are required on-site visits and she is not sure if Integrated Solutions has figured this in or if they have any branch offices in the area. Commissioner Kartevold noted that they will be tabling awarding the bid pending review.

Resolution 2019-46 RSID 48 WG Sewer District-A resolution was proposed to update the following WG Sewer District policies and schedules from the Metropolitan Sanitary Sewer District.

13) Res#2019-46 RSID 48 Policies

- ✓ Connection Fee Schedule
- ✓ Assessment procedures and policy
- ✓ Classification Equivalency
- ✓ Rules & Regulations

Commissioner Zander stated that the connection fee schedule is being reviewed by KLJ, Inc. The commissioners agreed to table the resolution until they hear back from KLJ.

Correspondence/Information

- Notice from IRS of receipt of tax exempt bond on RSID 47.
- Notice regarding Legacy Bankruptcy of orders confirming reorganization.
- DEQ notice of intent to deny permit for discharge Frenchtown Mill, comment period ends January 17, 2020.
- WBI pipeline safety notice.

Public Comment:

None

Meeting adjourned at 6:10 p.m.

DATED this 17th day of December 2019.

Gary Kartevold, Chairman

Dennis Zander, Member

Joe Sharbono, Member

ATTEST: _____
Shirley A. Kreiman, Clerk & Recorder