WHO CAN ORDER A BIRTH CERTIFICATE?

Only those authorized by 50-15-121 MCA and 37.8.126 ARM, which includes the registrant (14 years old or older), the registrant’s spouse, children (with proof of relationship), parents, grandparents (with proof of relationship), a caretaker relative, guardian, an authorized representative, or those who provide documentation showing it is needed for determination or protection of the individuals personal or property rights. Proof of relationship, guardianship, caretaker relative, or authorization is required to obtain a certify copy of a birth record.

The person signing the request must provide an enlarged legible photocopy of both sides of their valid driver’s license or other legal picture identification with a signature or the requestor must have this application notarized.

IMPORTANT: If the identification requirement is NOT met or if the application is incomplete, your request will be returned and significant delays in processing your order may occur.

Please complete the following information.

FULL First, Middle and Last Name on Birth Certificate: ____________________________

Has name ever been changed other than marriage ___ No ___ Yes  if so original name ____________________________

Date of Birth: ____________________ Place of Birth (City or County):____________________

Mother’s Full Maiden Name: ____________________________

Father’s Full Name: ____________________________

Your relationship to the certificate holder: ___________ ( self, mother, father etc…)

Reason the Birth Certificate is needed: ____________________________ # of copies ___________________

Mailing or Delivery Address:

Name: ____________________________

Address: ____________________________ City, State, Zip: ____________________________

Daytime Telephone Number: ____________ Signature of Applicant ____________________________

Notary (For use if needed)  Verification of Signer’s ID Is Mandatory

State of ____________________________

County of ____________________________

This record was signed and sworn to (or affirmed) before me on ____________________ by ____________________ (Date)

(Name of Signer)

_________ ____________________________ (Notary’s Signature)

[Official Stamp]

NOTICE: STATE LAW PROVIDES PENALTIES FOR PERSONS WHO WILLFULLY AND KNOWINGLY USES OR ATTEMPTS TO USE OR FURNISH TO ANOTHER FOR USE, FOR ANY PURPOSE OF DECEPTION, ANY CERTIFICATE, RECORD, REPORT, OR CERTIFIED COPY MADE, ALTERED, AMENDED, OR MUTILATED. (50-15-114(C), MCA)