

December 4, 2018

Commissioner Kartevold opened the meeting at 10:00 a.m., with Gary Kartevold, Doug Buxbaum, and Dennis Zander present. Also present were Chad Knudson, Ranger Review Reporter and Shirley Kreiman Clerk & Recorder.

Prior Meeting Minutes:

A motion was made to approve the minutes for November 20, 2018. The motion was seconded. All voted in favor. Motion carried.

Items to be added to the agenda:

A motion was made to add the following items under previously approved administrative items.

- New Hires/Resignations/Elected

Under New Administrative Items

- Maco Eligibility Form

Under Correspondence

- DEQ Waste management Plan

The motion was seconded. All voted in favor. Motion carried.

Previously Approved Administrative Items:

Transfer of Interest-On Nov 15th the commissioners approved a transfer of funds from Interest Clearing fund to cover interest from investments to the appropriate designated funds in the amount of \$18,819.06 for the month October 2018.

New Hires/Resignations/Elected Changes

- Jason Grey Eagle starts DCCF C/O 12-10-18
- Angie Mittlestaed, Health Dept Adm Asst 12-17-18
- Jennifer Bithell, JP Adm Asst transfer from Treasurer effective 12-17-18
- John Schreiber, Road Supervisor, starts 1-2-19
- Ruth Torres, Sr. Citizen Kitchen Assistant, 11-9-18
- Brett Patterson, Deputy Sheriff, starts 12-28-18 transfer from Corrections

Terminations-Stephanie Tribe- DCCF C/O resignation 12-6-18

Elected Changes January 1-

- *Justice of Peace:* Ed Williamson, retiring Stacey Nerison, elected
- *Commissioner:* Doug Buxbaum, retiring, Joe Sharbono, elected

New Administrative Items:

Travel Authorizations-A motion was made to approve the following travel authorizations:

- Renee Steinbron to Helena for Data Training December 5-7
- Mary Jo Gehmert to Bowman ND for Quad State Meeting, December 6, 2018

The motion was seconded. All voted in favor. Motion carried.

Office Closures for December 24-A motion was made to approve the following department closures on December 24th, Richey Sr. Center, Extension, Supt of Schools, Fair, Cemetery, Road, Health, Disaster Emergency Services, Library, CH Maintenance. The Senior Citizen Center will be closed, but meals on wheels deliveries will be prepared and delivered. The motion was seconded. All voted in favor. Motion carried. It was noted that Urban Transportation board has approved the buses to run until noon.

1)Dept
closures
for
Christmas
Eve day

MaCo Eligibility Form-The commissioners stated they are updating their Health Insurance Eligibility requirements. They have been working with the Montana Association of Counties Health Care Trust. The major change was to change the waiting period to the first day of the month following 20 days of employment. There was some discussion concerning the waiting period for elected officials. It was agreed that it would be the same as all other employees. A motion was made to approve the employee eligibility form. The motion was seconded. All voted in favor. Motion carried.

2)MaCo
Health
care trust
eligibility
form

Old Business:

Airport Service Fees-The commissioners stated that they have reached an agreement for the airport service fee, but the airport board has not approved it yet.

Commissioner acknowledgment of Non-Meeting-Commissioner Zander noted that all of the commissioners were together on the BNSF Holiday Express Train ride. No business was discussed.

New Business

None

Correspondence/Information:

- River Road Zoning Protests for Dissolution Due December 20, 2018
- Notice from BLM regarding Intent for the potential amendment to approved Resource Management Plan for Miles City Field Office. Specifically to 1. Conduct new coal screening and consider climate change impacts to make a reasoned decision on the amount of recoverable coal made available in the Approved RMP. 2. Analyze the environmental consequences of downstream combustion of coal, oil & gas open to development under the Approved RMP, and 3. Provide additional justification and analysis of global warming potential over an appropriate planning period consistent with evolving science. BLM will host a cooperating agency meeting December 13, 2018 and a public meeting from 5-7pm. Responses in writing will be received until December 28, 2018
- Notice from BLM expressions of Interest to sell Federal Oil & gas leases within Miles City field office areas. 30 day comment period ends December 21, 2018
- Notice from MT Dept. of Labor and Industry regarding public hearing on the proposed 2019 prevailing wage for building construction services, heavy construction services, highway construction services, and non-constructions services will be held on Dec. 7, at 10:00 a.m. at the DPHHS building in Helena MT.
- Letter of support for City of Glendive 911 Grant Funding for the Glendive Dispatch Center
- Letter to Terry Campbell regarding explanation of costs associated with Dawson County Wastewater Draw #8
- Public notice from DEQ that they have completed an update to the Integrated Waste Management Plan for 2018. Comments may be submitted by the close of business on December 20, 2018.

Public Comment: None

DATED this 4th day of December 2018.

Gary Kartevold, Chairman

Dennis Zander, Member

Douglas A. Buxbaum

ATTEST: _____
Shirley A. Kreiman, Clerk & Recorder

December 18, 2018

Commissioner Kartevold opened the meeting at 5:30 p.m., with Gary Kartevold, Doug Buxbaum, and Dennis Zander present. Also present were Forrest Sanderson, County Planner, Chad Knudson, Ranger Review Reporter and Shirley Kreiman Clerk & Recorder.

Prior Meeting Minutes:

A motion was made to approve the minutes for December 4, 2018. The motion was seconded. All voted in favor. Motion carried.

Items to be added to the agenda:

A motion was made to add the following items under previously approved administrative items.

- Travel Request, Consultant Agreement, Board Appointments, Interest clearing transfer, authorized reimbursement notice

Under New Administrative Items

- Lobbyist Contract

Under Correspondence

- Kuehn trenching, Urban transportation by-laws

The motion was seconded. All voted in favor. Motion carried.

Previously Approved Administrative Items:

Resignations: Liz Larsen, Victim Witness Advocate 12-14-18

Employee Transfer: Kristen Napiontek, Motor Vehicle Clerk to Full Time Position effective 12-14-18

Urban Transportation District Board Member appointments: Deb Wagner-Anderson, Patty Atwell, Mary Fabian, Heather Handran, Deb Toepke

FY2019 Extension Services Agreement with MSU was signed on December 12, 2018.

Encroachment Permit to Mid-Rivers for Bore Crossing and Parallel Line on County Road 261, Section 29, Township 14N, Range 54E.

3)msu
extension
services
agreement

Travel request-Shirley Kreiman to Sidney for Clerk & Recorder meeting

Consultant Agreement with Great West Engineering for cost-benefit analysis for the West Glendive Wastewater Collection System for \$5,000

4)Consulta
nat
agreement
Great
West Eng

Transfer of Interest- A transfer funds of from Interest Clearing fund was approved to transfer interest from investments to the appropriate designated funds in the amount of \$45,242,91 for the month of November 2018. The motion was seconded. All voted in favor. The motion carried.

County Council on Aging Board Appointments-Terry Meyers, Connie Udem, Lorraine Whiteman.

Policy-Reimbursement Safety Boots, Cold Weather Gear, Prescription Safety Glasses-The commissioners approved a reimbursement amounts to employees in the Airport, West Glendive Public Works, Cemetery, Maintenance, and Corrections departments as follows:

- Steel Toe Safety Shoes/Boots- Up to \$130 per fiscal year
- Prescription Safety Glasses- Up to \$120 per fiscal year
- Cold Weather Gear- Up to \$100.00 per fiscal year

5)Reimbur
sement
policy-
safety
boots, cold
weather
gear, presc
safety
glasses

New Administrative Items:

Travel Requests-A motion was made to approve the following travel requests:

- Barb Roehl, to Miles City for Internal Controls for Fraud Prevention, January 30, 2019
- Mary Jo Gehmert to Billings January 11 for MADESC

November Payroll- The board of Commissioners certified the payroll warrants register total and the Invoice Journal total for the month of November 2018 and noted they were in agreement, \$701,561.74.

6) Ron Devlin Lobbyist Contract
Lobbyist Contract-Ron Devlin-The commissioners noted that they met with Ron Devlin the day before to discuss the bills they were interested in introducing or watching. A motion was made to approve the contract with Ron Devlin for \$5,000 contingent on his approval of the contract. The motion was seconded. All voted in favor. Motion carried.

Old Business:

7) Airport Services Fee
Airport Services Fee-Commissioner Buxbaum stated that the airport board met earlier in the day and agreed upon a recommendation to the commissioners for the airport services fees. The commissioners reviewed the proposal. A motion was made to accept the recommendation of the airport board for the pricing. The motion was seconded. All voted in favor. Motion carried. The clerk and recorder noted that a resolution with the new fees would be drawn up for adoption at the next meeting.

New Business:

8) Resolution #2018-34
#2018-34 Sale, Issue Bonds RSID #47 RR Irrigation Pipeline Dist Bond
Resolution #2018-34 Authorizing the Sale, Issuance & Delivery of RSID #47 River Road Irrigation Pipeline District Bond for the Construction and Installation of Improvements-Commissioner Zander made a motion to approve the resolution and authorization for the sale of the bonds of \$725,494 for River Road Irrigation Pipeline District. Commissioner Buxbaum seconded the motion. All voted in favor. Motion carried.

9) Bridger Pipeline Floodplain Permit
Bridger Pipeline LLC Floodplain Development Permit-A floodplain development permit was received from Bridger Pipeline LLC for removal of a portion of approximately 750 feet of the existing Poplar Crude Oil pipeline in the NW1/4 Section 28, Township 15 N, Range 55 E, Dawson County. County Planner Forrest Sanderson was present and reviewed his staff report with the commissioners. He stated there is going to be a delay until next fall, but the permit is valid for one year. A motion was made to adopt the staff report as findings of fact and approve the permit. The motion was seconded. All voted in favor. Motion carried.

10) Griffith Creek Floodplain Dev Permit
Griffith Creek Floodplain Development Permit-A floodplain Development permit was received from the Montana Department of Transportation to replace an existing 3 span bridge constructed in the 1940's with two 15' x 8' reinforced concrete box culverts on Frontage Road 300 NW1/4, SE1/4, NW1/4, Section 35, Township 16N, Range 56E. County planner, Forrest Sanderson reviewed the staff report with the commissioners. He stated that he had a question on the culvert restricting the flow, but he had one of the KLJ engineers review the assumptions used by MDT and it checked out. A motion was made to adopt the staff report as findings of fact and approve the permit. The motion was seconded. All voted in favor. Motion carried.

11) Waiver waiting period
Waiver of waiting period
Sharbono, Nerison
Waiver of waiting period-The commissioners discussed the fact that the waiting period for county employees and elected officials is the month following 20 days of employment. Newly elected officials, Joe Sharbono and Stacey Nerison are currently county employees. A motion was made to waive the waiting period for them, as there will be no break in service. The motion was seconded. All voted in favor. Motion carried.

Correspondence/Information:

- River Road Zoning Protests for Dissolution Due December 20, 2018
- Invitation from District Court Judge Rieger to Kicking off Sobriety New Year Celebration Adult DUI Treatment Court Program in the Dawson County Community Room January 17, 2018 at 5:00 p.m.
- Letter of support to the Elk Lodge #1324 for proposed Elks Lodge.
- Notice from MT DNRC regarding Dawson County Wastewater Project that is had drawn all the loan funds for the project
- Request for donations from Dawson County Foodbank
- Correction to email address for public comments on DEQ 2018 Integrated Waste Management Plan: deqwutbcomments@mt.gov
- Commissioner Notice to DNRC of release of funds not drawn on Wastewater Improvements Loan.
- Notice from TransCanada regarding concerning the injunction from Judge Morris.
- Swearing in of Elected Officials, December 31 at 10:00 a.m. Dawson County Courtroom.
- Change of Date for January Commissioner Session as it falls on the Holiday, New Year's Day. The meeting is rescheduled for January 2nd at 10:00 a.m.

12) Elk Lodge Letter of support

- Kuehn Trenching sent a letter regarding extra builders insurance and a surety authorization notice.
- A copy of amended by-laws from the Urban Transportation District was received.

9) Kuehn
Trnching
builders
ins, surety
auth
10)Urban
Transp
amended
by-laws

Public Comment: None

The meeting adjourned at 5:48 p.m.

DATED this 18th day of December 2018.

Gary Kartevold, Chairman

Dennis Zander, Member

Douglas A. Buxbaum

ATTEST: _____
Shirley A. Kreiman, Clerk & Recorder

December 31, 2018

Commissioner Kartevold opened the meeting at 12:15 p.m., with Gary Kartevold, Doug Buxbaum, and Dennis Zander present. Also present was Shirley Kreiman Clerk & Recorder.

11) RSID
#47
Pipeline
Bonds

Commissioner Kartevold stated the meeting was to adopt the documents regarding the bond for the River Road RSID #47 Irrigation Pipeline Project. Clerk & Recorder Shirley Kreiman stated that she had some questions and sent an email to Mike Dockery concerning the amounts on the drafts of the documents. Following a conversation with Mr. Dockery per phone, it was determined that the previous resolution #2018-34 needed the amount increased to the anticipated costs of the project which are greater than the amounts on the adopted resolution. It was agreed to reconvene later today once Mike Dockery has returned the amended resolution document.

DATED this 31st day of December 2018.

Gary Kartevold, Chairman

Dennis Zander, Member

Douglas A. Buxbaum

ATTEST: _____
Shirley A. Kreiman, Clerk & Recorder

December 31, 2018

Commissioner Kartevold opened the meeting at 5:00 p.m., with Gary Kartevold, and Dennis Zander present. Commissioner Buxbaum was present via phone. Also present was Shirley Kreiman Clerk & Recorder.

12) Resol
#2018-35
Admended
RSID #47
Bond
Resolution

A motion was made by Dennis Zander to approve Resolution #2018-35 to amend Resolution #2018-34 for the sale, issuance and delivery of the Rural Special Improvement District #47 Bond for the pipeline system improvements increasing the authorization amount for the bonds from \$725,494 to \$770,000. The motion was seconded by Gary Kartevold. All voted in favor. Motion carried.

DATED this 31st day of December 2018.

Gary Kartevold, Chairman

Dennis Zander, Member

Douglas A. Buxbaum